



SLO Assessment Committee

College of the Siskiyous
800 College Ave., Weed, CA 96094

Minutes

Monday, April 28, 2025

12:00 – 1:00 pm on Zoom

<https://siskiyous-edu.zoom.us/j/86213733020>

Attendance

Liz Carlyle, Shirley Louie, Ann Womack, Kyle Heath, Shannamar Dewey, Caroline Scott

Convened at 12:04 pm

Approval of Minutes

Caroline moved to approve the April 14, 2025, minutes. Shirley seconded. Unanimously approved.

Discussion / Action Items

1. Updates
 - a. Editing outcomes – Faculty can now edit outcomes in Canvas. This will help when there are incorrect outcomes. Faculty can delete them, and Insights will push in new ones.
 - b. Calculation methods – There are several calculation methods available for use when more than one assignment is being used for assessment. The default is decaying average. We will be sure to include information on this in the training materials provided to faculty.
 - c. Learning Mastery Gradebook – Liz demonstrated the Learning Mastery Gradebook. Liz will ask Maria about automatically enabling it in the Fall shells.
 - d. Reflections – We would prefer to have questions that help guide reflections, which isn't possible in Insights. We would also prefer reflections be sharable. Thus, we will develop a reflection process that is outside of Insights.
 - e. Fall flex – The Flex committee didn't fully approve our request for time during the fall flex day due to concerns that use of Insights has not been approved by the Senate.
2. Canvas/Insights Assessment Planning - [Committee members score at least one SLO assessment](#) - requesting feedback on the process.
 - a. The SLO rating scale for Caroline's rubric with SLO 2 was incorrect. The rating scales appear to be incorrect in the Outcomes area also. We deleted the rubric and then the outcome. CSLO 1 was missing rating scale descriptions, so we tried deleting that one as well. When the outcomes repopulated, they were incorrect.
 - b. Shannamar wasn't able to see assessment results in Insights Dashboard, but they were available in the Learning Mastery Gradebook.

- c. Shirley assessed a problem from an exam and found the process to be easy. Her Learning Mastery Gradebook was not displaying. It's confusing for faculty over the student LMG and faculty one, which is a reason to enable it automatically for all faculty.
- d. Kyle added outcomes to a rubric. Outcomes and rating scales were correct.
- e. For standalone rubrics, select "Remove Points From Rubric" so SLO assessment scores don't overwrite assignment scores.

3. Part-time faculty Assessment and Dialogue

- a. [Notes on the process](#) we have identified so far.
- b. We will discuss this at our next meeting.

2024-25 Committee Goals

Goals	Status
Host a professional development workshop on SLO assessment to increase meaningful participation by faculty	Completed
Identify a process for assessment and dialogue for PT faculty in areas with no FT faculty	Ongoing
Support the migration to Insights through the pilot	Ongoing

Committee Membership

Chairs: Liz Carlyle (MLAN) and Ann Womack (SCI)

Members: Shirley Louie (MATH), Leigh Moore (CTE), Jude Baldwin (LIB), Caroline Scott (MLAN), Ed Kephart (Athletics), Kyle Heath (Athletics), Shannamar Dewey (part-time faculty), JT Tarantino (Director-Planning Assessment and Research)

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