

**College of the Siskiyous
Foundation Board Meeting
Minutes of
May 17, 2016**

Foundation Board:

Sue Boston	Carol Cupp	Denise Mannion	Bob Winston
Rennie Cleland	Margaret Dean	Greg Messer	Staff: Angel Fisher
Dawna Cozzalio	Mark Healy	Dawnie Slabaugh	
Nancy Funk	Amy Lanier	Scotty Thomason	

Excused Absence:

Karen Copsey	Ronda Gubetta	Dennis Sbarbaro	Ron Slabbinck
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ACTION ITEMS

Item 1: **Call to Order and Attendance**
President Dawna Cozzalio called the meeting to order at 3:25 p.m.

Regular Agenda:

Item 2: **Committee Reports**
a) ***Enterprise Operations***
i. **Eagle's Nest** - Ms. Fisher reported gross sales revenue for the month of April 2016 was the biggest month ever in the history of the Eagle's Nest. Sales revenue for the year is approximately \$29,000 more than the same period in 2015. Ms. Fisher said the Shop continues to receive large quantities of all types of donations. To accommodate the product she has added six additional clothing racks to the sales floor (3 women / 3 children's). The following written report was also provided to the Executive Committee:

Volunteers/Staff

Students – we hired a new student Maggie Crowder. Maggie was a scholarship recipient this last year and work as a volunteer at the shop. She has become a valuable asset to the Shop.

With having our STEP worker 20 hours a week and our Cal-Works employee 19 hours a week, we have been able to process incoming donations as soon as they come in or within 24 hours. The larger amount of items being processed has increased our sales and repeat customers.

Recruitment Team Activities

We have the Siskiyou Golden Seniors planning an event with us in mid-May. They are expecting 50 members to attend. (Update at the meeting – the event will be held June 2.)

Sales

See financial reports

Discussion Items

- Purchase and selling of new items: candle wax, warmers, and jewelry.
 - IRS - Unrelated Business Income
 - Board of Equalization – California Non-Profit Publications
- Eagle’s Nest Future Advancement Plan – discussion/review

Shop Happenings

May 19 and 20 – Furniture Round-Up

June 4 – Customer Appreciation Day

June 8 – After Hours Social

- ii. **Community Education** - Ms. Slabaugh gave an update on community education classes scheduled for the summer and fall. Summer classes include: The Drone Academy, Golf for Fun, Volleyball, Football, Intramurals (Recreation Basketball); Camp Broadway; Community Fitness; and Volcanism in the Southern Cascades. Fall classes include Senior Theater Production and Community Fitness. Additional classes may be scheduled as the summer progresses.

- b) **Investments & Finance** - Mr. Messer reported on the Investment Due Diligence Committee meeting held May 3. Consultant Mark Clure provided an update on the status of the Foundation’s investment portfolio and did not suggest any changes to accounts at this time. Mr. Messer said one member of the Investment Committee would like the Foundation to be more “risky” in its investments (commodities), but this is not currently allowed by the Investment Policy Statement.

- c) **Gift Acceptance** – No new gifts were discussed.

- d) **Board Governance**

- i. **New Members / Prospects** – During the last Foundation Board Governance meeting, prospects for membership were identified and contacts assigned. Mr. Messer said he contacted Logan Smith and Bruce Deutsch with information about the Foundation and to see if there would be any interest in joining the Board. Ms. Slabaugh said she and Ms. Cozzalio would be meeting with Jonathon Andrus, CEO of Fairchild Medical Center, to talk about the Foundation and Board membership.

- e) **Scholarship**

- i. **2016/2017 Scholarship Awards** – The COS Foundation Scholarship Readers Task Force met in April to select recipients for 2016/2017 awards. Representatives on the task force included: 1 - COS Foundation member, 1 - COS staff member, 2 - Community member, 2 - retired COS faculty members. The task force read 40 applications and were very impressed with the quality of the application packets received from Siskiyou County graduating high school seniors and current COS students who plan to attend COS in fall 2016 / spring 2017. Now that the recipient selection is completed, high school principals and counselors will be notified as will the

COS continuing students. Scholarship awards for high school seniors are presented at their senior awards night or graduation and COS continuing students are notified by mail or in person. The total scholarship award amount available for 2016/2017 is \$30,150. Of the 40 applications received, 35 applicants will be receiving scholarships next year.

- ii. **Siskiyou Promise Update** - Ms. Slabaugh said a meeting for the Siskiyou Promise Task Force would be scheduled for early June. Items to be discussed include creating strategies for soliciting donations, planning a fundraising event, and plan for sustainability for future years.

f) **Fundraising**

i. **Events: 2016/2017**

- **Golf Tournament** – The 2016 Golf Tournament will be held Saturday, July 9 at the Lake Shastina Golf Resort. Letters to sponsors, donors and “save the date” postcards were sent out in March. Registration is open and players are wanted.
- **Scholarship Fundraising Dinner** – Ms. Slabaugh will contact the individual who schedules events at the Sons of Italy Hall to check on availability in September/October. Once dates of availability are determined she will send an email to the Foundation Board and Scholarship Committee with recommended dates.
- **Eagle Booster Club** – Ms. Slabaugh reported the Eagle Booster Club has an account balance of \$3,520 and 15 members.
- **Craft Fair**- The 2016 Craft Fair will be held December 2 and 3 in the COS Gym. Registration information will become available in September.

Item 3: **New and/or Unfinished Business**

Ms. Slabaugh reported former COS Foundation Board member, Jeff Forbis, recently passed away.

Consent Agenda:

Item 4: **Approval of Meeting Minutes – January 27, 2016**

The Board was provided the Foundation meeting minutes of January 27, 2016.

Item 5: **Treasurers Report – Review of Foundation Fiscal Report**

The Board was provided the Foundation fiscal report for the period of July 1, 2015 through March 31, 2016 as well as the third quarter report for the Eagle’s Nest Shop (July 1 – April 30 2016).

Item 6: **Date of Upcoming Foundation Board Meetings**

- July 19, 2016
- October 18, 2016
- Foundation Retreat – Fall 2016 (TBA)

Item 7: **Upcoming Meeting / Event Dates:**

- COS Graduation – May 20 at 8PM (Gym)

- Spring Semester Ends – May 26
- Campus Closed for Memorial Day Holiday – May 30
- Summer Session Begins – June 6
- COS Board of Trustees Meeting – June 7
- COS Campuses Closed on Fridays – June / July 2016
- FDN Executive Committee Meeting – June 14 at 3PM (Board Room) – New Time

Motion was made (Messer / Boston) to approve the Consent Agenda. Motion passed.

Non Action Items / Reports:

Item 8: College / Campus Update

Scotty Thomason shared the following: COS recently received the Final Report of the Accreditation Visiting Team. Not much changed from the “draft” that was originally received from the Team. Eight recommendations were cited to meet the standards and six recommendations for improvement. COS will continue to address the recommendations and plans on providing an update to the Accreditation Commission for their consideration when they meet in June to decide the college’s Accreditation Status.

Dialogue continues on the Governor’s FY 2016-2017 State Budget Proposal and we are all looking forward to the Governors May Revision of next years’ budget, which was released May 13.

State Revenues for the month of April may be down compared to projections and this would probably put the college about even with state revenues for the year. Last year, State revenues through April were significantly higher than projections and this allowed the Governor to increase his Budget proposal above what he had projected in January. COS is optimistic the State will continue to receive strong revenues this year and that the State will be able to produce a budget very similar to the Governor’s January proposal.

Dr. Brice Harris has retired from his position of Chancellor of the California Community Colleges. The top three financial people at the State Chancellor’s Office have also left and COS is paying close attention to the happenings at the State Chancellor’s Office.

COS is one of about a third of the 113 California Community Colleges that are experiencing enrollment growth this year. The college recently submitted the 320 Enrollment Report to the State Chancellor’s Office. It was reported expected FTES for this year will be 2,894 for 2015/2016 rather than 2,590 originally included in this years’ (FY 2015-2016) COS Budget.

Item 9: Community Connection

Both Rennie Cleland and Greg Messer expressed their appreciation to COS President, Scotty Thomason, for his work and dedication in getting COS “back on track.”

Mr. Cleland announced the Dorris City Flag Pole will celebrate its 20th birthday in June. The Dorris Lions Club is currently raising funds to paint the pole.

Item 10: **Adjournment**
Meeting was adjourned at 4:10 p.m.

Respectfully Submitted:

A handwritten signature in black ink that reads "Dawnie Slabaugh". The signature is written in a cursive style with a large initial 'D' and 'S'.

Dawnie Slabaugh, Recording Secretary
Director - Public Relations / Foundation