

President's Cabinet Meeting Notes
Monday, August 20, 2018
Administrative Conference Room

Present: Melissa Green, Sheila Grimes, Darlene Melby, Beverly Muelrath, Theresa Richmond, Dr. Stephen Schoonmaker, Dr. Todd Scott, and Dawnie Slabaugh

Guests: Nathan Rexford

Absent: Bart Scott

The meeting began at 1:03 p.m.

1. Review of Notes from Previous Meeting

Notes from the previous meeting were reviewed and the following notations were made:

- Under Item 2, the night administrator meeting has been scheduled for Tuesday, August 21 at 3:00 p.m.
- Under Item 9, Melissa shared that she has submitted that we will participate in the Real College 2018 Student Survey.

2. All Campus Meetings

Cabinet looked over the All Campus Meetings that are scheduled. Discussion followed. Diversity and All College Meetings will be added to the list. Student Services Council and Enrollment Management will tentatively be moved to 4:00 p.m. - 5:00 p.m.

3. Review of 2018 Noel-Levitz Survey Results

Nathan shared that this is the third year that we have completed the Noel-Levitz survey. Compared to the 2017 survey, we have doubled the number of questions where we outperformed the national average satisfaction score.

4. Board Elections/Public Hearing Participation

The Board is looking into adopting a new board election process. There would be four public hearings that would have to be held. The first two are to explain to the public what we are proposing to do and receiving input. The second two hearings would be to let the public know that this is what we plan to do. This process must be completed within ninety days.

5. Board Retreat Overview and Participation

The Board Retreat will be held at the Yreka YMCA on Wednesday, August 22, 2018 after the public hearing.

6. Review of Orientation Day

Cabinet reviewed the agenda for Orientation Day. Discussion followed. There are still a few tweaks that need to be made by the end of the day tomorrow.

7. Tobacco and Smoke Free Campus Initiative

Darlene shared that there is a huge state initiative to go to a tobacco and smoke free campus. We could submit a grant by September 13 to receive up to \$7,500 from the Truth Initiative to start the campaign. This will go to the Safety Committee to be further discussed.

8. AB 19 Funds Discussion

Dawnie shared that we were allotted \$220,037 in AB 19 funds. Discussion followed. There is a meeting scheduled on Friday to complete the certification form to receive the funding. This will be brought back to a future Cabinet meeting.

9. Good of the Order

- It was decided that the Cabinet members will sign up for three nights for Night Administrator.
- Sheila will schedule the Cabinet Retreat for September.
- Review of Follow-up and Parking Lot Items
 - There were no additions and/or changes to these items.

There being no further business, the meeting ended at 3:08 p.m.