

COLLEGE OF THE SISKIYOU
PLANNING COMMITTEE MEETING
Thursday, May 21, 2015
3:30 – 4:30 – DLC 4 and Yreka 5

PC Members

- Josh Collins
- ✓ Eric Houck
- ✓ Steve Reynolds
- ✓ Bart Scott
- ✓ Patrice Thatcher
- Scotty Thomason
- ✓ Mike Tischler
- ✓ Alison Varty
- Stephanie Wroten
- ✓ Jan Keen, Meeting Recorder

MINUTES

1. Minutes

Minutes not available

2. Self-Evaluation Form (Discussion/Action)

Eric completed the Self-Evaluation form on behalf of the Committee. There has been some confusion about whether the other campus communities will also be doing them but our draft has been completed. The group reviewed it and made these observations:

- Obstacles – the EMP is not progressing at a satisfactory rate.
- Progress is slow but Eric feels we have enough to begin making more progress in the summer/fall. He is cautious about moving too quickly and it not being a thoughtful, usable document. It will be very important to make sure the EMP is tying to Program Review and the planning cycle and includes a seamless integration with the Accreditation Self-Study.
- Fall goal is to get full participation from the campus, including senior administrators.
- Did not finish the summary report that the group planned to create. Eric's goal is to get it done so the campus can see what has been accomplished the last few years.
- Eric will submit the Committee's Self-Evaluation.

3. EMP Goal Development (Discussion/Action)

The group discussed the Theme Statements Sheets they completed. They will continue to create additional sheets to gather plenty of examples of how the EMP will be developed.

4. Other

Eric reported what he learned at the the budget meeting:

- No opportunity to give direct input regarding a designated budget for the planning process.
- The State budget's improved outlook has made everyone cautiously optimistic. Waiting for May revise to get a better handle on what extra revenue we may see.
- Concern over the budget ramifications of the recent classified salary study. Will probably result in increased salaries for staff.

Additional Discussion:

There is a recognized need to standardize "vocabulary" on campus. (eg. persistence is when a student continues attendance semester to semester vs. student continues with particular courses.)

- Update Planning by Design document. A good opportunity to make sure that “vocabulary” is consistent understandable to anyone reading.
- Establish direct communication with Cabinet through presence at their meetings to share progress or have administrators at these meetings.
- Have EMP completed by December 2016.