

President's Cabinet Meeting Notes
Wednesday, September 5, 2018
Administrative Conference Room

Present: Melissa Green, Sheila Grimes, Darlene Melby, Beverly Muelrath, Theresa Richmond, Dr. Stephen Schoonmaker, Dr. Todd Scott, and Dawnie Slabaugh

Guests: Brynn Fogerty and Kelly Groppi

Absent: Bart Scott

The meeting began at 9:08 a.m.

1. Review of Notes from Previous Meeting

Notes from the previous meeting were reviewed and the following notations were made:

➤ Under Item 2, Melissa shared that the AB 19 funding document was sent out last week.

2. New Employee Onboarding

Theresa shared that she brought employee onboarding and new employee orientation to Cabinet to see what their vision might be on these two items. Discussion followed. Theresa will bring back a draft of her plan to a future Cabinet meeting.

3. Testing – Role and Responsibility

Testing will remain in the ASC and will be the responsibility of the ASC Coordinator.

4. North State Together Community Event

Valerie Roberts, Regina Weston, Kim Freeze, Mark Klever, Dr. Schoonmaker, and possibly Dr. Scott will attend the North State Together Community Event on Thursday, September 13.

5. Campus Compact

This will be put in the budget development binder and it will be reviewed at a later date.

6. Outreach Events Home

Melissa brought an updated recruitment and outreach calendar for Cabinet to review. This will be brought up at the All College Meeting on Friday.

7. All College Meeting Agenda

- Introduce Officer Green – Darlene Melby
- Reminder for the Scholarship Dinner – Dawnie Slabaugh
- Birthdays, Anniversaries, and New Employees
- Siskiyou Promise Update/AB 19 – Dr. Schoonmaker
- Public Forum Update – Eric Rulofson
- Student Success Story – Melissa Green
- Outreach – Dawnie Slabaugh
- 50th Football Celebration – Charlie Roche

8. Good of the Order

- Skyline is adopting New York's Accelerated Study in Associate Programs (ASAP) model.
- Review of Follow-up and Parking Lot Items:
 - Recruitment and Outreach will be added to the follow-up items and Dawnie and Melissa will work on this and bring back to Cabinet when ready.
 - Dawnie will send out another email about participating in the civic groups.
 - Dr. Schoonmaker shared that he had his first meeting of the CEO Workgroup on Housing, Food, and Security.

There being no further business, the meeting ended at 10:35 a.m.