

COLLEGE OF THE SISKIYOU
SAFETY COMMITTEE MEETING

Minutes

October 25, 2019

Committee members present: Veronica Rivera, Phil Clark, Crystal Fahey, Maria Ferrasci, Jenny Heath, Mandy Twitchell, Nancy Miller, Doug Haugen, Desiree Kaae
Not present: Darlene Melby, Theresa Richmond, Ed Kephart
Note taker: Melinda Garland

The meeting was called to order at 9:00 a.m. in DLC-4 and Yreka via webcam.

Approval of Minutes: Minutes from September 27, 2019 motioned by Jenny Heath (with one grammatical correction), 2nd by Desiree Kaae - Passed.

Recurring Reports

- RASP – 2 days used, 4 days left
- Keenan Reports – SWACC is next year
- Employee Accident Reports – 1 accident
- Student Accident Report – 4 student accidents reported
- Safety Requests – no new request
- Safety Credit Requests – acrylic sign holders for posting quarterly Safety Tip Campaign flyers estimate is \$374.25 before shipping and tax. NM motion approve use of Safety Credit funds to purchase, JH 2nd, motion passed. PC talked to Shasta College about their quarterly Safety Tip flyers for us. He is waiting for an okay after they make sure there is no conflict. Speed tables (3 areas on campus) for parking lot safety, \$7500. JH, Motion to recommend, upon confirmation of coding, speed tables be installed. DH 2nd, all in favor, motion passed.

New Business

- IIPP page 11 add SB1343, every 2 years employees must complete sexual harassment training. Add Company Nurse flyer to appendix possibly. HR will look into getting stickers on phones and if the information is in the new hire information packets too. Company Nurse is for employees, student workers, adjunct staff.
- When to call 911 and when to call 5911. Original language for the launch of 5911 needs to be reviewed and possible revamp. JH volunteered to review and re-write.
- MF asked: Is alcohol allowed on campus, since custodians are finding empty beer bottles in Science building and men's bathroom in McCloud. All same kind of beer, so they think it is same person/ student. DH ~ Not allowed and a Student Incident report should be done every time.

Old Business

- DM requested VR do a lockdown drill. They recommended ALICE training or something similar. PC brought up DM has already had Kennan I AM READY on campus for natural disaster scenarios. Need to discuss with DM about I AM READY, run/ hide/ fight discussed with students in the past. Staff, like the ALICE training. Then we can coordinate a lockdown with Weed PD. Working with IT on the” all call” system and getting people trained.
- T.R was going to look into shoes for Custodial/ Maintenance/ Food Services. Are shorts appropriate attire? You’d have to identify them as PPE – personal protection equipment. J.H. is this something COS has to provide or would it be a requirement for employment. P.C. there are also over boots that you slip into over your own shoes. Butte College program for Safety Attire Kim Jones could be a resource.

Other Items

Future Meetings

- Friday December 6, 2019, 9 a.m. – 10 a.m. Phil Clark, Keenan will not be present.

Meeting adjourned at 10:02 a.m.

Respectfully submitted,

Melinda Garland