

COLLEGE OF THE SISKIYOU
PLANNING COMMITTEE MEETING
Wednesday, September 23, 2015
3:00 – 4:00 – DLC 4/Yreka Campus 5

PC Members

- ✓ Josh Collins
- ✓ Eric Houck
- ✓ JonMichael Patterson
- ✓ Steve Reynolds
- Bart Scott
- ✓ Patrice Thatcher
- ✓ Scotty Thomason
- ✓ Mike Tischler
- Alison Varty (Sabbatical 2015-16)
- Stephanie Wroten
- ✓ Sheila Grimes, Recording Secretary

MINUTES

1. **Discussion – EMP Draft Feedback (45 Min)**

Strategic Target Area #1 – Removing Barriers/Streamlining Processes

Eric reviewed changes, which were noted in red, that were made since the last meeting.

Strategic Target Area #2 – Student Success

Again, Eric reviewed changes, which were noted in red, that were made since the last meeting.

Eric noted that we need to make sure that the measurable objectives that are in this particular section align with the Institutional Set Standards and the Institutional Effectiveness Measures.

Strategic Target Area #3 – Data Quality

The Committee believed that the opening statement for Strategic Target Area #3 was acceptable as written.

The description was updated as follows:

In order to fully implement data based decision making, College of the Siskiyou will establish criteria for data selection, **use consistent sources of data, establish timelines for regular and systematic data collection and reporting**, verify the accuracy and accessibility of the data we receive, and pursue transparent and inclusive processes in using that data.

Taking advantage Recognition of opportune changes in processes and business practices have the potential to have great impact on our ability to operate and manage resources appropriately and should also have added benefits for the community we serve.

Eric shared a visual displaying the connection between the Institutional Goals and the Strategic Target Areas. He will add a paragraph explaining what the graphic represents.

Steve noted that the Quality Focus Essay, which is currently being developed, should be in sync with the Institutional Master Plan (IMP).

2. **Discussion – Planning Day Objectives (15 Min)**

Eric and Todd Scott will be working together on the Planning Day Agenda. Eric is currently gathering ideas for the day's talking topics. We will be sending out the IMP the Monday prior to Planning Day so that everyone has a chance to pursue this document. On Planning Day, the IMP will be discussed and feedback will be gathered through the scheduled break-out sessions.

3. **Other**

For next week's meeting, Eric requested that the Committee members review the Measurable Objectives for each Strategic Target Area and come back with one proposed Measurable Objective for each section as well as refine the current Measurable Objectives.

Stephanie and Eric will review the Recommended Strategies for each Strategic Target Area from the lists that were generated from the Spring 2014 Planning Day.

The meeting was adjourned at 4:02 p.m.