

COLLEGE OF THE SISKIYOU
SAFETY COMMITTEE MEETING

April 1, 2015

Committee members present: N. Miller N. Funk, D. Haugen, P. Clark, T. Speck,
J. Kiefer, C. Rosen,

The meeting was called to order at 1:36 p.m.

1. Approval of minutes, March 18, 2015

Minutes were shown to be minus committee member Ty Speck

2. Discussion and Action

- Administrative Procedure 6800 – Safety was discussed and edits made. A suggestion By Nancy Funk to omit most verbiage and replace with heading topic and refer to District procedure numbers instead.
- Administrative Procedure 6850 – Hazardous Materials No changes noted.
- N. Miller requested advice on ensuring off campus employees received proper Cal OSHA information P. Clark advised adding to new hire packet

3. Recurring Reports –

- Safety Credit Request to pay for half of the camera upgrades on both campuses

4. Project Reports

In an effort move projects along each project has been assigned to a specific individual.

- Emergency Preparedness Training w/building stewards – Speck
- Work continues on identifying vacancies and needed trainings spreadsheet
- SDS data entry – P. Alvarado
- Several student workers are now inputting data.
- Mail room quote for Yreka – Haugen
- Mail room quote is approximately \$8,000 for all doors including front entry of T.C.
- N. Funk has forwarded this to D. Slabaugh and funding sources are being researched.

5. New Business:

- Summer meetings will occur once a month with one meeting in Yreka suggestion to coincide with board meeting for efficiency.
- Building tour of LRC directly after meeting adjourned.

6. Old Business

- Chemical Hygiene Plan review – Luddon & Haugen
- Pest management plan report –believed completed P. Alvarado(absent)
- Gym inspection follow-up - new Gym design underway Alvarado to report on his return.
- Everbridge opt-in - Funk/Haugen
- Emergency evacuation map – return to NMR for edits and rotation. - Luddon
- Haugen reported that L. Luddon still seeking solution to rotation of maps.

7. Everbridge opt in- N. Funk , D. Haugen, and C. Wehman to meet.

8. Adjourn

Meeting adjourned 2:30

Respectfully submitted,
Ty Speck