

COLLEGE OF THE SISKIYOU  
SAFETY COMMITTEE MEETING

Minutes

September 10, 2015

Committee members present: P. Clark, D. Haugen, L. Luddon, Rosen, J. Kiefer

The meeting was called to order at 2:04 p.m. in DLC-4.

1. Approval of minutes
  - a. June 9, 2015 – approved as read
2. Discussion and Action – None
3. Recurring Reports
  - a. RASP
  - b. Worker's Comp - P. Clark provided information on the previous year's claims. We had the same number of claims as the previous year, but comparing ourselves to the other districts, we are doing fairly well. We do not have the lowest number of claims but most have more claims than we do. We are still a focus group with Keenan. We will continue distributing electronic Safety Shorts and doing building inspections. P. Clark will work with Nancy Funk.
  - c. Accident Reports – Three injuries in July.
  - d. Safe Colleges and Safety Shorts – There are no new Safety Shorts. It was suggested that we send out the strains presentation for this next month since we had some injuries involving strains in July. Doug and Lori will work on sending out the Safety Short and providing the campus with the claim history.
  - e. Maintenance Safety Requests – Sidewalks repairs are in progress and street lamps are being installed. There has been a problem with sharps being left in the restrooms in the Lodges, creating an exposure problem for custodians.
  - f. Safety Credits – Will request funds for getting building numbers ordered.
4. Project Reports
  - a. Building steward training – No report.
  - b. SDS Input – Input is proceeding. Jo Ann completed all her Yreka chemicals.
  - c. Gym exit quote – No report.
  - d. Emergency evacuation maps – No report. Lori will talk with N. Funk about this project.

- e. Wayfinding signs done on Weed campus. Yreka's still need to be put up. Put in a work request to have Maintenance complete the work.
  - f. Building exterior numbers – Has Phil put this on a project list for completion?
5. New Business
- a. Campus sidewalk signage for both campuses will be the next phase of the wayfinding project. Doug suggests putting the signs on the lamp posts.
  - b. Fall crisis training: October 15 at 10:15 a.m. is the state's earthquake drill. We discussed doing an emergency evacuation on both campuses. We would need to get information out to faculty so that they know that we expect all students and staff to participate in the 15-minute drill.
  - c. No building tour for this meeting.
6. Other
- a. Meetings - Schedule the second Thursday of each month for the fall semester, from 2-3 p.m.
  - b. We reviewed the proposed mission statements that Doug distributed. Members in attendance preferred Option 1. Doug will distribute to the rest of the committee for final review.
  - c. Had a brief discussion on the introduction of drones to college campuses and Keenan's bulletin on best practices.

Meeting adjourned at 3 p.m.

Respectfully submitted,

Lori Luddon