

**College of the Siskiyou  
Foundation Board Meeting  
Minutes of  
April 16, 2019**

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**Foundation Board:**

Dawnie Slabaugh	Sue Boston	Robert Winston	Darlene Melby
Bruce Deutsch	David Gault	Margaret Dean	Karen Copsey
Kathy Koon	Ron Slabbinck	Rennie Cleland	Denise Mannion
Greg Messer	Linda Romaine	David Clarno	

**Staff**

Angel Keen	Carie Shaffer
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**Guests**

Maggie Crowder (Student)	Caitlin Bennett (Student)	Anna Cleland
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**Absent:**

Ronda Gubetta	Dennis Sbarbaro
Stephen Schoonmaker	Amy Lanier

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**ACTION ITEMS**

Item 1:       **Call to Order and Attendance**  
President Greg Messer called the meeting to order at 5:30 p.m.

Mr. Cleland introduced his daughter, Anna Cleland. She attended Shasta College and then went to college in Nashville, Tennessee to receive her bachelor's and multiple master's degrees. Ms. Cleland recently relocated to the Dorris area and is interested in helping out her local community.

**Regular Agenda:**

Item 2:       **Committee Reports**

a) ***Enterprise Operations*** – Ms. Keen provided a brief summary on the activity of the Eagle's Nest.

- April sales have been better than last month and April 2018. She reported the Shop has been receiving many donations.
- Ms. Keen introduced a new student worker, Caitlin Bennett, who has been working as a Scholarship Student and will be working this next year as a student worker.
- Ms. Keen shared with the Board she attended another 'Non-profit after Five' event and it was even better than the one she last attended. More out of the area representatives attended.

- The Volunteer Appreciation Dinner will be April 19 at 5 p.m. at Ellie's Espresso & Bakery. The theme is 60s and 70s, 'Our Volunteers are Groovy'.

**b) *Investments & Finance***

Mr. Messer reported the Committee met with Edward Jones Consultant, Scott Brown, on April 15. Mr. Brown recommended some changes to a few of the investments.

After the Investment Committee met with Mr. Brown, the Committee met to discuss the process for looking for a new Investment firm. Ms. Slabaugh has received materials from nine California Community College Foundations. The Committee will review the materials and select their top three favorites. On April 29 at 9:30 a.m. in the Science Conference Room, the Committee will meet and decide on a process that best fits College of the Siskiyous. In July, the Investment Committee will review the Investment Policy and make changes if necessary

Ms. Slabaugh informed the Board, 2019/2020 department budgets were due to fiscal services by March 29. There are no new changes for next year. A copy of the draft budget will be presented at the next Foundation Board Meeting. The Board will be receiving a copy of the tax form 990 for the 2017/2018 year to review and approve. It needs to be submitted by May 15.

**c) *Board Governance***

- **Approval of Foundation Board Member Terms** – Mr. Messer reported he and Ms. Slabaugh recently met with a potential board members. They had lunch with Beau McAdam from Yreka who owns 'Level up Fitness', he is new to the area and will be attending the May meeting held in Yreka.
- **COS Enterprise Foundation** – Mr. Messer reported the Independent Foundation Task Force held their first meeting in March and will met again April 5. He passed out the agenda he has been using for each meeting and reviewed the mission and vision statement and the business module. On the back of the agenda was a list of enterprise operations the new Foundation could manage. The next meeting will be May 3, at 9:30 a.m. in the Science Conference Room.

**d) *Scholarship:***

- **Siskiyou Promise Update** – The College is still receiving applications. Applications will continue to be accepted until the second week of August.
- **2019/2020 Scholarship Awards** – The Scholarship Selection meeting is scheduled for May 3 at 11 a.m. During the meeting, the Readers will propose recipients for awards.
- **2019 Scholarship Dinner** – The Scholarship Dinner is scheduled for September 14 at the Weed Community Center. Members who would like to help with planning should let the office know of their interest.

- e) *Donor Development / Enrichment*** – Mr. Deutsch reported on the Alumni Event scheduled for May 29 at 6 p.m. at Pizza Factory, with the hopes to create an Alumni Association.

Item 3: **New and/or Unfinished Business**

Ms. Slabaugh mentioned an opportunity for the Foundation to be a fiscal sponsor for a Northstate Collective Parntership. Mr. Messer will attend a meeting on Thursday, April 18 to learn more about it.

**Consent Agenda:**

Item 4: **Approval of Meeting Minutes – March 19, 2019**

The Board reviewed the Foundation Board meeting minutes of March 19, 2019. Mr. Messer requested his comment regarding Siskiyou Promise Students and how they are doing and their success rate be included. He had distributed a form showing the data he collected on their success.

Item 5: **Treasurers Report – Review of Foundation Fiscal Report**

The Board reviewed the Foundation Fiscal Report for the period of July 1, 2018 – February 28, 2019 as well as the Eagle’s Nest Shop Fiscal Report for the period of July 1, 2018 – March 31, 2019.

Item 6: **Date of Upcoming Foundation Board Meetings**

The next meeting will be Tuesday, May 21, 2019 at the Yreka Campus beginning at 5:30 p.m.

Item 7: **2019 Upcoming Events**

- Monthly Calendar of Events/Activities – May, June, and July calendars were distributed.

*Motion was made (Boston / Slabbinck) to approve the consent agenda. Motion passed with the addition to the meeting minutes as recommended by Mr. Messer.*

**Non Action Items / Reports**

Item 8: **College / Campus Update**

Ms. Melby and Ms. Slabaugh reported on the following items:

- There will be a community forum on May 22 to meet the Vice President of Academic Affairs (VPAA) candidates.
- The College is preparing for graduation to be held on May 17. There are 450 petitions to graduate; this does not mean all of them will walk at graduation. The ADN Nursing Pinning Ceremony will be in the Theater at 4 p.m.
- The College is going through the budget development process for 2019/2020. The College will be holding open hearings at Integrated Planning and Budget (IPB) meetings every Friday in April to hear CQIP requests.
- The College has been busy working on the Institutional Master Plan (IMP) and putting it through the governance process. The intent is to have a final Institutional Master Plan by the end of May.
- The soccer field project is moving forward. The practice football field will become the new soccer field and will be grass instead of turf. Construction is set to start on May 1 and end June 30.

Item 9:        **Adjournment**  
Meeting was adjourned at 6:35 p.m.

Prepared by:

*Carie Shaffer*

Carie Shaffer, Administrative Assistant  
Public Relations / Foundation

Respectfully Submitted:



Dawnie Slabaugh, Recording Secretary  
Director - Public Relations / Foundation