

COLLEGE OF THE SISKIYOU
BUDGET COMMITTEE MEETING

August 30, 2017
4 p.m. – 5 p.m.
DLC-4

BC Members
Kevin Broussard
Jesse Cecil
Debbie Dutcher
Kent Gross
Eric Houck
Darlene Melby
Dennis Roberts
Cheryl Rosen

MINUTES

Present: Jesse Cecil, Darlene Melby, Debbie Dutcher, Dennis Roberts, Bart Scott, Kent Gross, Kevin Broussard, Dr. Schoonmaker, Cheryl Rosen

The meeting was called to order at 4:10 p.m.

Darlene Melby introduced herself and asked each member to do the same.

1. Review of Minutes of May 11, 2017

MSP (Gross, Dutcher, unanimous) to approve the minutes as submitted.

2. Proposed Final Budget

Darlene and Kent presented the proposed final budget. Darlene indicated we would receive 1.56% COLA, mandated claims money, one time funds through the base allocation to offset PERS/STRS increases, Prop 39 funds and Scheduled Maintenance/Instructional equipment funds. We are not eligible for growth funds at this time due to being restoration. It was also noted by Darlene that a new Contingency Reserve for \$350,000 was budgeted for possible settlement of negotiations. If funds are utilized the college will be deficit spending; however, there are opportunities to offset this position by increasing FTES and or savings on budgeted expenditures in FY18. Each category was reviewed and questions were answered. Darlene indicated that there will be discussions about the budget development timeline in the near future.

MSP (D. Roberts, Rosen, unanimous) to recommend forwarding the draft of the final budget to College Council and Planning.

3. Committee Annual Report

Darlene suggested that the Committee review the Annual Report from last spring to refresh everyone's memory on the mission and goals.

4. Merging of Budget and Planning Committees

There are currently ten members on Planning and eight on Budget. The members felt that retaining the complete membership of both committees would be cumbersome. It was suggested that three members from each group serve on the newly-formed committee, keeping membership at 12-14. There would also be subject matter experts who attend when needed but are not part of the membership (Kent, Bart, Dr. Schoonmaker). MSP (Broussard, Roberts, unanimous) to recommend to College Council the merging of Planning and Budget Committees, with a total membership of 12-14, and changing the duration of meetings to one and one-half hours. It was also noted that Darlene Melby and Chris Vancil would chair and co-chair the Budget and Planning Committee.

The meeting was adjourned at 5:10 p.m.

Respectfully submitted,
Lori Luddon