

President's Cabinet Meeting Notes
Tuesday, September 18, 2018
Administrative Conference Room

Present: Melissa Green, Sheila Grimes, Darlene Melby, Beverly Muelrath, Nathan Rexford, Dr. Stephen Schoonmaker, and Dawnie Slabaugh

Guests: TJ Baugus and Nancy Miller

Absent: Theresa Richmond and Bart Scott

The meeting began at 11:02 a.m.

1. Review of Notes from Previous Meeting

Notes from the previous meeting were reviewed and the following notations were made:

- Under Item 4, Dr. Schoonmaker will send out an email to those who will be included in the Extended Cabinet meetings.

2. Banner 9 – “Go Live Date”

TJ shared that if all testing goes well Banner 9.x should go live on Tuesday, November 13 by 11:00 p.m. Discussion followed. Key users will be identified who need to test Banner 9.x and a meeting will be scheduled. This will come back to Cabinet Wednesday, October 3. Banner 9.x will be put on the agenda for our All College meeting for the months of October and November.

3. FTES Targets

Cabinet reviewed our 18-19 Budget – FTES History. Discussion followed. The conclusion was that we need to take advantage of our opportunities to increase FTES and control our expenditures.

4. Board Goals: 2018 – 2019 Next Steps

Cabinet will review the Board goals and this will come back to President's Cabinet Wednesday, September 26.

5. ConexED/Cranium Café Implementation Webinar

The ConexEd/Cranium Café Implementation Webinar on Thursday, September 27 from 10:00 a.m. – 11:30 a.m. would be a good webinar for Student Services leaders and Counselors to attend. Dr. Zweigle will also be made aware of the webinar for purposes of the ASC.

6. Student Emergency Loan

Melissa shared that we have \$21,000 budgeted for student emergency loans. Students could be eligible for a \$200 emergency loan if they qualify. This would have to be paid back within 30 days. Discussion followed. Cabinet had some questions that Melissa will answer in an email. She will let us know what the set launch date will be.

7. Good of the Order

- Nathan will schedule a room for the second webinar on the Student Centered Funding Formula Tuesday, October 9.
- Dr. Schoonmaker requested dates for his and Mrs. Schoonmaker's Annual Christmas Party.
- Review of Follow-up and Parking Lot Items
 - There were no additions and/or changes to these items.

There being no further business, the meeting ended at 12:46 p.m.