

College of the Siskiyous Auxiliary Foundation Board of Directors
Regular Board Meeting (Via Zoom – Video Conference)
Minutes of August 11, 2020

Board of Directors Present:

Dawnie Slabaugh	Darlene Melby	Linda Romaine	Rennie Cleland
Madeleine Ayres	David Clarno	Ron Slabbinck	Maggie Crowder
Denny Sbarbaro	Bruce Deutsch	Stephen	
Amy Lanier	Denise Mannion	Schoonmaker	
David Gault	Kathy Koon	Marie Green	

Excused Absence:

Bob Winston

Unexcused Absence:

Ronda Gubetta

Staff:

Carie Shaffer
Angel Keen

Guests:

Marie Mitchell

ACTION ITEMS

Item 1: **Call to Order and Attendance**
President, Bruce Deutsch called the meeting to order at 5:30 p.m.

Regular Agenda:

- Item 2. **Committee Reports**
- a) **Investments & Finance:** The total invested assets of the Foundation is approximately \$3.6 million. During the last investment meeting, the consultants reported an increase to the portfolio of approximately 14% since the 2nd Quarter. The next Investment Committee meeting will be held in October. All board members are invited to attend or join the committee if they wish.
 - b) **Executive & Board Governance –**
 - i. COS Enterprise (Independent) Foundation Update – Dr. Schoonmaker reported he has contacted several local attorneys looking for assistance in establishing the new Independent Foundation. Due to COVID-19, work on this initiative has been delayed.
 - c) **Enterprise Operations - The Eagle’s Nest:** Ms. Keen reported activity at the Eagle’s Nest Shop is going well. Since the mask mandate began, a few customers have shared their displeasure about having to wear masks while in the store. Ms. Keen said staff are enforcing the rule and if a customer becomes disagreeable, they are asked to leave. Mr. Sbarbaro congratulated Ms. Keen on ending the year in the positive. Ms. Keen thanked everyone for their support. Currently there are 16 active volunteers, but only 11 are working at this time. All 11 have been working steadily since COVID-19 began. During the store closure (mid-March thru May) a tremendous amount of work was done to clean, sanitize, and ready the Shop for reopening. Mr. Sbarbaro commended Ms. Keen and the Volunteers for their hard work and suggested a motion be made to recognize the work.

Motion was made (Sbarbaro / Ayres) to send message of appreciation to the Eagle's Nest Shop and Volunteers commending all for their hard work and support of students during COVID-19 Pandemic. Motion passed. The Foundation Office will arrange for a large flower arrangement to be sent to the Shop with note of appreciation.

In April of each year the Foundation hosts a Volunteer Appreciation dinner and recognition event. Due to COVID-19, the 2020 event was cancelled along with the End of Summer Volunteer Barbecue. Ms. Keen recommended the Foundation Board consider recognizing the volunteers with an appreciation card and gift certificate to a local restaurant since both activities were cancelled.

Motion was made (Clarno / Koon) to purchase gift cards (in the amount of \$25 each) from a local business and send to each volunteer with a note of appreciation. Motion passed. Ms. Slabaugh will follow up with Ms. Keen to determine which local business to purchase the gift cards from. Mr. Deutsch asked to help with the wording and would like to sign the thank you cards.

d) Scholarship:

- i. **2020/2021 Scholarships** - Ms. Slabaugh reported verification of student enrollment for 2020-2021 scholarship recipients will occur the first week of September. Several of the recipients have contacted the Foundation Office to decline acceptance of their awards due to various reasons. She also reported the Scholarship Dinner has been deferred to spring 2021.
- ii. **Siskiyou Promise Update** – As of August 1, 123 Siskiyou County high school seniors (Class of 2020) have submitted a Siskiyou Promise application for the 2020/2021 school year. Mr. Sbarbaro requested a performance report for the last four years be provided at a future meeting. Ms. Slabaugh said she will work with the Siskiyou Promise Coordinator and Director of Research and provide an update at the next meeting. Due to the timing, the performance report will be presented at the October Board meeting.

- e) **Donor Development:** Ms. Slabaugh presented a draft outline fund raising / fund development plan to the Board. The outline includes four sections: events, commemorative action, alumni, and donor cultivation. Each section will provide more detail regarding activity of that section.

Additionally, Ms. Slabaugh plans to move forward with the Craft Fair. The event will be scaled down and will follow state ordered safety guidelines. Mr. Sbarbaro offered to help with the planning.

- f) **Alumni Association:** Mr. Deutsch shared his proposal for an alumni club kickoff event to be held in October/November on Zoom. The Foundation Office will schedule a meeting for early September to work on the details. Board members are welcome to attend the planning session.

Item 3.

Living Memorial Trees Project / Commemorative Action & Dedication Update

Mr. Sbarbaro reported the Living Memorial Tree Dedication Ceremony will be held September 11, 2020 beginning at 10 a.m. Event details are currently being finalized and the draft program was shared with the Board for approval. The community is invited to attend this special event.

Invitations will also be mailed to Siskiyou County Board of Supervisors, City Officials, first responder agencies (police, fire, etc.), Board of Trustees, and more.

Motion was made (Clarno/Koon) to approve the draft program for the event. Motion passed.

- Item 4: **New and/or Unfinished Business**
No new or unfinished business was discussed.

Consent Agenda:

- Item 5: **Approval of Meeting Minutes – June 16, 2020**
The Board reviewed the Foundation Board meeting minutes of June 16, 2020.

- Item 6: **Treasurers Report – Review of Foundation Fiscal Report**
The Board reviewed the Foundation Fiscal Report for the period of July 1 – June 30, 2020 as well as the Eagle’s Nest Shop Fiscal Report for the period of July 1, 2019 –June 30, 2020 and July 1– 31, 2020.

- Item 7: **Date of Upcoming Foundation Board Meeting**
The next regular meeting of the Foundation Board of Directors will be Tuesday, September 8, 2020 via Zoom.

- Item 8: **Upcoming Campus Events and Activities**
- ***Upcoming Events (2020)*** – Board members are asked to ‘Save the Date’ of the following upcoming events:
 - Siskiyou Promise Reception – August 21, 2020 (cancelled)
 - Back to School Barbecue – August 22, 2020 (cancelled)
 - Foundation Scholarship Recipient Reception – September 2020 (cancelled)
 - Scholarship Dinner & Auction – Deferred to Spring 2021
 - North State Giving Tuesday (Online Giving Event)- December 1, 2020
 - Craft Fair - December 4 and 5, 2020 (tentative)

Motion was made (Romaine/Cleland) to approve the consent agenda as presented. Motion passed.

Non Action Items / Reports:

- Item 9: **College / Campus Update**
Dr. Schoonmaker provided the following campus update:
- Shared with the Board his appreciation of the staff, faculty, students and community support during COVID-19 Pandemic as we have now passed day 160 in this state of emergency.
 - On August 7, the College received the recently released guidelines for higher education from CalOSHA and the CA Department of Public Health. These guidelines were shared with the campus community. The college will be comparing the state guidelines with the plans/guidelines drafted locally to ensure all guidelines are met or exceed the standards as outlined in the CalOSHA/CADPH document.
 - The fall semester will begin August 24. This is the first time in the history of the college where the majority of classes offered will be taught online.

- In order to protect the health and safety of students who live in the lodges, capacity was reduced to one student per room. Currently the lodges are full with 72 residents and there is a waiting list.
- All fall athletic competition have been moved to spring 2021 and will be a reduced schedule. Fall/winter sports will practice/compete from January through first week of April. Spring sports will practice/compete from first week of April to middle of June.
- The Student Support Services Program recently received notification of funding for an additional five years. A tremendous amount of work went into the writing of this grant which supports our TRiO and Upward Bound Programs.
- Funding for the Performing Arts Building Renovation and Fine Arts Expansion Project is still in the State budget. The College is moving forward in the building process.
- The Housing Project for 400 more beds is moving forward.
- The Public Relations, Foundation, and Grants Development Offices have relocated to the President's Office.

Item 10: **Adjournment**

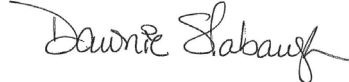
The meeting was adjourned at 7:15 p.m.

Prepared by:

Carie Shaffer

Carie Shaffer, Administrative Assistant
Public Relations & College Foundation

Respectfully Submitted:



Dawnie Slabaugh, Director
Public Relations & College Foundation