

**College of the Siskiyous  
Foundation Board Meeting  
Minutes of January 22, 2013**

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**Foundation Board: (10 members – QUORUM)**

Greg Messer	Deborra Brannon	Randy Lawrence	Robin Styers
Jack Cook	Margaret Dean	Bob Rice	
Sue Boston	Connie Marmet	Sharon Stromsness	

**Constituent Representatives: (2 members)**

Elaine Schaefer	Karen Tedsen
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**Staff: (3 members)**

Sonia Wright	Dawnie Slabaugh	Angel Fisher
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**Absent: (6 members)**

Dawna Cozzalio	Bob Davis	Dennis Sbarbaro
Rennie Cleland	Ronda Gubetta	Chris Vancil

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**ACTION ITEMS**

Item 1:           **Call to Order and Attendance**  
President Greg Messer called the meeting to order at 8:07 a.m.

**Regular Agenda:**

Item 2:           **New and/or Unfinished Business**  
No new business was discussed.

Item 3:           **Election of 2013 Foundation Board Officers**  
*Motion was made (Marmet / Boston) to approve 2013 Foundation Board Officers: Greg Messer – President, Deborra Brannon – Vice President, Dawna Cozzalio – Secretary, and Jack Cook - Treasurer. Motion passed.*

Item 4:           **Committee Reports**

- a) ***Investment & Finance*** –Mr. Cook reported the Investment Committee met in December and had a good meeting. The Committee reviewed the Foundation investment accounts, updated the Investment Policy statement, and consolidated some accounts. The next Investment Due Diligence Committee meeting will be held March 12 at 10 a.m. following the Executive Committee meeting.
- b) ***Board Governance***
  - i. ***Approval of Revised Foundation Bylaws*** – *Motion was made (Boston / Dean) to approve revisions to Foundation Bylaws as presented by the Board Governance Committee. Motion passed.*
- c) ***Scholarship*** – Ms. Brannon said the application for 2013/2014 scholarships is available and due to the Foundation Office by March 15. At the last meeting, Stephanie Wroten, Upward Bound Advisor, attended the meeting and discussed

with the Committee how to increase outreach within Siskiyou County high schools and invited members of the Committee to travel with her during her monthly visits to the county high schools to talk about the COS Scholarships available to high school seniors who plan to attend COS. The Committee will continue discussing outreach ideas at their next meeting.

d) **Enterprise Operations**

a) **Eagles Nest:** Ms. Fisher reported the month of December was our best ever as sales were up approximately 4.7%. She also said the first six months revenue (July – December) is 11.8% higher than the previous year (FY11/12). The Eagles Nest continues to do well, even with the summer/fall sidewalk construction and expansion of the Yreka Wal-Mart, and consistently is exceeding expectations. Ms. Fisher also updated the Board on the recycling container use permit. She said she spoke with Debbie Salvestrin from the City of Weed regarding the permit for the container on December 6. Ms. Salvestrin said there is not an official permit that is issued by the City. Ms. Fisher said she requested Ms. Salvestrin send her something from the City that states we have approval. Ms. Fisher said she received a certified copy of the official minutes from the City of Weed meeting which states we have approval and the renewal stipulations for each year.

e) **Gift Acceptance** - Currently there are three donations the Gift Acceptance Committee is evaluating. The donations are as follows:

Cameras from Southern Oregon Public Television

- Three studio class video cameras and accessories.
- Sponsor is Ron Demele
- Cameras are a significant upgrade to the older cameras that the studio has today.
- One of the cameras will need to be repaired. Cost is estimated to be \$500.00.
- The cameras are shared with the Siskiyou Media Council, who also shares the studio. SMC and COS have an MOU in place to share the facilities and equipment.
- Cameras will need approximately \$500.00 worth of work. SMC agrees to split the cost with the College if the work cannot be done by a volunteer.

Shasta Nation Tribe Cultural Artifacts

- Harry Lake is the Donor and is the brother of the couple who passed away. He currently has the collection. Collection is in jeopardy of being sold off and/or dismantled.
- Two tribal chiefs of the Shastas are local and can offer more information about the Tribe and/or the Collection, one is Betty Hall.
- Shasta Indians aboriginal area was almost the entire Siskiyou County area.
- Shasta Indians are not yet a recognized tribe.
- 200-500 items (arrowheads, ceramics, etc.)
- The tribe agrees to catalogue the collection prior to donating the collection.
- Items are for display only; cannot be sold.

We held meetings with Geology Instructor (Bill Hirt) and Library Director (Nancy Shepard). Both feel that the collection is an important piece of the local history and would hate to see it lost, however there is not a good fit to an existing class or program that would warrant COS to own the collection. Nancy Shepard suggested that the College and community would benefit from having a photographic narrative of the artifacts. The College currently maintains a website of similar artifacts and history on local tribes and cultures that (like the Shasta Collection) are available to students and the community for research and not a permanent display. If the Library accepted the donation, it would spend most of the time in storage. A more realistic scenario for the collection is for it to reside in a museum where the College could have periodic access to it. I have agreed to contact local museums for a show of interest.

Land Parcel adjacent to COS property

Discussion has begun to assess a possible land donation. The property is located in south Weed, west of I-5, north of the South Weed exit.

*Motion was made (Marmet / Brannon) to accept the donation of camera equipment from Southern Public Television. No action was taken on the Shasta Indian artifacts or the land parcel. Motion passed.*

f) **Events -**

- i. **PAS–The Nutcracker:** Ms. Marmet reported the Eugene Ballet Company performed to a full house in November for the Nutcracker. The PAS Committee is currently working with the COS Music and Drama departments on “taking COS talent to the Community” later this spring. She also said the Committee is investigating the possibility of adding a “late” spring 2013 show for the community and local schools.
- ii. **Holiday Craft Fair:** Ms. Slabaugh reported the 16<sup>th</sup> annual Country Christmas Holiday Craft Fair on November 30 and December 1 was successful for local vendors and the 800 shoppers looking for hand-crafted items. The Saturday food drive for the Siskiyou Food Assistance Program was a smashing success. Shoppers attending the Craft Fair were asked to donate cans of food or cash for the food assistance program. Approximately six huge bags of food and \$828 were collected.

**Consent Agenda:**

Item 5: **Approval of Meeting Minutes – October 23, 2012**

The Board reviewed the Foundation Meeting minutes of October 23, 2012.

Item 6: **Approval of Foundation Mini-Grant Recipients for 2012/2013**

The Board approved the list of Foundation Mini-Grant Recipients for 2012/2013.

Item 7: **Approval of Purchase of Inventory Software and Computer / Register System**

The Board approved the purchase of inventory software and computer/register system for the Eagle’s Nest Shop.

Item 8: **Treasurers Report – Review of Foundation Fiscal Report**  
The Foundation Fiscal Report was not available for review at the January 22, 2013 meeting.

Item 9: **Upcoming Foundation Board Meetings:**

- April 6, 2013 – Foundation Board Retreat
- April 23, 2013
- July 23, 2013
- October 22, 2013

Item 10: **Upcoming Event Dates:**

- None scheduled at this time.

*Motion was made (Brannon / Marmet) to approve the Consent Agenda as presented.  
Motion passed.*

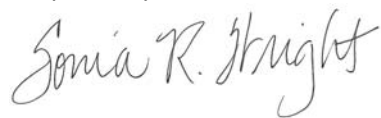
**Non Action Items / Reports:**

Item 11: **Report from the Office of the President**  
Mr. Lawrence reported Proposition 30 passed in November and this is good news for the College. He said mid-year cuts may still occur at the State level. However the cuts to the College budget should not be as severe as if Proposition 30 had not passed.

Item 12: **Report from the Director of Institutional Advancement**  
Ms. Wright distributed a worksheet showing history of Foundation fundraising for the past five years. The data will be used to analyze fund raising needs and opportunities when planning for the future.

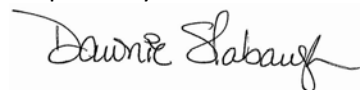
Item 13: **Adjournment**  
Meeting was adjourned at 9:59 a.m.

Respectfully Submitted:



Sonia Wright, CFRE  
Director - COS Institutional Advancement

Prepared By:



Dawnie Slabaugh, Recording Secretary  
COS Institutional Advancement (Public Relations / Foundation)