



Web Team

Meeting Notes

April 26th, 2017

1:00 – 2:00 pm

DLC 4

Present: David Fleet, Eric Houck, Anne-Marie Kuhlemann, Michael Reetz

Absent: Ben Harris, Todd Scott, Dawnie Slabaugh

Recorder: Bethany Golly

- 1) **Review of past meeting notes:** No changes requested.
- 2) **AWS Migration Status:** Cloud migration has occurred. Some issues are remaining:
 - a. Web mailers appear to be working, but may have issues due to being hosted on W5. Discussion was had as to whether web mailers are still necessary, and whether they can be replaced with something else that can submit secure data as necessary. Research will need to be conducted.
 - b. Directory Browsing: Migration is 90% done. Directory browsing is not preferred; may replace in the future with a better solution.
 - c. Content Management and Access: Very little blowback about shutting down website content access.
 - d. IT Helpdesk: Helpdesk link is now different, since it used to be on W5. Investigating future options.
 - e. Miscellaneous W5 Applications: Need to track down whatever else implements W5. Discussion on future of COSReg and what information still needs to be accessible on there.
- 3) **Website Redesign Gameplan:** Options presented to administrators, who decided the right option would be to update the look and feel of the pages sooner rather than later by changing the color scheme. This will be done as soon as possible, with the next steps including altering the navigation first, and then changing the page designs to Bootstrap. Weblinks team will get a test environment set up soon to test these changes. There were some concerns with accessibility that will need to be addressed. Expected timeframe for completion of redesign is one to one and a half months.
- 4) **mySiskiyous:** Upgrade has occurred, and issues are being fixed as they arise. The login page will need to be redesigned at some point to be more aesthetically pleasing. All references to Navigator will need to be found and changed to reference mySiskiyous.

Next meeting: *Wednesday, May 17th, 2017 (2-3pm)*