

COLLEGE OF THE SISKIYOU
PLANNING COMMITTEE MEETING
Thursday, February 5, 2015
3:30 – 4:30 – DLC 4 and Yreka 5

PC Members

- ✓ Josh Collins
- ✓ Eric Houck
- ✓ Steve Reynolds
- ✓ Bart Scott
- ✓ Patrice Thatcher
- ✓ Scotty Thomason
- ✓ Mike Tischler
- ✓ Alison Varty
- ✓ Stephanie Wroten
- ✓ Jan Keen, Meeting Recorder

MINUTES

1. Minutes

No minutes presented.

2. Budget Development Timeline Revision (Discussion/Action)

A new Budget Development Timeline has been drafted. It will be more realistic than the one that is currently in the Planning by Design document. The goal is to simplify and compress the process. It is currently being shared out and should soon be finalized. A question was raised where President's, Student Services and Instruction Councils fit into the process.

3. Accreditation Standard 1.B.9 (Discussion)

Bart shared the Standard which addresses planning and evaluation. He feels the College meets this Standard but asked the group to let him know if anyone has concerns whether we don't. He wants to make sure that there are continued efforts to integrate processes and evaluation.

4. EMP Goal Development (Discussion/Action)

Steve, Mike and Patrice developed recommendations for the EMP based on the campus' input on Planning Day's Institutional Goals sessions which was reviewed and discussed by the committee. This group will begin looking for overall themes to use when developing the next EMP. Some initial impressions/themes from the groups:

Goal 1 – Promote and support educational goal completion for all students.

- Remove barriers
- Streamline processes

Goal 2 – Sustain institutional health and vitality to meet the needs of the community.

- Develop processes that don't waste our time
- Stewardship

Goal 3 – Evaluate institutional effectiveness for continuous improvement.

- How to measure?
- How to fund (bang for buck)?
- Establish data baselines, datapoints, benchmarks and identify how we'll use them to drive decisions.

Overall points for PC:

- To measure, base efforts on data.

- Determine whether areas should create their own benchmarks (eg. Instruction, Tech Services, etc.)
- Idea: Planning Committee can determine what is at the finish line and how groups arrive there is their choice.
- When we establish a benchmark, define it, make the process clear.
- Assign PC subcommittees to help groups with goal completion. Assigning single point people was not successful in the last cycle.
- Find 3-5 EMP goals.