

COLLEGE OF THE SISKIYOU
BUDGET COMMITTEE MEETING

May, 2016
4-5 p.m.

BC Members
Jesse Cecil
Debbie Dutcher
Nancy Funk
Kent Gross
Eric Houck
Dennis Roberts
Cheryl Rosen
Bart Scott
Chris Vancil
Connie Warren

MINUTES

Present: N. Funk, C. Rosen, B. Scott, E. Houck, K. Gross, C. Warren, C. Vancil, D. Dutcher

The meeting was called to order at 4:02 p.m.

1. Review of Minutes

MSP (Warren, Rosen, unanimous) to approve the minutes of April 13, 2016.

2. Committee Evaluation

Nancy indicated that the current form will continue to be used this year and revisions to the form will take place in the fall. Consider revision suggestions as it is being used currently.

- Accomplishments
 - The budget process is better than it has been. Progress is being made on reality-based budgeting.
 - We recognize what we need to work on for the next year.
 - The budget augmentation process is being developed and should be in place shortly.
- Obstacles or Problems
 - The committee has trouble meeting deadlines because of difficulty coordinating with other committees.
 - There needs to be more input from divisions. Communication needs to go both directions in the development process.
- Review of Goals
 - Continue to work on aligning budget process with planning process. Relates to Institutional Goals 2 & 3.
 - Continue to improve communication with the District as a whole. Relates to Institutional Goals 2 & 3.
 - Develop more inclusive process for budget development. Relates to Goals 2 & 3.

3. Planning By Design

Bart Scott reported on the progress of the development of the new plan. Planning should drive budget development for the most part. There is a goal to improve transparency. There should be a record of requests and history of review, denial or approval. Planning Committee and Budget Committee should have joint meetings at least twice a year.

4. Tentative Budget

- Nancy reported that Technology, Athletics and MOT had significant increases in their budgets for the next year. She worked with them to prioritize what they have in case cuts need to be made to their budgets.
- Nancy has been working on the estimated actuals. We reported FTES at 2,890 on the P2. Because very few colleges reported enrollment growth, there could be additional dollars available for those schools that have had more than 3% growth. We have a 13% growth in FTES, depending upon where we put the numbers for the year. We can request this year's unallocated funds and next year's allocated funds. We have until June to report our FTES. Depending on what the State does for funding growth, we can move FTES around into this year's and next year's budget.
- The current budget shows a large fund base on FTES, but it would disappear if we move FTES into next year.
- For the 2016-17 fiscal year, there is no COLA, and possibly no deficit factor.
- We may have the information for the May revise by this Friday.
- Nancy will try to get estimated actuals done for the rest of the funds this week.
- Nancy would like to have a special meeting next Thursday or Friday with College Council.

5. Budget Augmentation Form

- Item tabled.

The meeting was adjourned at 5:04 p.m.

Respectfully submitted,

Lori Luddon