

**TO: Foundation Board, Siskiyou Joint Community College District**  
**FROM: Greg Messer, Foundation Board President**  
**SUBJECT: Notice of Regular Meeting and Suggested Agenda**



**NOTICE OF REGULAR MEETING**

The regular Foundation Board meeting will be held **Tuesday, July 23, 2013, 8 a.m. at the Weed Campus, in the Board Room.**

**ACTION ITEMS**

Item 1: **Call to Order and Attendance**

**Regular Agenda:**

Item 2: **New and/or Unfinished Business**

The Board will discuss any new and/or unfinished business and take action as appropriate.

Item 3: **Committee Reports**

The Board will hear a report on the work of the following committees and take action as appropriate.

- a) Investments and Finance (Jack Cook)
- b) Board Governance (Deborra Brannon)
- c) Scholarship (Deborra Brannon)
- d) Enterprise Operations (Greg Messer)
- e) Gift Acceptance (Greg Messer)
- f) Events – PAS (Connie Marmet)

Item 4: **Donor Cultivation / Prospects**

- a) Assignment from retreat: 1. Make a gift; 2. Identify & own one major prospect per year; 3. Build the pipeline.
- b) Discussion by board members on opportunities list (to be provided)
- c) Review of individual reports

**Consent Agenda:** *The following items will be passed by a single motion. Should a member wish to remove an item for discussion, a motion is needed to do so.*

Item 5: **Approval of Meeting Minutes – May 14, 2013**

Item 6: **Approval of 2013/2014 Foundation Budgets**

- Foundation General Fund, Eagle's Nest, COS Extension, Performing Arts Series, Scholarship, and RHSI Endowment

Item 7: **Approval of Revisions to Foundation Bylaws**

- Article III, Section 2, C
- Article II, Section 3
- Article II, Section 5, D

Item 8: **Approval of Adoption of Conflict of Interest and Whistleblower Statements**

Item 9: **Approval of Leave of Absence Request**

Item 10: **Approval of Removal of Board Member**

**Foundation Board**

Greg Messer – President  
Deborra Brannon – VP  
Scotty Thomanson – Treasurer  
Sonia Wright - Secretary

Sue Boston  
Rennie Cleland  
Jack Cook  
Margaret Dean  
Robert Frost  
Ronda Gubetta  
Connie Marmet  
Bob Rice  
Denny Sbarbaro  
Robin Styers  
Sharon Stromsness  
Robert Winston

**Constituent Representatives**

Karen Tedsen-ASM  
Elaine Schaefer-Faculty  
Denise Mannion-Classified

**Institutional Advancement Staff**

Sonia R. Wright, CFRE  
Dawnie Slabaugh  
Angel Fisher  
Karen Tedsen  
Denise Broomfield

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*The COS Foundation supports the mission and values of the College of the Siskiyous by fostering community relationships and raising funds to enhance exceptional learning environments.*

- Item 11:           **Treasurers Report – Review of Foundation Fiscal Report**  
The Board will review the Foundation Fiscal Report for the period of June 1, 2012 through May 31, 2013:
- Executive Summary
  - Statement of Assets
  - Summary of Accounts
  - Eagles Nest Summary of Accounts

- Item 12:           **Date of Upcoming Foundation Board Meetings**
- October 22, 2013
  - January 28, 2014
  - Retreat – Date to be set (April 2014)

- Item 13:           **Upcoming Meetings / Event Dates:**
- Performing Arts Series Committee Meeting – July 23 at 10AM (Board Room)
  - Foundation Executive Committee Meeting – August 13 at 8AM (Board Room)
  - PAS and ASB Present: Mad Chad Taylor – September 6, 2013 at 7PM (COS Theater)
  - PAS: Auditions for Children to Perform in Nutcracker – September 7 beginning at 12PM (COS Theater, Room 4)
  - Scholarship Fundraising Dinner & Auction – September 7 at 5:30PM (Son’s of Italy)
  - Investment Due Diligence Meeting – September 10 at 10AM (Board Room)
  - PAS Presents Joe Craven – October 4 at 7PM (COS Theater)
  - PAS Presents The Nutcracker – November 29 at 7PM (COS Theater)
  - Craft Fair – December 6 and 7 (COS Gym)

**NON ACTION ITEMS / REPORTS**

- Item 14:           **Report from the College**  
A report on the activity of the College
- Item 15:           **Report from the Director of Institutional Advancement**  
A report on the activity of Institutional Advancement
- Item 16:           **Adjournment**