

President's Cabinet Meeting Notes
Thursday, July 26, 2018
Administrative Conference Room

Present: Sheila Grimes, Beverly Muelrath, Theresa Richmond, Dr. Stephen Schoonmaker, Bart Scott, and Dawnie Slabaugh

Guests: Dr. Doug Haugen, Wayne Keller, and Dennis Roberts

Absent: Melissa Green, Darlene Melby, Dr. Todd Scott

The meeting began at 10:04 a.m.

1. Review of Notes from Previous Meeting

Notes from the previous meeting were reviewed and the following notations were made:

- Dawnie stated that under Item 4, the Annual Calendar of Campus Meetings 2018- 19 is up to date and is posted online.

2. Orientation Day Agenda – Fall 2018

Sheila presented the Orientation Day Agenda on Thursday, August 23, 2018. A few changes were recommended. Sheila will make the revisions and bring back to the next Cabinet meeting to finalize the agenda.

3. 2019 Economic Forecast Conference

Dr. Schoonmaker received an invitation from the President of CSU Chico to participate in the Center for Economic Developments 19th Annual Economic Forecast Conference on Thursday, January 10, 2019 from 8:00 a.m. – 2:00 p.m. in Redding. The focus is on Education and Workforce issues affecting the North State.

4. CCA Membership

Dr. Schoonmaker was contacted by Joe Wyse, President of Shasta College about participating in a Complete College America conference. Dr. Schoonmaker suggested that Joe and him meet and confer before we make a final decision. He would like to go to Shasta to meet with Joe and he asked for thoughts on who should go along. It was suggested that someone from Student Services and possibly Zach should participate.

5. 2017 – 18 National Postsecondary Student Aid Study

Dr. Schoonmaker received a letter from the U.S. Department of Education to participate in a 2017-18 National Postsecondary Student Aid Study Administrative Collection. This study is conducted by the U.S. Department of Education's National Center for Education Statistics. Discussion followed. Bart will possibly be the coordinator and Janice might help him with this study.

6. Leading for Equity

Theresa shared that the National Equity Project is ready to schedule the two day training for Leading for Equity Institute. She would like everyone to check their calendars to see if they would be available October 18-19, 25-26 or November 1-2.

7. Activities Outreach Calendar

Dr. Haugen shared an updated version of the Activities Outreach Calendar. He stated that we still need volunteers. Doug will share the calendar at the ASM meeting to possibly get more volunteers signed up.

8. Week of Welcome

Dr. Haugen distributed a schedule for the week of welcome. He noted that they are in need of volunteers to serve lunch and plan outdoor activities.

Dawnie suggested that we should wear our COS gear the whole week before the week of welcome. Cabinet was fine with this idea.

9. Good of the Order

- Dr. Schoonmaker presented a document about a Difficult Conversations Conference that Cabinet might be interested in attending.
- Dr. Schoonmaker distributed two memorandums on Assembly Bill 705. The first document was on implementation of the bill and the second was guidance language. He wanted Cabinet to be aware of these changes.
- Dr. Schoonmaker shared an article from the Washington Post titled "The future of college education: Students for life, computer advisers and campuses everywhere." He hopes that Cabinet enjoys the article.
- Update on Each Cabinet Members' Summer Projects
 - Beverly will make a document that lists each Cabinet Members' Summer Projects.
- Review of Follow-up and Parking Lot Items
 - Under Item 2, add Kim Freeze to person responsible.
 - Under Item 3, this will be put on a future agenda in August.
 - Under Item 4, Melissa and Darlene will be added to person responsible and this will be put on a future agenda in August.
 - Under Item 5, this will be put on a future agenda in August.
 - Under Item 6, this item will be moved to the completed items.
 - Under Item 7, this item is in progress and a meeting has been scheduled for August 13.
 - Under Item 9, Dennis will speak to Dr. Scott about getting this on a future agenda.
 - Under Item 12, Dawnie will make the Civic groups list into a one page document.
 - Under Item 13, Hiring process email will be combined into the Hiring Process training that will be rescheduled in the Fall.
 - Under Item 14, this item was combined with Item 13.
 - Under Item 15, this item is in progress.
 - Under Item 16, this item will be discussed at the Cabinet retreat.
 - Under Item 17, this item will be discussed in a future Cabinet meeting in August.
 - Under Item 18, this item will be moved to the completed items.
 - Under Item 20, this item will be discussed at the Cabinet retreat.

There being no further business, the meeting ended at 11:27 a.m.