

College of the Siskiyous

Campus-Wide Standing Committee Annual Report

Committee Name	Planning Committee				
Committee Members	<p>Dr. Todd Scott – Co-Chair Chris Vancil – Senate President/Co-Chair Nancy Funk – Administration Representative Melissa Green – Administration Representative Bart Scott – Administration Representative Dr. Robert Taylor – Administration Representative Michael Graves – Faculty Representative Michelle Knudsen – Faculty Representative Steve Reynolds – Faculty Representative Dr. Mike Tischler – Faculty Representative Dr. Doug Haugen – ASM Representative Eric Houck – ASM Representative Donna Farris – Classified Representative Vickie Donaldson – Recording Secretary Taylor Scully – ASB Representative</p>				
Committee Charge (Summary)	<p>Purpose Makes recommendations, as appropriate, to the Academic Senate 10+1 Matters as outlined in Title 5 and to College Council on institution-wide strategic goals, priority setting and accountability for student success. This committee is charged with creating and monitoring the College's mission and Institutional Master Plan (IMP) for student success, which includes all of the goals and objectives traditionally associated with educational master planning, technology planning, matriculation planning, equity planning, enrollment management and other forms of goal setting that have a direct impact on student learning and success.</p> <p>Responsibilities</p> <ol style="list-style-type: none"> I. Drafting, revising, and overseeing the implementation of the College's IMP II. Developing annual college planning goals and objectives III. Overseeing sub-committees and implementation teams responsible for specific college-wide objectives in the IMP and annual plans IV. Communicating to the College community on progress towards completion of IMP goals, progress on improving student achievement and learning, and news about additional student success efforts. V. Oversee, evaluate and coordinate institutional planning processes (except for facilities planning) and its mechanisms for measuring college objectives and outcomes VI. Review and analyze data for assigned IMP objectives/strategies, review unit planning objectives related to the committee's IMP responsibilities and identify any college-level actions needed to improve college performance on the IMP objective/strategy. 				
For Academic Year:		2016-17		Date of Annual Report:	
				04/27/17	
Month	Mtg Date	# Members Present	Date Agenda Sent	Date Minutes Posted	Please list the tasks that the Committee will be working on as a result of the meeting.

Sept.	06	6	09/06/16	N/A	Planning Committee Reorganization Implementation Grid
Nov	1	10	N/A	N/A	Planning Committee Plans
Nov	15	12	N/A	N/A	Standing Committee Annual Report Form Organization Chart
Dec	13	8	N/A	N/A	Implementation Plan Governance Structure
Jan	24	8	N/A	N/A	Status of Updates on Other Plans Develop Strategies for Implementation Plan timelines for program reviews.
Feb	7	9	N/A	N/A	Program Review Timeline Governance Structure
Feb	21	7	N/A	N/A	Integration of BSI, SSSP, and Student Equity
Avg Attendance		8.5			

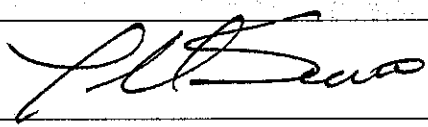
Major Accomplishments or Achievements in Past Year	Development of new committee charge and membership
	Focused discussions on College Governance

Major Obstacles or Problems with Committee	Lack of participation by ASM/Administrators
	Lack of clarity of College's Governance Structure
	Lack of participation in developing implementation grid

Recommendations for Improving Process or Efficiency	Increased participation and engagement from campus constituencies.

Committee's Goals and Institutional Goals and were expectations met.	

Committee Goals (if appropriate) for Coming Year and list Related Institutional Goal	Committee needs to continue to work on participation and carry out its responsibilities.

Chair Signature	X 
<i>Typed or Printed Name</i>	TODD SCOTT

College of the Siskiyous Institutional Goals
Goal #1: Promote and support educational goal completion for all students.
Goal #2: Sustain institutional health and vitality to meet the needs of the community.
Goal #3: Evaluate institutional effectiveness for continuous improvement.

College of the Siskiyous Mission
<i>College of the Siskiyous promotes learning and provides academic excellence for today's global students through accessible, flexible, affordable, and innovative education leading to associate degrees, certificates, college transfer, career and technical education, workforce training, and basic skills preparation.</i>