

President's Cabinet Meeting Notes
Wednesday, May 1, 2019
Board Room

Present: Dr. Carole Bogue, Cora Brownell, Melissa Green, Sheila Grimes, Mark Klever, Darlene Melby, Beverly Muelrath, Dr. Nathan Rexford, Theresa Richmond, Dennis Roberts, Dr. Stephen Schoonmaker, and Dawnie Slabaugh

Absent: Valerie Roberts and Dr. Zack Zweigle

Guests: David Braden, Debbie Dutcher, Katie Gale, Dr. Doug Haugen, and Chris Wehman

The meeting began at 10:15 a.m.

1. Review of Notes from Previous Meeting

Notes from the previous meeting were reviewed and the following notations were made:

- No comments were made during review of the notes.

2. Student Housing (Braden/Haugen)

Dr. Haugen introduced David Braden from Servitas Collegiate Real Estate Services. David led an informative discussion on how Servitas can increase housing on campus. David let us know the steps that we would need to make to get this up and running. Discussion followed. This is the first of many visits with David.

3. Campus Climate (All)

Nathan shared that Sheila and him are almost finished compiling the presentation for the committee chairs the results of the shared governance.

Darlene shared that the Soccer Field project has been delayed due to some unforeseen circumstances. She clarified that Facilities had done their due diligence so this project would be able to start but some issues presented themselves. We are in the process of exploring our options to get this project back on schedule.

4. All College Meeting Agenda (All)

The All College Meeting Agenda will be as follows:

- Birthdays and Work Anniversaries
- New Hires – (Richmond)
- Honoring of Scholar Athletes – (Roberts/Schoonmaker)
- Commencement Update – (Wroten)
- Announcement of All College Meeting – Friday, May 24 – (Klever/Zweigle)
- Announcement of Public Forums for VPAA position – May 22-24 – (Richmond)

5. Recommend Review of Board Policies (Melby)

Board Policy 3600 was reviewed.

A motion was made and seconded (Rexford/Roberts, D.) to recommend approval of BP 3600 to College Council. The motion was approved with the following vote: 10 ayes, 0 noes, and 2 absent.

Board Policy 3720 was reviewed.

A motion was made and seconded (Rexford/Roberts, D.) to recommend the approval of BP 3720 to College Council. The motion was approved with the following vote: 10 ayes, 0 noes, and 2 absent.

6. Recommend Review of Revised Administrative Procedure (Green)

Administrative Procedure 5015 was reviewed.

The revisions listed below were suggested for AP 5015:

- On page 5, last paragraph beginning "If all of the criteria are not met, pursuant to (Title V.)
- On page 5, last paragraph, third sentence, remove "December 31" and change to "within 30 days prior to the start of the semester."

Melissa and Sheila will incorporate these changes then put this on the next College Council agenda. It will then come back to President's Cabinet to review.

7. Review of the Institutional Master Plan (IMP) (Rexford)

Dr. Rexford shared that there are no new comments to report. The Institutional Master Plan Task Force will also include Dr. Zweigle. IPB will review the final draft May 10. It will then go to Academic Senate on May 13. Followed by the joint meeting of IPB and College Council on May 15.

We have a deadline from the Chancellors Office of May 31 to convey our master plan with the vision for success goals incorporated. The Chancellors Office has given us a 60-day extension opportunity in which we will seek approval from the Board to extend the deadline 60 days. This gives the Board the opportunity to review the Institutional Master Plan as well.

8. Open Positions (Richmond)

List distributed.

9. Good of the Order

- There were no comments made during the good of the order.
- **Review of the Follow-Up and Parking Lot Items**
See the follow-up and parking lot items.

There being no further business, the meeting ended at 12:02 p.m.