

COLLEGE OF THE SISKIYOU
PLANNING COMMITTEE MEETING

Wednesday, November 18, 2015
3:00 – 4:00 pm – DLC 4/Yreka 5

PC Members

- Josh Collins
- Sheila Grimes
- ✓ Eric Houck
- ✓ Jon Michael Patterson
- ✓ Steve Reynolds
- Bart Scott
- ✓ Todd Scott
- ✓ Patrice Thatcher
- Scotty Thomason
- ✓ Mike Tischler
- Alison Varty (Sabbatical)
- ✓ Stephanie Wroten

Guests

- ✓ Nancy Funk
- ✓ Vickie Donaldson, Meeting Recorder

MINUTES

1. **Action – Review Meeting Minutes from 10/21/15 (5 Min)**

It was MSP (Reynolds/Patterson) to approve the minutes from October 21, 2015, with the following change: Agenda Item 2, 2nd page, #5d, change “snack bar” to “cafe”. All in favor.

2. **Discussion – OPEB Plan Review (10 Min)**

In the accreditation mid-term report we put in writing what we thought they were looking for, but they wanted a written report that outlined how we are funding the liability for OPEB. The funding plan that Nancy Funk wrote indicates that we will at the very least fund the ARC each year, and when possible add additional funds to unfunded liability. The funding plan will be attached to our self-study and will also go to the Budget Committee and to the Board. It was MSP (Reynolds/Patterson) to approve the OPEB funding plan. All in favor.

3. **Discussion – IMP Draft (45 Min)**

The draft of the Institutional Master Plan has been fleshed out. A few changes are recommended:

- ❖ Page 4, first line, change “Caucasian” to “white, non-Hispanic”.
- ❖ Page 4, first bolded heading, change “College-Going Rate” to “College Attendance Rate”.
- ❖ Page 10, first sentence under Key Strategy, add “Deliver **high-quality...**”
- ❖ Page 10, first sentence under Description, add “College of the Siskiyou....in order to foster student **learning and student** success...”
- ❖ Page 10, #6 under Action Plans, change to “Improve basic skills **placement levels.**”

- ❖ Page 10, under Action Plans, add #9: **"Improve assessments of student learning."**

Eric met with ASB and went over the IMP and asked for feedback. We need more students' input on Planning Day. Jon Michael will see if anyone would like to participate.

Nancy Funk will share the IMP with Mark Healy so he can finalize the Facilities Master Plan.

The IMP needs to also be related to other plans (Technology, Facilities, etc.).

Need to start looking at the Planning by Design document (for a future meeting)

IMP Plans:

- The IMP will go to the December Board meeting for a first review
- The IMP will be vetted to the campus community (need ASB feedback)
- The IMP will be adopted in January

The meeting adjourned at 4:00 p.m.