

**College of the Siskiyous Auxiliary Foundation Board of Directors  
Regular Board Meeting  
Minutes of October 15, 2019**

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**Foundation Board:**

Dawnie Slabaugh	Rennie Cleland	Ronda Gubetta
Sue Boston	Kathy Koon	Marie Green
Madeleine Ayres	Denny Sbarbaro	Ron Slabbinck
Stephen Schoonmaker	David Gault	
Greg Messer	Margaret Dean	

**Staff**

Angel Keen	Carie Shaffer
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**Guests**

Caitlyn Bennett	Marie Mitchell
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**Excused Absence:**

Amy Lanier	Darlene Melby
Kathy Koon	Robert Winston
Bruce Deutsch	

**Unexcused Absence:**

Denise Mannion
David Clarno
Linda Romaine

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**ACTION ITEMS**

Item 1:       **Call to Order and Attendance**  
President, Greg Messer called the meeting to order at 5:37 p.m.

**Regular Agenda:**

Item 2:       **Update: Living Memorial Trees / Commemorative Action**  
The Commemorative Action Task Force met and reported their ideas to the Board. They shared ideas on how to commemorate the trees. One idea is to have a bench next to each one of the three trees with a plaque telling the history of the trees. The other idea is a bigger project creating seating circling the two trees by McCloud Hall and a bench by the individual one next to Student Services. This idea would need to go through Facilities and become a part of the College's Facilities Master Plan. The Task Force will draft a letter to alumni and potential donors for a letter campaign.

Item 3.       **Committee Reports**

- a) **Investments & Finance:**  
The next Investment Committee meeting will be held before the end of the year.
  
- b) **Board Governance:**
  - i. COS Enterprise (Independent) Foundation – The District will be continuing with the next phase in creating the Enterprise Foundation. This is no longer an activity of the Auxiliary Foundation.

- ii. Planning for the 2019 Foundation Board Retreat – The meeting and retreat will be held November 19 at 3:00 p.m. The topic for the retreat will be ‘Friend-raising to Fund-raising’ and dinner will be provided.
- iii. Nomination of Officers for 2020 – The Board is now accepting nominations for President and Vice President. Nominations can be sent via email to Ms. Slabaugh. Officers will be elected at the January Board Meeting.
- iv. Approval of New Foundation Board Member – *Motion was made (Gubetta / Slabbinck) to approve Marie Gates-Green as a new Foundation Board Member beginning October 2019. Motion passed.*

**c) Enterprise Operations: The Eagle’s Nest**

Ms. Keen reported sales in the Eagle’s Nest for the first quarter are up \$9,000 compared to 2018. The Shop has begun selling some retail items to help increase profit. Ms. Keen is also looking into selling jewelry.

The Meet and Greet was well attended and the Shop has a new volunteer resulting from the event.

The Winter Extravaganza is November 4. All members are encouraged to attend.

**d) Scholarship:**

- i. Siskiyou Promise Update – No new updates to report.

**e) Donor Development & Alumni**

- i. Planning for North State Giving Tuesday – December 3, 2019 – No discussion.
- ii. Memorial Bricks – The Commemorative Action Task Force was asked to research options for bricks and pricing to engrave as a fundraiser.
- iii. Friend-raising Opportunities
  - Debrief on 50<sup>th</sup> Anniversary of the Theater (Performing Arts) – The celebration was a success with a great turnout and amazing performances. Many alumni attended.
  - Parent Recognition - The home football game on November 16 will be parent recognition day for all sophomores.

Item 4: **New and/or Unfinished Business**  
None

**Consent Agenda:**

Item 5: **Approval of Meeting Minutes – September 17, 2019**  
The Board reviewed the Foundation Board meeting minutes of September 17, 2019.

Item 6: **Treasurers Report – Review of Foundation Fiscal Report**  
The Board reviewed the Foundation Fiscal Report for the period of July 1 – August 31, 2019 as well as the Eagle’s Nest Shop Fiscal Report for the period of July 1 – September 30, 2019.

Item 7: **Date of Upcoming Foundation Board Meetings**

The next regular meeting of the Foundation Board of Directors will be Tuesday, November 19 2019 at the Weed Campus beginning at 3 p.m.

Item 8: **2019 Upcoming Events**

Activity calendars for the months of October, November, and December were distributed to the Board.

*Motion was made (Gubetta/Boston) to approve Item 5, Item 7, and Item 8 of the consent agenda. The Foundation Fiscal Reports are incorrect and will be revised and presented at the next meeting. Motion passed.*

**Non Action Items / Reports:**

Item 9: **College / Campus Update**

Dr. Schoonmaker reported on activity at the College.

- Mid-terms are going on this week. Student Services has planned stress-relieving activities during the week.
- He distributed an article to Board Members about accepting donations.
- A photographer from Lumina Foundation Focus magazine flew in to College of the Siskiyous to take a picture of Dr. Schoonmaker and publish in the magazine.
- The Non-credit / Community Education program will continue. The College is in the process of hiring an interim director.

Item 10: **Adjournment**

Meeting was adjourned at 7:15 p.m.

Prepared by:

*Carie Shaffer*

Carie Shaffer, Administrative Assistant  
Public Relations & College Foundation

Respectfully Submitted:



Dawnie Slabaugh, Director  
Public Relations & College Foundation