

COLLEGE OF THE SISKIYOU
SAFETY COMMITTEE MEETING

Minutes
April 20, 2016

Committee members present: D. Haugen, E. Kephart, M. Ferrasci, J. Kiefer, L. Luddon, E. Rulofson, J. Heath, N. Miller, Calvin Wagner

Guests: Dave Gamache, Yreka Police Department

The meeting was called to order at 1 p.m. in DLC-4.

The meeting was held to discuss the lockdown drill that occurred earlier in the day on both campuses.

1. Positive Outcomes

- Lodge students went into bedrooms.
- Phone intercoms and Everbridge text notifications worked well
- Law enforcement enforcers could see reactions when alerts went out.
- Only one person remained outside on Yreka campus.
- Planning process worked well.
- Electronic locking of equipped buildings worked.

2. Challenges & Learning Opportunities

- Videoconference phones in Yreka do not get intercom broadcasts.
- Science Building electronic lockdown worked, but occupants discovered that they were not able to move further into other interior rooms from where they were when the lockdown occurred.
- RHSI electronic lockdown does not work on doors that have push bars engaged. The system is not able to override this.
- No one in Yreka has the computer program to be able to do electronic lockdowns .
- Law enforcement volunteers noted that there were many exterior building doors unlocked, allowing access from outside. They also said they easily found pockets of people in rooms because of the noise (laughter, talking) and glows of phones and computer monitors in rooms where lights had been turned off.
- There is no way to hear intercom broadcasts in the gym.
- There is no way that people outside buildings, on fields, etc. can hear notifications. Consider some exterior intercoms.
- Research options for door lock blocks so that occupants can secure doors without a key.
- Address issues with handicap door openers and overrides.
- Yreka cell towers can only handle 700 calls at once and goes down if that is exceeded.

3. Recommendations

- Research outdoor intercom system. Contact Maria Caldwell at YHS. They are installing outdoor intercom systems now.
- Research door lock blocks and what it would cost to equip certain doors.
- Get electronic door program installed on staff computers at Yreka. Do we need additional licensing?
- Building occupants should meet to develop protocols, and they can practice drills in their building.
- Notify occupants in buildings equipped with electronic door locking that in a lockdown, they could be locked out. Doug can set up the system so some doors will let keys work to override the manual lockdown.
- When cameras are fixed, there can be a camera feed to Yreka Police Department.
- Provide information to Executive Cabinet for discussion and consideration.

4. Future Meetings

- a. Wednesday, May 18 at 1 p.m.

Meeting adjourned at 1:55 p.m.

Respectfully submitted,

Lori Luddon