

COLLEGE OF THE SISKIYOU  
**BUDGET COMMITTEE MEETING**

November 23, 2015  
1 – 2 p.m.

BC Members  
Jesse Cecil  
Debbie Dutcher  
Nancy Funk  
Kent Gross  
Eric Houck  
Dennis Roberts  
Sharon Swingle  
Chris Vancil  
Connie Warren

**MINUTES**

**Present:** Nancy Funk, Kent Gross, Eric Houck, Sharon Swingle, Jesse Cecil,  
Chris Vancil, Debbie Dutcher and Connie Warren

The meeting was called to order at 1:05 p.m.

**1. Review of Minutes of October 19, 2015**

MSP (Cecil, Houck, unanimous) to accept the minutes of October 19, 2015 as read.

**2. Review of Purpose Statement**

N. Funk distributed a copy of the purpose statement. It was an older version than we currently have on our web page. On the web page version, the following changes will be made and distributed for review:

- a. *“Consistent with established budget development guidelines, key outcomes include.”*
- b. Second bullet: Making fiscal recommendations which support the College’s plans and vision ~~and are consistent with the established budget development guidelines.~~
- c. Second to last bullet changes: ~~Providing oversight and~~ Promoting transparency of the budgetary process.
- d. On the web page, change it to indicate that there are monthly meetings.

**3. Funding Plan OPEB**

In June, we received a letter from the Accrediting Commission indicating they wanted more information on our OPEB plan. The document Nancy Funk provided was her response to the letter. We fully funded last year’s ARC. This year we are adding \$100,000 for the ARC. This information will be included in our accreditation self-study.

**4. Multi-Year Projections**

Nancy was not able to work on this prior to the meeting.

**5. Next Meeting**

The Committee felt that the best time for the next meeting would be January 25.

**6. Other**

- a. Nancy Funk provided the Committee with several articles to read. One was titled "Legislative Analyst's Office Forecasts Growing Surpluses, But..." The report concludes that the State Budget is better prepared for an economic downturn than it has been at any point in decades. The other was "October State Revenues Outperform Forecasts." Year-to-date revenues after adjusting for a \$300 million one-time legal settlement payment, are \$863 million above the forecast, or 2.95. She also included an e-mail from Dan Troy about the LAO fiscal outlook.
- b. FTES: It appears we are down about 80 for the fall semester for our base FTES. Because we will have some additional FIELD and SFPD spring offerings, this should improve. Debbie Dutcher also mentioned we did not have a fall fire academy but that our spring academy will have high enrollments.

The meeting adjourned at 1:48 p.m.

Respectfully submitted,

Lori Luddon