

Dependent Student input Parent information; Married students input Spouse information

Month	Parent/Spouse Income earned from work	Parent/Spouse Income from unemployment or other state benefits
Jan 2021		
Feb 2021		
Mar 2021		
Apr 2021		
May 2021		
Jun 2021		
Jul 2021		
Aug 2021		
Sep 2021		
Oct 2021		
Nov 2021		
Dec 2021		

Detailed Statement

Please explain how your financial circumstances have changed in 2021. Your statement should explain clearly how your circumstances have changed over the year, what type of income you now are earning, how much assistance you are receiving or if you are no longer receiving any wages or benefits.

Please include both your information and your parents' if you are a dependent student

Write your statement in chronological order, beginning in January 2021 and proceeding to December 2021. Please include all relevant information, including the following:

- Financial changes that have taken place (ex: loss of job, reduction in hours, new employment, unusual expenses, etc.).
- Date of financial change. If any income or benefits have stopped, please state clearly when they stopped.
- Income amount received before and after the financial change occurred (may need to estimate future income).
- Past and present employment information (ex: place of employment, date range, pay rate, etc.).
- Status of unemployment/disability benefits (ex: start and end dates of benefit, benefit amount(s) received, etc.).
- If you receive no income from wages or any type of benefit, state this clearly (ex: unemployment, disability, etc.).
- Any other additional information that will help describe your financial situation.

Independent Students: If you are married, you must also state the above information for your spouse.

Dependent Students: If you are a dependent student, you must state the above information for your parent(s).

SECTION 3. Use the checklist below to specify the type of document(s) that are attached. Check all that apply.

- A letter from your former employer identifying the change (loss of employment and/or reduction of work) and the date of when it occurred. The letter must be on company letterhead.
- 2021 W-2 and 2021 Tax Return Transcript (if this document is submitted after Jan 1, 2022).**
- A copy of your most recent check stub from unemployment, Social Security or other types of financial assistance (if applicable).
- Other (Please specify):

SECTION 4. Enter the ACTUAL 2021 wage income and/or benefit amount(s):

(Do not leave student section blank)

	Student	Spouse/Parent(s)
Wages from Jan 1, 2021 to Dec 31, 2021	\$ _____	\$ _____
Other ACTUAL 2021 benefits/income*	\$ _____	\$ _____

*(Include unemployment, disability, social security, pension, and/or other income not reported in wages above. Please list the sources below)

Source:	_____	_____
Source:	_____	_____
Source:	_____	_____

CERTIFICATION: *All of the information in this form is true and complete to the best of my knowledge. I understand that the information submitted is subject to verification. I understand that if I do not provide documentation, my request for review of special circumstances will not be processed. False statements or misrepresentations will be cause for denial, reduction, withdrawal, and/or repayment of financial aid.*

Student Signature (required) _____
Date

Parent Signature (required if dependent student) _____
Date

Fall Only Deadline: November 1, 2022
Spring/Full Year Deadline: April 3, 2023