

COLLEGE OF THE SISKIYOU

Siskiyou Joint Community College District Supplemental Application for Equivalency Determination Equivalencies Requiring A Master's Degree

For the position of: _____

Applicant's name: _____

Instructions:

The information requested below is required of all candidates not holding the stated minimum qualifications, who are seeking consideration for equivalency. The criteria for establishing equivalency are listed below.

A candidate for equivalency must submit the following materials in order for their application to be considered for equivalency:

- a. Equivalency Application
- b. Equivalency Matrix
- c. Supporting Unofficial Transcripts

Equivalency Criteria:

Equivalency to an academic degree shall include the same depth of knowledge in the discipline and breadth of general education that is required for the degree to meet the minimum qualifications. Equivalent preparation for employment shall be considered under any one category or combination of the categories listed below:

- a. Degree in related field with equivalent course work in the discipline as indicated by academic transcript(s) and/or thesis subject
- b. Equivalent degrees from foreign universities. (U.S. evaluation and translation **must** be included)
- c. Course work at a regionally accredited institution of higher education

Please complete:

1. Describe academic preparation that should be considered to determine equivalency by completing this application and accompanying Equivalency Matrix (please see attached example of an Equivalency Matrix). Please be specific regarding the institution, course titles, unit value, level of course work (graduate, upper division, etc.) and to which degree(s) it is equivalent. All transcripts relevant to the Equivalency Matrix must be provided (They can be unofficial transcripts; upon hiring official transcripts will be required).

It is recommended when filling out the Equivalency Matrix to choose a California State University (CSU) to show how the courses you have taken meet the requirements for a master's degree in the designated area.

Importantly, the gray-shaded rows indicate course requirements to fulfill a degree. In the non-shaded rows, the candidate indicates the equivalent courses they have taken that meet the requirements.

Required Course vs. Equivalent Course	Institution	Course Title	Unit Value	Level of Course Work	Degree
Required Course					
Equivalent					
Required Course					
Equivalent					
Required Course					
Equivalent					
Required Course					
Equivalent					
Required Course					
Equivalent					
Required Course					
Equivalent					
Required Course					
Equivalent					

I certify that to the best of my knowledge the foregoing statements are complete, true and correct. If employed, I understand that I may be subject to dismissal if they are found to be untrue or incorrect.

Signature: _____

Date _____