

COLLEGE OF THE SISKIYOU
SAFETY COMMITTEE MEETING

Minutes

March 29, 2019

Committee members present: Veronica Rivera, Theresa Richmond, Phil Clark, Ed Kephart, Maria Ferrasci, Desiree Kaae

Not present: Darlene Melby, Nancy Miller, Jenny Heath, Crystal Fahey, Doug Haugen, Jesse Mullin

Note taker: Melinda Garland

The meeting was called to order at 9:00 a.m. in DLC-4 and Yreka via webcam.

Approval of Minutes: Minutes from February 22, 2019 motioned by Theresa Richmond, 2nd by Desiree Kaae. Passed.

Discussion & Action

Stephanie Wroten asked to speak to the committee regarding the parking for overnight and late night returns. Serious concerns for staff and students and her department is asking for overnight parking passes that allow for them to be able to park in a well-lit area near bathrooms. Either by the gym or the theater. Current overnight parking in the area behind the dorms, the parking lot asphalt is dangerous and it is dark back there. Most of the drivers for the 15 passenger vans are in their 70's and having to park vans in the maintenance yard and then walk behind the dorms is dangerous.

There are trips that the program has to rent vans and leave middle of a day on a week day, so even parking in front of ESTC, they are then using up to a dozen or more parking spots in that parking small lot so it takes away from students and staff who normally use that parking lot during weekdays.

When Upward Bound trips happen, staff are waiting with young students for them to be picked up by parents and current overnight parking areas are not a good spot. They need to be by water, bathrooms and an area they feel safe that is well-lit. When they are returning in district vehicles late at night or early mornings it is often before things have been plowed or de-iced and it is super dark outside when they return.

Committee discussed passes for students for student athletes that could be handed out at the beginning of a season to the coaches. Then those passes could be turned in at the end of the season. Same for programs like Stephanie's. Also discussed that the BP was last updated in 2013.

Theresa asked that prior to the BP being changed, can we make an exception and give passes to the people that need them? Group decided for the upcoming trip for Stephanie, Weed PD will know many cars will be parked by the theater and ask that they not ticket those cars.

Recurring Reports

- RASP – 6 days total to use. Fume hoods will be done today. We are scheduling a forklift training for Yreka campus now that they have a forklift on that campus will use ½ day. IAM Ready program could use some of the days. These days need to be used by June 30th.
- Keenan Reports – SWACC inspection was done back in November and audit is happening today. Discussed playground equipment has been pulled out. Next SWACC will be in 2 years.
- Employee Safety Communications – new one is being made.
- Employee Accident Reports – Per HR two employee accidents in February.
- Student Accident Report – One student running and slipped, hit head on A/C unit shelf.
- Safety Requests – no new. Old was the air quality for athletics and they (athletics) will talk to Doug Haugen on how to get access to the site for the unit at Weed Elementary. Blue phones were brought up at Expanded Cabinet. Ronnie will research.
- Safety Credit Requests – no new request.

Project Reports

- Soccer field project report goes to the board on April 2nd. We have a winning bid of \$163K, RB Aldrich from the Fort Jones.

New Business

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Old Business

- Do we want to add State tobacco cessation programs to our website for information for students and staff? Suggestion that information from our insurance plans for the staff can go out with Wellness flyers.
- AEDs on Weed campus are now being checked for readiness by Melinda. Ken is checking the Yreka campus AED.
- Siskiyou County Health said last year when smoke was bad they did provide mask, told they did last year and they think they will likely do it again. Phil mentioned that if the District provides the N95 dust mask and “require” people to wear them, it falls until the respiratory program. This is just for the N95 mask, so standard mask does not fall under the program.

Other Items

- June 12th Phil Clark will be off work for a month and a half. Keenan Loss & Control will still be available. Phil will be back August 1st.

Future Meetings

- Friday April 26, 2019 9 a.m. – 10 a.m.

Meeting adjourned at 10:12 a.m.

Respectfully submitted,

Melinda Garland