

**COLLEGE OF THE SISKIYOU**  
**BUDGET COMMITTEE MEETING**  
**Special Meeting – College Council, Planning & Budget Committees**  
May 24, 2016  
2-2:30 p.m.

*BC Members*  
Jesse Cecil  
Debbie Dutcher  
Nancy Funk  
Kent Gross  
Eric Houck  
Dennis Roberts  
Cheryl Rosen  
Bart Scott  
Chris Vancil  
Connie Warren

**MINUTES**

**Present:** N. Funk (phone-in), C. Rosen, B. Scott, K. Gross, C. Warren, C. Vancil, D. Dutcher, D. Roberts

The meeting was called to order at 2:01 p.m. This was a joint informational meeting to review the preliminary 2016-17 budget for presentation to the Board of Trustees on June 7, 2016.

Nancy Funk discussed the proposed budget that was distributed, focusing on Fund 11.

- This budget was developed, carrying over classes from last year and this summer to be able to go over the enrollment cap. There were very few districts that were able to show growth, so there are additional funds that may be available to fund over cap for districts that exceeded their growth. We filed our P2 showing growth. We can amend our final report at the end of September if we want to move enrollment numbers into the next fiscal year. If the State does not fund additional growth, then it would benefit us to carry those numbers into the 2016-17 year.
- The budget is based on 2,890 FTES.
- We do not have any growth or deficit factor calculated into the 2016-17 budget.
- Revenue is high and creates a very strong fund balance at the end of this year.
- There was about \$500,000 in one-time money available for planned expenditures. Approximately \$300,000 is budgeted for planned future expenditures.
- One decrease for next year is the mandated cost money.
- All requests that were forwarded to Nancy were funded. She did ask Maintenance, Technology and Athletics to prioritize their requests in case funding changes drastically.
- Josh Collins felt that there was not a direct link between institutional planning and budget development. Nancy agreed that the process is still evolving and needs improvement. Planning Committee is working on the Planning By Design document and the budget planning process is being worked on to encourage more interaction with individuals, budget managers and departments.

MSP (Collins, Turk, unanimous) to approve the Preliminary 2016-17 budget for presentation to the Board of Trustees.

Respectfully submitted,

Lori Luddon