

COLLEGE OF THE SISKIYOU
PLANNING COMMITTEE MEETING
Wednesday, January 7, 2015
3:30 – 4:30 – DLC 4 and Yreka 5

PC Members

- Josh Collins
- ✓ Eric Houck
- ✓ Steve Reynolds
- ✓ Bart Scott
- Patrice Thatcher
- Scotty Thomason
- Mike Tischler
- Alison Varty
- Stephanie Wroten
- ✓ Jan Keen, Meeting Recorder

MINUTES

1. Minutes

No minutes presented.

2. Planning Day Preparations (Discussion/Action)

Those present reviewed the Facilitators' Instructions and offered a few suggestions including:

- Include titles on each of the worksheets for easy identification.
- Remove "None of the Above" as option identifying applicable Institutional Goals for Area Goal Worksheet.
- Label Worksheets as "A", "B", and "C" for simplified reference in facilitator instructions.
- Re-orient layout of Area Goal Worksheet to follow the step-by-step facilitator instructions including numbering to match in both documents.
- Eliminate the time and worksheet devoted to proposing goals for the next EMP.

3. EMP Next Steps (Discussion)

Once we have the feedback from Planning Day, Eric will prepare the 2010-14 EMP summary document to be vetted to campus.