

College of the Siskiyou Auxiliary Foundation Board of Directors
Regular Board Meeting
Minutes of December 17, 2019

Foundation Board:

Dawnie Slabaugh	Rennie Cleland	Denny Sbarbaro	Bruce Deutsch
Stephen Schoonmaker	Kathy Koon	(phone)	Denise Mannion
Greg Messer	Darlene Melby	David Gault	
		Robert Winston	

Staff

Carie Shaffer

Guests

Caitlyn Bennett

Excused Absence:

Madeleine Ayres
Marie Green
Ronda Gubetta
Linda Romaine
Ron Slabbinck

Unexcused Absence:

Amy Lanier
David Clarno

ACTION ITEMS

Item 1: **Call to Order and Attendance**
President, Greg Messer called the meeting to order at 5:30 p.m.

Regular Agenda:

Item 2: **Update: Living Memorial Trees / Commemorative Action**
The Commemorative Action Task Force met and submitted a proposal to the Board to approve the purchase of two green benches, a plaque, and brochures with holder. The total cost for the project is \$3,700. Mr. Sbarbaro will have a funding proposal at the next Board Meeting. *Motion was made (Sbarbaro / Deutsch) to approve the proposal as presented. Motion passed.*

Item 3. **Committee Reports**

a) Investments & Finance:

- i. 2018/2019 Audit Report – Ms. Slabaugh reported the 2018/2019 audit has been completed. The College and Foundation received an unmodified opinion by the Auditors.

The next Investment Committee Meeting will be January 21, 2020 at 4 p.m. at the Yreka Campus. An email will be sent out with the scheduled Investment Committee Meetings for the 2020 year.

b) Board Governance:

- i. 2019 Retreat Debrief – Members of the Board expressed what they liked about the retreat and the guest speaker. It was a good foundation to build on and some would like to see the speaker Wendy come back for a follow up at a later date.
- ii. Mr. Gault reported the Microsoft Philanthropy Program offers grants to non-profits and he would like to see the Foundation apply for one. He and Ms. Slabaugh will meet to discuss the requirements of the application.
- iii. COS Enterprise (Independent) Foundation – Dr. Schoonmaker reported there are three people willing to serve on the Board. He is still waiting to hear from one more. The target date to hold the first meeting is in January.
- iv. Acceptance of Resignation due to Term Expiration – *Motion was made (Deutsch / Cleland) to approve Margaret Dean’s resignation after serving more than 20 years as a Foundation Board Member. Motion passed.*

Additionally, with the recent passing of member Sue Boston, the Board now has another Board Member opening to fill.

- v. Nomination of Officers for 2020 – Nominations for President and Vice President are as follows: President, Bruce Deutsch and Vice President, David Gault. Nominations are still open and action will be taken at the January meeting to approve new officers.

c) Enterprise Operations: The Eagle’s Nest

Ms. Keen is currently on medical leave and lead student, Caitlyn Bennett, has been overseeing the day-to-day operations under the supervision of Ms. Slabaugh. Ms. Bennett reported things are going well at the Shop. Profits are up over 139% from last year (YTD).

The Volunteer Annual Christmas Luncheon was held Saturday, December 14.

The Shop recently began selling jewelry on consignment. The split is 50/50.

d) Scholarship:

- i. Siskiyou Promise Update – AB19 is the new State Promise Program that funds first time full time students. Those who graduate from a Siskiyou County high school will be funded for one year through the Siskiyou Promise Program and those from out of the area will be funded by AB19 funding.
- ii. 2020/2021 Scholarship Applications – Applications for 2020/2021 Foundation scholarships will be available starting January 13. Deadline to apply is March 15.

e) Donor Development & Alumni

- i. North State Giving Tuesday – The Foundation raised nearly \$3,500 on December 3 through North State Giving Tuesday.
- ii. Memorial Bricks – No discussion at this time.

Item 4: **New and/or Unfinished Business**

Ms. Slabaugh listed the number of activities the Foundation is participating in and funding.

- i. Student Emergency Grant – The Foundation funded six student emergency grants during the fall 2019 semester.
- ii. Flag Pole Project – The three new flag poles have been installed and look amazing.
- iii. C2C4S Fiscal Sponsorship – The next meeting is Thursday, December 19 at 5:30 p.m. in the Board Room. The Foundation is the fiscal agent for this group.

Consent Agenda:

Item 5: **Approval of Meeting Minutes – October 15, 2019**

The Board reviewed the Foundation Board meeting minutes of October 15, 2019. No meeting was held in November.

Item 6: **Treasurers Report – Review of Foundation Fiscal Report**

The Board reviewed the Foundation Fiscal Report for the period of July 1 – October 31, 2019 as well as the Eagle’s Nest Shop Fiscal Report for the period of July 1 – November 30, 2019.

Item 7: **Date of Upcoming Foundation Board Meetings**

The next regular meeting of the Foundation Board of Directors will be Tuesday, January 21, 2020 at the Yreka Campus beginning at 5:30 p.m.

Item 8: **2020 Upcoming Events**

Activity calendars for the months of January and February were distributed to the Board.

Motion was made (Deutsch / Gault) to approve the consent agenda as presented. Motion passed.

Non Action Items / Reports:

Item 9: **College / Campus Update**

Dr. Schoonmaker reported on the following activity at the College.

- The fall semester is just wrapping up. Winter intersession begins on January 2, 2020.
- FTES are up from last year. The College still needs a significant increase to help with the budget.
- Housing and security is a big concern. There is a homeless grant through the State the College hopes to participate in.
- An account called ‘Helping Hands’ has been created through the Foundation to help struggling employees.
- Dr. Schoonmaker celebrated his birthday over the weekend and instead of gifts, he asked people to donate to the Foundation and he received three donations totaling \$135.
- Dr. Schoonmaker and Ms. Slabaugh met with potential donors this month and came away with some good ideas from the donors regarding future outreach and relationship opportunities.

Item 10: **Adjournment**

Meeting was adjourned at 6:40 p.m.

Prepared by:

Respectfully Submitted:

Carie Shaffer

Carie Shaffer, Administrative Assistant
Public Relations & College Foundation



Dawnie Slabaugh, Director
Public Relations & College Foundation