

**President's Cabinet Meeting Notes**  
**Wednesday, June 5, 2019**  
**Board Room**

**Present:** Cora Brownell, Melissa Green, Sheila Grimes, Mark Klever, Darlene Melby, Beverly Muelrath, Dr. Nathan Rexford, Theresa Richmond, Dennis Roberts, Valerie Roberts, Dr. Stephen Schoonmaker, Dawnie Slabaugh, and Dr. Zack Zweigle

The meeting began at 9:04 a.m.

**1. Review of Notes from Previous Meeting**

Notes from the previous meeting were reviewed and the following notations were made:

- Under Item 5, Dr. Rexford shared that the Student Equity Plan is part of the Student Equity Achievement Program.

**2. All College Meeting Agenda (All)**

- Birthdays and Work Anniversaries
- New Hires (Richmond)
- Student Success Story – ADJ and Nursing (Klever)
- ADJ Grant
- Soccer, Softball, Baseball, and Football Field Update (Riveria)
- Review of the outcomes of Flex Day (Rexford)
- IT Update (Keller)
- Financial Aid Update (Harris)
- Nursing Update (Schoonmaker)
- #1 small college in California (Schoonmaker)
- Summer Programs/Summer Outreach Events (Slabaugh)
- Ron and the Choir (Zweigle)
- Announce next All College Meeting

**3. Campus Climate (All)**

We seem to have a great momentum on campus with the celebration of Staff Appreciation Day last Friday. Dr. Schoonmaker would like Cabinet members to think of an appreciation event that we can hold in June.

**4. Distance Learning and Student Helpdesk (Richmond)**

A conversation will be held with Zack, Wayne, and Dr. Schoonmaker on this item.

**5. Open Positions (Richmond)**

List distributed.

**6. Expectations of Representatives on Committees/Meetings (V. Roberts)**

Cabinet discussed the expectations of representatives on committees and meetings. We need to develop a better plan on how we disperse the information received at the committees and meetings. This will be put on the next President's Cabinet agenda.

**7. Campus-Wide Standing Committee Annual Report and Evaluation (Schoonmaker)**

Cabinet reviewed the Campus-Wide Standing Committee Annual Report and Evaluation. Cabinet decided that this document is complete.

**8. Summer Lists (All)**

Cabinet gave updates on their summer lists.

**9. Future Agenda Items (All)**

- Shared governance flow chart
- Organizational chart of operations
- Expectations of Representatives on Committees/Meetings

**10. Future Step-back Consulting Topics & Updates (All)**

Cabinet members will email Bev if they have any updates or Step-back Consulting Topics.

**11. Good of the Order**

- There were no comments made during the good of the order.
- **Review of the Follow-Up and Parking Lot Items**  
See the follow-up and parking lot items.

There being no further business, the meeting ended at 11:00 a.m.