

COLLEGE OF THE SISKIYOU  
**PLANNING COMMITTEE MEETING**  
 Thursday, March 5, 2015  
 3:30 – 4:30 – DLC 4 and Yreka 5

- PC Members
- ✓ Josh Collins
  - ✓ Eric Houck
  - ✓ Steve Reynolds
  - ✓ Bart Scott
  - ✓ Patrice Thatcher
  - Scotty Thomason
  - ✓ Mike Tischler
  - Alison Varty
  - ✓ Stephanie Wroten
  - ✓ Jan Keen, Meeting Recorder

**MINUTES**

**1. Minutes**

Minutes from 12/4/14, 1/7/15, 1/22/15, 2/5/15, 2/19/15 were approved by consensus (Tischler, Collins)

**2. EMP Goal Development (Discussion)**

Below are the themes from input by the campus at Planning Day to consider when building the next EMP:

- A. Removing barriers/streamlining processes
  - i. Efficiency
  - ii. Transparency
- B. Data baselines/foundations/benchmarks established
- C. Self-sufficiency
- D. Enrollment Management
- E. Student Success

The group continued to review the 2010-2014 Final EMP Implementation Plan Summary to determine which Institutional Goals they are aligned with. They also discussed which Plans should not be included in the next EMP:

EMP PLAN	INST. GOAL	NEXT EMP	COMMENTS
SL 4.1 Basic Skills	1, 3	Yes	
SL 5.1 Goal Completion			
TECH 1.1 Tech Training	2	Yes	
TECH 1.2 Resources for Student Learning		No	Belongs in Technology Master Plan
TECH 1.3 Computer Equipment Purchasing		No	Belongs in Technology Master Plan
TECH 1.4 Distance Ed		No	
TECH 2.1 Sustainable Printing		No	
TECH 2.2 Sustainable Technology Decisions		No	Belongs in Technology or Facilities Master Plans

3. Eric shared the memo he drafted from the Planning Committee to Nancy Funk and Scotty Thomason requesting that a budget be created for the Planning Committee. The proposal is for \$5000 to be earmarked for an incentive program that will help promote enthusiasm and

participation for those trying to make progress towards their EMP implementation plan activities. It is expected that people will be creative in finding ways to use the money and it will be awarded on an application basis similar to the Instructional Equipment requests Foundation Mini Grants. The group approved the memo.