

President's Cabinet Meeting Notes
Wednesday, January 23, 2019
Board Room

Present: Dr. Carol Bogue, Cora Brownell, Melissa Green, Sheila Grimes, Mark Klever, Darlene Melby, Beverly Muelrath, Dr. Nathan Rexford, Dennis Roberts, Valerie Roberts, Dr. Stephen Schoonmaker, Dawnie Slabaugh, and Dr. Zack Zweigle

Absent: Theresa Richmond

Guest: Nancy Miller and Carie Shaffer

The meeting began at 10:03 a.m.

1. Review of Notes from Previous Meeting

Notes from the previous meeting were reviewed and the following notations were made:

- Under Item 2, Dr. Schoonmaker will speak about the China visit during Good of the Order.
- Under Good of the Order, Melissa, Regina, and Val will be attending Achieving the Dream conference.

2. Massage Student Volunteers (Scott Daffern)

Decision: Scott will follow up with the National Holistic Institute and Shasta College. Nancy will get the contact information for Shasta from Scott so this might be part of the wellness program. Dennis, Cora, and Kim will check in on the possibility of a non-credit and Community Ed class.

3. Federal Work Study (Jan Harris)

Jan lead an informative discussion about Federal Work Study.

Decision: Ensure that the webpage has all of the information that a student needs to know about how to be eligible for federal work study and what they need for Human Resources to become a student worker. Val Shared that if a student is in CalWorks they are eligible for funding through that program.

4. All College Meeting (All)

- Birthdays and Work Anniversaries
- New Hires
- Student Success Story
- Enrollment Update
- Budget Development
- China

5. Tutoring Apportionment and Basic Skills (Dr. Schoonmaker)

Tutoring Apportionment and Basic Skills document from the Chancellor's Office distributed. Everyone needs to be aware of how to utilize this apportionment.

6. Reg 365 (Melissa Green)

Decision: Follow-up will be that there will be a joint meeting with a task force team from the three councils for further discussion. Zack will take the lead on the Academic Calendar and Melissa will take the lead on Reg 365. Then it will move forward to Academic Senate on Friday, February 15, and then it will be presented to College Council on Wednesday, February 27.

7. Native American Outreach Position (Melissa Green)

Decision: Kate Mahar will be on campus this Friday so Zack will schedule a meeting with Melissa to speak about getting the right players in place to discuss the position.

8. Student Academic Progress for Fall (Melissa Green)

Decision: Follow-up will be that Nathan will collect more data to help Melissa track student academic progress. We all need to think collaboratively how we can keep students on track for Academic Progress.

9. Open Positions (Nancy Miller)

List distributed.

10. Siskiyou Promise (Dawnie Slabaugh & Melissa Green)

Cabinet had an in depth discussion about the Siskiyou Promise.

Decision: There needs to be follow-up on why 23 students didn't complete any units and figure out what we need to do to ensure that students are completing all of their units.

11. Good of the Order

- Dr. Schoonmaker shared that the China visit was a success.
- **Review of the Follow-Up and Parking Lot Items**
See the follow-up and parking lot items.

There being no further business, the meeting ended at 12:22 p.m.