



**SISKIYOU JOINT COMMUNITY COLLEGE DISTRICT
PRE-QUALIFICATION APPLICATION
COLLEGE OF THE SISKIYOU
STUDENT HOUSING PROJECT**



PRE-QUALIFICATION APPLICATION
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STUDENT HOUSING PROJECT

DISTRICT	SISKIYOU JOINT COMMUNITY COLLEGE DISTRICT
PROJECT DESCRIPTION	COLLEGE OF THE SISKIYOU STUDENT HOUSING PROJECT
PROJECT LICENSE REQUIREMENTS	B, General Building.
MANDATORY PRE-SUBMITTAL CONFERENCE	Friday, August 15, 2025 10:00 AM College of the Siskiyous Building 11, Gym Annex 800 College Avenue Weed, CA 96094 https://siskiyous-edu.zoom.us/j/81140933464
LATEST TIME/DATE FOR QUESTIONS	Monday, August 18, 2025 4:00 PM
LATEST TIME/DATE FOR SUBMISSION OF PRE-QUALIFICATION APPLICATION	Friday, August 22, 2025 4:00 PM
PROJECT LOCATION	College of the Siskiyous Weed Campus 800 College Avenue Weed, CA 96094
LOCATION FOR OBTAINING PRE-QUALIFICATION APPLICATION	https://www.siskiyous.edu/maintenance/

NOTICE IS HEREBY GIVEN that pursuant to Public Contract Code §20651.5, SISKIYOU JOINT COMMUNITY COLLEGE DISTRICT (“District”), acting by and through its Board of Trustees, will receive up to, but not later than the above-stated date and time, completed and executed Pre-Qualification Applications for general contractors to construct a work of improvement on College of the Siskiyous campus commonly referred to as the College of the Siskiyous Student Housing Project (“Project”).

1. The District. The District was established in 1957 as part of the publicly funded California Community College system to provide higher education services through the College of the Siskiyous (“COS”). The COS campus is located in Weed, California at the base of majestic

Mount Shasta (elevation 14,162 feet). The District and COS serve the economic, educational, lifelong-learning, and workforce needs of residents in Siskiyou County and the surrounding communities. COS seeks to inspire students by offering inclusive and practical learning experiences that are relevant in today's global economy and environment.

COS offers associate degrees and certificate programs in the arts, athletics, humanities, sciences, mathematics and career/technical programs in a variety of subject matters, including business/computer science, EMS-Paramedic, fire-fighting, and welding. COS Students have access to academic counseling, academic assessment, library services and resources, career counseling, personal counseling, financial aid assistance, Student Access Services (SAS), Extended Opportunity Programs and Services (EOPS), Student Support Services (SSS), textbook sales and buy backs, and tutoring services. Over the years, COS students have achieved success in music, drama, science, fire technology, nursing, and athletics.

COS is widely recognized for its excellent programs in the humanities and arts, the sciences and technology, and in athletics. Facilities at COS include a performing arts building (which includes a 562-seat theater), gymnasium, and other sports facilities, a distance learning facility, spacious library, science complex, career and technical education labs, fire tower and tactical training center, and an emergency services training center in addition to general purpose classrooms.

2. Project.

- 2.1. Student Housing. The Project is a 161-bed student housing facility to be constructed on the College of the Siskiyous campus, on the Southeast side of the campus. The Project addresses housing needs for low-income students and responds to chronic housing shortages in the Siskiyou County region by increasing the District's inventory of affordable on-campus housing units. By expanding availability of on-campus affordable student housing, the District anticipates enrollment growth will occur and result in additional Full Time Equivalent students.

The student housing facility will be approximately 35,967 Gross Square Feet (GSF) and will provide a variety of housing options:

77 units	2-bed, two occupant, dorm style
6 units	1-bed, single occupant, dorm style
1 unit	1-bedroom, one bathroom single occupant apartment style

Each housing unit will be fully furnished with all utilities included.

- 2.2. Project Budget; Financing. Design and construction costs of the Project are through California legislatively appropriated SB 156 funds. The total Project Budget is \$29,883,00 of which \$27,300,000 is allocated for costs to construct the Project ("Project Construction Budget"). The California legislature has implemented an alternative to the grant funding model contemplated by SB 156. In lieu of grant proceeds to fund design and construction of the Project, design and construction of the Project will be funded by lease revenue bonds issued by the State of California. Funding of Project design and construction costs by lease revenue bond proceeds rather than grant funds under SB 156 will not affect the overall Project Budget or the budgeted Project Construction Costs.
- 2.3. Design Documents; Design Professionals. Design Documents for the Project are completed and have been submitted to DSA for review. DSA approval is anticipated July 31st 2025. The District intends to issue the Notice Calling for Bids to the Pre-Qualified Applicants shortly after DSA approval of the Design Documents. The Design Documents

submitted for DSA review may be accessed at:

Design Documents available for review are for reference only. Design Documents are subject to revisions by the District and as required for DSA approval.

- 2.4. Reference Documents. Reference documents for design and construction of the Project are available for review are:

<https://www.siskiyous.edu/maintenance/>

All Project documents made available for review are for reference only. Only the Project documents identified in the Contract Documents issued for the Project will be deemed part of the Contract Documents.

- 2.5. Design Professionals. <https://www.siskiyous.edu/maintenance/> Design professionals for the Project are:

Architect:	HPI Architecture
Civil Engineer	PACE Engineering
Structural Engineer	MHP Structural Engineers
Mechanical Engineer	Peters Engineering
Electrical Engineer	Peters Engineering
Plumbing Engineer	Peters Engineering

In addition to the Project design professionals, the District has retained Trover Construction Project Management LLC as a construction manager and Volz Companies as a student housing consultant.

- 2.6. Project Construction Schedule. The District anticipates that a Notice Calling for Bids will be issued to the Applicants who are pre-qualified through this Pre-Qualification Application in August, 2025. The District anticipates a Contract Time of approximately 18 months will be established for achieving Substantial Completion of Project construction. The District anticipates the Contract Documents will establish Contractor liability for per diem Liquidated Damages if Substantial Completion is not achieved within the Contract Time.
- 2.7. Contractors License. Applicants must possess a current, valid and in good-standing California Contractors License as a B-General Building Contractor at the time of submitting a Pre-Qualification Application. The pre-qualified Applicant awarded the contract for construction of the Project must be licensed as a B-General Building Contractor at all times during Project construction.
- 2.8. Public Works Contract. Construction of the Project will be subject to the Contract Documents issued by the District for the Project and requirements established by law for public works projects. Public works project requirements will include without limitation, bonding (bid, performance and payment), prevailing wage rates and compliance with apprenticeship standards.
- 2.9. OCIP SEWUP. The District intends to provide general liability, contractor pollution liability, workers compensation and builders risk insurance for construction operations at the Site through the SEWUP Owner Controlled Insurance Program ("OCIP") in lieu of contractor provided general liability, workers compensation and builders risk insurance. Applicants must meet minimum OCIP enrollment requirements as a condition to being deemed a Pre-Qualified Bidder. Minimum OCIP enrollment requirements are:

Applicant average Workers' Compensation Experience Modification Rate (EMR) of 1.25 or less over the last five (5) years OR the current published year;

Applicant has been subject to zero (0) Serious and Willful violations (Labor Code §6300) in the past five (5) years

Evidence of Applicant's Injury and Illness Prevention Program (IIPP).

3. Pre-Qualification Application.

3.1. Pre-Qualification Application Documents. All Pre-Qualification Applications must be submitted on forms furnished by the District. Applicants are solely responsible for submittal of their Pre-Qualification Application at or prior to the latest date/time for submitting Pre-Qualification Applications as set forth above. The District is not responsible to any Applicant for limitations, hindrances or interferences to an Applicant's ability to submit a Pre-Qualification Application. Pre-Qualification Applications must be submitted in one of the following ways:

3.2. Pre-Qualification Application Submittal. Completed and executed Pre-Qualification Applications may be submitted to the District as pdf files by email or as hard copies by: (i) United States Postal Service; (ii) overnight delivery service; or (iii) hand-delivery.

3.2.1. Email. Completed Pre-Qualification Applications submitted by e-mail shall be to vrivera@siskiyous.edu **AND** nicktrover@trovercpm.com. The re: line/subject line of email submittals must be as follows: STUDENT HOUSING PROJECT PREQUALIFICATION APPLICATION OF [APPLICANT NAME]. The completed Pre-Qualification Application must be a single pdf file with bookmarks for each Tab section of the Pre-Qualification Application submittal as described in Section 4.11.

3.2.2. Mailed, Overnight Delivery Service. Completed Pre-Qualification Applications delivered by United States Postal Service mail or overnight delivery services shall be submitted in a sealed envelope with the exterior of the envelope prominently marked: STUDENT HOUSING PROJECT PRE-QUALIFICATION APPLICATION and addressed as follows:

College of the Siskiyous
Siskiyous Joint Community College District
800 College Avenue
Weed, CA 96094
Attn: Veronica Rivera

3.2.3. Hand Delivery. Completed Pre-Qualification Applications may be submitted by hand in a sealed envelope with the exterior of the envelope prominently marked: STUDENT HOUSING PROJECT PRE-QUALIFICATION APPLICATION delivered to the District at:

College of the Siskiyous
Facilities Department
Building 11, Gym Annex
800 College Avenue
Weed, CA 96094

3.3. Obtaining Pre-Qualification Application. The Pre-Qualification Application may be obtained from the District's website at the web address set forth above.

4. Pre-Qualification Application Procedures and Instructions.

- 4.1. Mandatory Pre-Submittal Conference; Applicants List. ***An authorized representative of each Applicant must attend the entirety of the Mandatory Pre-Submittal Conference either in person or by Zoom.*** Each Applicant representative will be required to sign-in and sign-out of the Mandatory Pre-Submittal Conference. The District will prepare an Applicants List identifying the Applicants whose representatives attended the entire Mandatory Pre-Submittal Conference. A Pre-Qualification Application submitted by an Applicant who is not identified in the Applicants List issued by the District will be rejected for non-responsiveness.
- 4.2. Questions/Clarifications. Questions or clarifications regarding the Pre-Qualification Application or requirements of the Pre-Qualification Application must be submitted by email to vrivera@siskiyous.edu **AND** nicktrover@trovercpm.com. The District will not respond to questions or clarification requests submitted in any other manner. All questions or requests for clarification of this Pre-Qualification Application must be submitted and actually received by the District no later than the date/time set forth in this Pre-Qualification Application. Responses of the District to any requested clarification will be in writing in the form of a written addendum. Addenda will be distributed by the District to the Applicants identified on the Applicants List.
- 4.3. Addenda. Addenda, if any, to the Pre-Qualification Application will be distributed by District to Applicants on the Applicants List. Pre-Qualification Applications must acknowledge receipt of all Addenda issued by the District. Failure of an Applicant to acknowledge receipt of all Addenda will result in rejection of the Pre-Qualification Application of such Applicant for non-responsiveness.
- 4.4. Pre-Qualification and Bidding Process. The purpose of the Pre-Qualification Application process is to pre-qualify Contractors to submit Bid Proposals for the Project. If two or more entities intend to submit a Bid Proposal for the Project as a Joint Venture, each entity forming a part of the Joint Venture must be separately pre-qualified. ***The District will only consider Bid Proposals for the Project submitted by pre-qualified Contractors; a Bid Proposal submitted by a Bidder who has not completed the Pre-Qualification Application and not been deemed a Pre-Qualified Bidder will be rejected for non-responsiveness. The District will not accept or consider Pre-Qualification Applications during the bidding process for award of the Contract to construct the Project.***
- 4.5. Unauthorized Communications. Applicants shall not directly or indirectly communicate, in any manner and through any media/medium, with: (i) the District or District employee engaged in preparation, processing or review of Pre-Qualification Applications; (ii) any consultant or professional retained by the District for the purpose of providing the District advice or professional services relating to the Project or the Pre-Qualification Application; or (iii) any other employee or representative of the District. The Pre-Qualification Application of an Applicant who engages in any prohibited communications will be rejected for non-responsiveness. All communications to the District relating to this Pre-Qualification Application or the Project shall be directed by e-mail to the District at vrivera@siskiyous.edu **AND** nicktrover@trovercpm.com.
- 4.6. District Pre-Qualification Application Modifications. The District expressly reserves the right to modify any portion of this Pre-Qualification Application prior to the latest date/time for submission of Pre-Qualification Applications, including without limitation, the cancellation of this Pre-Qualification Application, by issuing Addenda to this Pre-Qualification Application.

- 4.7. No Oral Clarifications/Modifications. The District will not provide any oral clarifications or modifications to the Pre-Qualification Application or the requirements hereof; no employee, officer, agent or representative of the District is authorized to provide oral clarifications or modifications to the Pre-Qualification Application. No Applicant shall rely on any oral clarification or modification to the Pre-Qualification Application.
- 4.8. Pre-Qualification Application Costs. All costs to respond to this Pre-Qualification Application and all related activities shall be borne solely by Applicants.
- 4.9. Additional Information. The District may request Applicants to provide additional or supplemental information or other materials. Failure of an Applicant to timely submit information or other materials requested by the District will result in rejection of the Applicant's Pre-Qualification Application for non-responsiveness.
- 4.10. Public Records. Pre-Qualification Application and other documents responding to the Call for Qualifications become the exclusive property of the District upon submittal to the District. Pursuant to Public Contract Code § 20651.5, the Pre-Qualification Questionnaire answers are not public records and are not open to public inspection. All information provided will be kept confidential to the extent permitted by law. However, the contents may be disclosed to third parties for purpose of verification, or investigation of substantial allegations, or in an appeal hearing. The names of contractors applying for Pre-Qualification status are deemed public records subject to disclosure, and the first page of the Pre-Qualification Application will be used for that purpose. If the District is required to defend or otherwise respond to any action or proceeding wherein request is made for the disclosure of the contents of any portion of a Pre-Qualification Application deemed exempt from disclosure hereunder, the Applicant submitting the materials sought by such action or proceeding agrees to defend, indemnify and hold harmless the District in any action or proceeding from and against any liability, including without limitation attorneys' fees arising therefrom. The party submitting materials sought by any other party shall be solely responsible for the cost and defense in any action or proceeding seeking to compel disclosure of such materials; the District's sole involvement in any such action shall be that of a stakeholder, retaining the requested materials until otherwise ordered by a court of competent jurisdiction.
- 4.11. Organization of Pre-Qualification Application Submittal. Pre-Qualification Applications must be submitted in the following organizational format:
- 4.11.1. Tab/Section 1. Completed and executed form of Pre-Qualification Application and Questionnaire.
- 4.11.2. Tab/Section 2.
- Tab/Section 2(A). Surety letter of Applicant bonding capacity (Pre-Qualification Questionnaire, Essential Requirements, Section 3.5).
- Tab/Section 2(B). Copy of first (1st) page of Applicant's Injury and Illness Prevention Program (IIPP) (Pre-Qualification Questionnaire, Essential Requirements, Section 3.18)
- 4.11.3. Tab/Section 3. Project Data Sheets (Attachment 1 to Pre-Qualification Application).
- 4.11.4. Tab/Section 4. Description of skills, knowledge and experience of proposed Project personnel and qualifications for completing Project responsibilities assigned to the Applicant's proposed personnel (Pre-Qualification Questionnaire, Section 9).

5. Applicant Pre-Qualification.

- 5.1. **Evaluation Criteria.** The Pre-Qualification of prospective bidders will be determined by the application of a pre-established scoring system to the information submitted by Applicants on the "Pre-Qualification Application." **To prequalify, no response of an Applicant to the questions in Section 3 "Essential Requirements" results in a "Not Qualified" response. Applicants must also meet or exceed the minimum number of points required for EACH of the Pre-Qualification Questionnaire sections as set forth below. Failure to achieve the minimum number of points in any category will result in the Applicant being deemed Not Qualified.**

Section 4, "Financials and Company History", the Applicant must receive a minimum of 35 points out of a maximum score of 50.

Section 5, "Performance/Claims/Litigation", the Applicant must receive a minimum of 140 points out of a maximum score of 170.

Section 6, "Safety/Labor", the Applicant must receive a minimum of 45 points out of a maximum score of 60.

Section 7, "Specific Project Requirements", the Applicant must receive a minimum of 10 points out of a maximum score of 20.

Section 8, "Project Experience", the Applicant must receive a minimum of 30 points out of a maximum score of 40.

- 5.2. **Pre-Qualified Bidders List.** Upon completing review of Pre-Qualification Applications, the District will issue the Pre-Qualified Bidders List to the Applicants submitting a Pre-Qualification Application.

6. **Anticipated Pre-Qualification Application Schedule.** The anticipated schedule for completing the Pre-Qualification/bidding process for the Project and for completing Project is:

Pre-Qualification Applications Due	Friday, August 22, 2025
Pre-Qualified Bidders List Issued	Tuesday, August 26, 2025
Call for Bids to Pre-Qualified Bidders	Tuesday, August 26, 2025
Bids Due	Tuesday, October 7, 2025
Board Award of Construction Contract	Tuesday, October 14, 2025
Anticipated Construction Start Date	Monday, November 3, 2025
Project Contract Time	18 Months

7. **Appeals Process.** An Applicant submitting a Pre-Qualification Application and who is not identified in the Pre-Qualified Bidders List may appeal its Pre-Qualification status an emailed Appeal Request within two (2) business days after issuance of the Pre-Qualified Bidders List to: vriviera@siskiyous.edu **AND** cperlas@siskiyous.edu. The Appeal Request shall set forth in detail all grounds for the request including, without limitation, all facts, supporting documentation, legal authorities and arguments in support of the grounds for the request. Any matters not set forth in the Appeal Request shall be deemed waived. All factual contentions must be supported by competent, admissible and credible evidence. If an Appeal Request is not timely submitted, the District's determination of the Applicant's Pre-Qualification status shall be final and all rights of the Applicant to challenge the District's decision, whether by administrative process, judicial process or any other legal process or proceeding, shall be waived. The District or the District's

designee shall provide the Applicant submitting the Appeal Request with a written statement concurring with or denying the Appeal Request ("Appeal Request Response"). The Appeal Request Response is deemed the final action of the District and not subject to appeal or reconsideration by any other employee or officer of the District or the Board of Trustees of the District.

8. Reservations of Rights. The issuance of this Pre-Qualification Application does not constitute an agreement by the District that any subsequent selection process will occur or that any contract will be entered into by the District. The District expressly reserves the right at any time to:

- Waive any defect or informality in any Pre-Qualification Application or the submittal of Pre-Qualification Applications
- Reject any or all Pre-Qualification Applications
- Issue a new Pre-Qualification Application in lieu of this Application
- Modify the subsequent selection process
- Procure all or any portion of the Work by any other means
- Determine that the Project will not be constructed

[END OF SECTION]



**PRE-QUALIFICATION APPLICATION FOR
COLLEGE OF THE SISKIYOU STUDENT HOUSING PROJECT**

1. Applicant Information.**1.1. Contact Information.**

Company/Firm Name	_____
Mailing Address	_____ Street Address _____ City, State, Zip Code
Physical Location (if different from mailing address)	_____ Street Address _____ City, State, Zip Code

1.2. Applicant Contact.

Name	_____
Contact Information	(_____) _____ Telephone _____ Email

1.3. California Contractors' License.

License Number(s)	_____
License Classification(s)	_____
Responsible Managing Employee; Managing Officer	_____
Expiration Date(s)	_____

1.4. Applicant Form of Entity.

- | | |
|----------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Corporation | <input type="checkbox"/> Limited Liability Partnership |
| <input type="checkbox"/> General Partnership | <input type="checkbox"/> Joint Venture |
| <input type="checkbox"/> Limited Partnership | <input type="checkbox"/> Sole Proprietorship |
| <input type="checkbox"/> Limited Liability Company | |

[CONTINUED NEXT PAGE]

2. Insurance and Bonding.

Commercial General Liability Insurance	Insurer: _____ Policy No. _____ Broker _____ _____ (Broker Contact Name) _____ (Broker Street Address) _____ (City, State & Zip Code) (_____) _____ Telephone
Bid, Performance and Labor & Materials Payment Bond Surety	Surety: _____ Surety Broker: _____ _____ (Surety Broker Contact Name) _____ (Surety Street Address) _____ (City, State & Zip Code) (_____) _____ Telephone
Workers Compensation Insurance	Insurer: _____ Policy No. _____ Broker _____ _____ (Broker Contact Name) _____ (Broker Street Address) _____ (City, State & Zip Code) (_____) _____ Telephone Fax

3. Essential Requirements. An Applicant will be deemed Not Qualified if the answer to any of the following questions results in a “Not Qualified” response.

- 3.1. Applicant possesses a valid and currently in good standing California Contractors' license as a B-General Building contractor.
- ☐ Yes ☐ No (Not Qualified)
- 3.2. The Applicant maintains a physical business office (not a jobsite office) within Three Hundred (300) miles of the College of the Siskiyous Campus?
- ☐ Yes ☐ No (Not Qualified)
- Physical Business Office Location: _____
- 3.3. Applicant has a current commercial general liability insurance policy with coverage limits of at least \$2,000,000 per occurrence and \$4,000,000 in the aggregate.
- ☐ Yes ☐ No (Not Qualified)
- 3.4. Applicant has a current workers' compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code §3700.
- ☐ Yes ☐ No (Not Qualified)
- 3.5. Applicant has submitted in Section/Tab 2(A) of the completed Pre-Qualification Application a letter from an admitted surety insurer (approved by the California Department of Insurance, NOT the Applicant's agent or broker) and authorized to issue bonds in the State of California, which states: (i) the Applicant has a per-project bonding capacity of at least \$35,000,000; (ii) the Applicant has an aggregate bonding capacity of at least \$70,000,000; and (iii) the bond premium charge for issuance of bonds for the Applicant.
- ☐ Yes ☐ No (Not Qualified)
- 3.6. The Applicant's Surety (as disclosed in the Applicant's response to Paragraph 2 of this Pre-Qualification Application) that will be issuing the Labor and Materials Payment Bond and the Performance Bond is A.M. Best rated at least A- (A.M. Best rating of Surety is subject to independent verification by the District).
- ☐ Yes ☐ No (Not Qualified)
- 3.7. The premium charged the Applicant by the Applicant's Surety for issuing bonds is 1.5% or more.
- ☐ Yes (Not Qualified) ☐ No
- 3.8. Within the past five (5) years, a surety has refused to issue the Applicant a bid, payment or performance bond for a public works or private works project.
- ☐ Yes (Not Qualified) ☐ No
- 3.9. Within the past five (5) years, the Applicant has reimbursed a surety for costs, fees, losses or damages arising out of enforcement of surety obligations under a bid bond, payment bond or performance bond for a public works or private works project.
- ☐ Yes (Not Qualified) ☐ No
- 3.10. During the past five (5) years a Surety has completed any project or the Applicant's obligations under a construction contract.
- ☐ Yes (Not Qualified) ☐ No

- 3.11. The Applicant is ineligible or debarred from submitting Bid Proposals for public works projects or public works contracts pursuant Labor Code §1777.1 or Labor Code §1777.7.
☐ Yes (Not Qualified) ☐ No
- 3.12. Has the Applicant completed construction of at least two (2) works of improvement subject to Division of State Architect (DSA) or Office of Statewide Health Planning and Development (OSHPD) jurisdiction within the past five (5) years each of which had an initial construction cost of Twenty-Five Million Dollars (\$25,000,000) or more?
☐ Yes ☐ No (Not Qualified)
- 3.13. Have any of the following been a party to a contract (for construction services, construction management services or project management services) within the past ten (10) years with Siskiyous Joint Community College District (College of the Siskiyous) that has been terminated (other than for convenience):
(i) the Applicant;
(ii) any predecessor in interest to the Applicant;
(iii) any firm or entity that is a subsidiary or parent of the Applicant; or
(iv) any firm or entity that is an Affiliate of the Applicant (an Affiliate means any entity, individual, firm, or corporation, directly or indirectly, through one or more intermediaries, controlling, controlled by, or under common control with the Applicant)
☐ Yes (Not Qualified) ☐ No
- 3.14. During the past five (5) years, the Applicant or any predecessor to the Applicant, or any of the equity owners of the Applicant have been convicted of a federal or state crime involving fraud, theft, or any other act of dishonesty.
☐ Yes (Not Qualified) ☐ No
- 3.15. Within the past five (5) years have any of the following agreed (verbally or in writing) with any public agency not to submit bids, bid proposals, proposals, quotes or similar offers to provide construction services, construction management services or project management services to the public agency:
(i) the Applicant;
(ii) any predecessor in interest to the Applicant;
(iii) any firm or entity that is a subsidiary or parent of the Applicant; or
(iv) any firm or entity that is an Affiliate of the Applicant (an Affiliate means any entity, individual, firm, or corporation, directly or indirectly, through one or more intermediaries, controlling, controlled by, or under common control with the Applicant)
☐ Yes (Not Qualified) ☐ No
- 3.16. Applicant is a registered contractor with the Department of Industrial Relations pursuant to Labor Code section 1725.5.
☐ Yes ☐ No (Not Qualified)
- 3.17. Within the past ten (10) years, has the Applicant been rejected for participation in any owner-controlled insurance policy relating to a public work project?
☐ Yes (Not Qualified) ☐ No

- 3.18. Applicant has submitted the first (1st) page of the Applicant's Injury and Illness Prevention Program (IIPP) in Section/Tab 2(B) of the completed Pre-Qualification Application.
☐ Yes ☐ No (Not Qualified)
- 3.19. Over the last five (5) years, the Applicant's average Workers' Compensation Experience Modification Rate (EMR) is 1.25 or less **OR** the Applicant's current published year EMR is 1.25 or less.
☐ Yes ☐ No (Not Qualified)
- 3.20. The Applicant has been subject to zero (0) Serious and Willful violations (Labor Code §6300) against it in the past five (5) years?
☐ Yes ☐ No (Not Qualified)

4. Financials and Company History. An Applicant must receive a minimum of 35 points out of a possible 50 points in this section. For questions where explanations are required, the District will assign points based on the response/explanation/documentation; explanations will be disregarded when not required by the question.

- 4.1. Complete the following for the Applicant's construction operations; if any portion of the revenue disclosed is generated by non-construction operations or activities, the Applicant must identify the portion of revenue attributed to construction operations and generally describe business activities of the Applicant that generates non-construction operations related revenue.

Calendar Year/ Fiscal Year	Annual Gross Revenue	Average Dollar Value of all Contracts	Dollar Value of Largest Contract
2022 CY/2021-2022 FY			
2023 CY/2022-2023 FY			
2024 CY/2023-2024 FY			

- 4.2. Is the Applicant currently the debtor in a bankruptcy case? If "yes," please attach a copy of the bankruptcy petition, showing the case number, and the date on which the petition was filed.

☐ Yes ☐ No

No 5 points

Yes 0 points

- 4.3. Has any predecessor to the Applicant sought protection under federal bankruptcy laws or any state insolvency laws in the last five (5) years? If "yes," please attach a copy of the bankruptcy petition or pleading initiating insolvency protection, showing the case number and the date on which the petition was filed.

☐ Yes ☐ No

No 5 points

Yes 0 points

- 4.4. How many years' experience does the Applicant's Contractor's License Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) have as a licensed contractor?

____ Years

6 or more years	10 points
3-6 years	5 points
Less than 3 years	0 points

- 4.5. How many DSA public works construction projects (as defined in Labor Code §§1720-1720.6) with an initial construction value of Twenty-Five Million dollars (\$25,000,000.00) or more, has the Applicant completed as the general contractor within the last ten (10) years?

3 or more	15 points
2	10 points
1	5 points
None	0 points

- 4.6. How many years has the Applicant been in business in California as a contractor under your present business name and license number? _____

15 years or more	15 points
10-15 years	10 points
5-10 years	5 points
3-4 years	2 points
Less than 3 years	0 points

5. Performance/Claims/Litigation. An Applicant must receive a minimum of 140 points out of a possible 170 points in this section.

- 5.1. Have any of the following been a party in any litigation or arbitration proceeding against Siskiyous Joint Community College District (College of the Siskiyous) within the past ten (10) years:

- (i) the Applicant;
- (ii) any predecessor in interest to the Applicant;
- (iii) any firm or entity that is a subsidiary or parent of the Applicant; or
- (iv) any firm or entity that is an Affiliate of the Applicant (an Affiliate means any entity, individual, firm, or corporation, directly or indirectly, through one or more intermediaries, controlling, controlled by, or under common control with the Applicant)

<input type="checkbox"/> Yes	<input type="checkbox"/> No
No 10 points	
Yes 0 points	

- 5.2. Has the Applicant or any of its owners, officers, or partners ever been found liable in a civil suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public entity or agency?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
No 10 points	
Yes 0 points	

- 5.3. Have legal, arbitration or administrative proceedings (such as, dispute review boards) been brought by a construction project owner, subcontractor or general contractor against the Applicant or any of the principals, officers or equity owners of the Applicant within the past ten (10) years which arise out of or are related to any construction project?

☐ Yes ☐ No

If yes, on how many occasions? _____

No occasions 10 points

1 or 2 occasions 5 points

More than 2 occasions 0 points

- 5.4. Has the Applicant brought any legal, arbitration or administrative proceedings (such as, dispute review boards) against the owner of a construction project within the past ten (10) years which arise out of or are related to the construction project?

☐ Yes ☐ No

If yes, on how many occasions? _____

No occasions 10 points

1 or 2 occasions 5 points

More than 2 occasions 0 points

- 5.5. Has the Applicant brought any legal, arbitration or administrative proceedings (such as, dispute review boards) against the architect or design professional for a construction project within the past ten (10) years which arise out of or are related to the construction project?

☐ Yes ☐ No

If yes, on how many occasions? _____

No occasions 10 points

1 or 2 occasions 5 points

More than 2 occasions 0 points

- 5.6. Has the Applicant brought any legal, arbitration or administrative proceedings (such as, dispute review boards) against the construction/project manager for a construction project within the past ten (10) years which arise out of or are related to the construction project?

☐ Yes ☐ No

If yes, on how many occasions? _____

No occasions 10 points

1 or 2 occasions 5 points

More than 2 occasions 0 points

- 5.7. Has a claim or other demand ever been made against the Applicant's California Contractors License Bond?

☐ Yes ☐ No

No 10 points

Yes 0 points

- 5.8. Has a complaint ever been filed against the Applicant's California Contractors' License with the California Contractors' State License Board?

☐ Yes ☐ No

No 10 points

Yes 0 points

- 5.9. Has the Applicant ever "failed to execute" a public works contract? Note: "Failed to Execute" is any of the following: (1) Refusal to pick up, sign, and/or return contract documents; (2) Inability to meet insurance and/or bond requirements; or (3) Failure to

submit required agreement forms such as a Project Stabilization Agreement/Community Workforce Agreement/Project Labor Agreement.

- ☐ Yes ☐ No
No 10 points
Yes 0 points

5.10. Has the Applicant ever failed to complete a construction contract?

- ☐ Yes ☐ No
No 10 points
Yes 0 points

5.11. Has the Applicant ever been declared in default of a construction contract?

- ☐ Yes ☐ No
No 5 points
Yes 0 points

5.12. Has the Applicant ever been assessed and paid liquidated damages under a construction contract with either a public or private owner?

- ☐ Yes ☐ No
No 10 points
Yes 0 points

5.13. At any time during the past five (5) years, has any surety company made any payments on behalf of your firm to satisfy any claims made against a payment bond issued to the Applicant, in connection with a construction project, either public or private?

- ☐ Yes ☐ No
 If yes, on how many occasions? _____
No occasions 10 points
1 or 2 occasions 5 points
More than 2 occasions 0 points

5.14. The premium charged by the Applicant's Surety for issuance of surety bonds is _____ percent of the construction cost of the bonded project.

- 0.75% or less 15 points*
0.76% - 1.0% 10 points
1.01% - 1.25% 5 points
More than 1.26% 0 points

5.15. In the last five (5) years has any insurance carrier, for any policy of insurance, refused to renew or terminated an insurance policy for the Applicant?

- ☐ Yes ☐ No
 If yes, on how many occasions? _____
No occasions 10 points
1 or 2 occasions 5 points
More than 2 occasions 0 points

5.16. Has any CSLB license held by the Applicant or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended, put on probation, or revoked within the last five (5) years?

- ☐ Yes ☐ No
No 10 points

Yes 0 points

- 5.17. Are there any indictments or charges currently pending against the Applicant, any parent/subsidiary of the Applicant or any predecessor to the Applicant which allege fraudulent, deceitful, dishonest conduct or false claims arising out of, or related to construction services or project/construction management services provided by the Applicant.

☐ Yes ☐ No
 No 10 points
 Yes 0 points

6. Safety/Labor. An Applicant must receive a minimum of 45 points out of a possible 60 points in this section.

- 6.1. Has Cal/OSHA cited and assessed penalties against the Applicant in the past five (5) years? (Note: If you have filed an appeal of citation and the appropriate appeals Board has not yet ruled on your appeal, you need not include information about the pending citation.)

☐ Yes ☐ No
 If yes, on how many occasions? _____
 No occasions 5 points
 1-2 occasions 3 points
 More than 2 occasions 0 points

- 6.2. Has the EPA or any Air Quality Management District or any Regional Water Quality Control Board cited and assessed penalties against either the Applicant or the owner of a project on which the Applicant was the contractor in the past five years? (Note: If the Applicant filed an appeal of citation and the appropriate appeals Board has not yet ruled on the Applicant's appeal, note the status of the appeal.)

☐ Yes ☐ No
 If yes, on how many occasions? _____
 No occasions 5 points
 1-2 occasions 3 points
 More than 2 occasions 0 points

- 6.3. How often does Applicant require documented safety meetings to be held for construction employees and field supervisors during the course of a project? _____

Once a week or more often 5 points
 Any other answer 0 points

- 6.4. Within the last five (5) years, has there ever been a period when the Applicant had employees but was without workers' compensation insurance or state-approved self-insurance?

☐ Yes ☐ No
 If yes, on how many occasions? _____
 No occasions 5 points
 1 occasion 3 points
 More than 1 occasion 0 points

- 6.5. Within the past five (5) years, has the Applicant been required to pay either back wages or penalties for the Applicant's failure to comply with California prevailing wage laws? This question refers only to the Applicant's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.
- ☐ Yes ☐ No
- If yes, on how many occasions? _____
- | | |
|------------------------------|------------------|
| <i>No occasions</i> | <i>10 points</i> |
| <i>1-2 occasions</i> | <i>5 points</i> |
| <i>More than 2 occasions</i> | <i>0 points</i> |
- 6.6. Within the past five (5) years, has the Applicant been found to have violated any provision of California apprenticeship laws or regulations, or the laws pertaining to use of apprentices on public works projects?
- ☐ Yes ☐ No
- If yes, on how many occasions? _____
- | | |
|------------------------------|------------------|
| <i>No occasions</i> | <i>10 points</i> |
| <i>1-2 occasions</i> | <i>5 points</i> |
| <i>More than 2 occasions</i> | <i>0 points</i> |
- 6.7. Within the past five (5) years has a Public Works-Worker Complaint been filed with the California Labor Commissioner against the Applicant which assert any of the following:
- Unpaid prevailing wages, including unreported hours
- Unpaid overtime, including overtime prevailing wage rates required for weekends and holidays.
- Unpaid travel reimbursements or benefits, such as medical, 401(k) plans, enhanced unemployment or other benefits.
- Misclassification of pay grades or classifications of labor
- Paychecks returned due to insufficient funds
- ☐ Yes ☐ No
- If yes, on how many occasions? _____
- | | |
|-----------------------------|------------------|
| <i>No occasions</i> | <i>10 points</i> |
| <i>1 occasion</i> | <i>5 points</i> |
| <i>More than 1 occasion</i> | <i>0 points</i> |
- 6.8. If a Public Works-Worker Complaint has been filed against the Applicant within the past five (5) years, did the Labor Commissioner issue a Civil Wage and Penalty Assessment (CWPA) in connection with such Worker Complaint?
- ☐ Yes ☐ No
- If yes, on how many occasions? _____
- | | | |
|-----------------------------|------------------|---------------------------------------------------------------------------------------------------------------|
| <i>No occasions</i> | <i>10 points</i> | (No Public Works-Worker Complaint filed or A Public Works-Worker Complaint was filed but not CWPA was issued) |
| <i>1 occasion</i> | <i>5 points</i> | |
| <i>More than 1 occasion</i> | <i>0 points</i> | |

[CONTINUED NEXT PAGE]

7. Project Requirements. An Applicant must receive a minimum of 10 points out of a possible 20 points in this section.

7.1. Does the Applicant prepare project progress schedules with employees of the Applicant (including part time employees, but excluding independent contractors)?

- ☐ Yes ☐ No
Yes 10 points
No 0 points

7.2. Does the Applicant have a written Quality Assurance/Quality Control program?

- ☐ Yes ☐ No
Yes 10 points
No 0 points

8. Similar Projects. Complete a project data sheet (Attachment 1 to this Pre-Qualification Application) for two (2) public works projects completed by the Applicant as the General Contractor within the past five (5) years which meet the following criteria:

DSA or OSHPD jurisdiction

Initial construction costs of at least Twenty-Five Million Dollars (\$25,000,000)

At least 80% of one project must be student or multifamily housing.

An Applicant must receive a minimum of 30 points out of a possible 40 points in this section

9. Proposed Project Personnel. Complete the following identifying the Applicant's proposed personnel. Include in Tab/Section 4 of the completed Pre-Qualification Application detailed descriptions of the experience of the proposed personnel, particularly experience with construction of projects subject to DSA jurisdiction and completion of student housing projects.

Position/Title	Proposed Personnel
Project Executive	
Project Manager	
Project Superintendent	
Construction Foreman	
QA/QC Manager	

10. Addenda. The Respondent acknowledges receipt, review and incorporation of Addenda, if any, issued by the District to the RFP. If the District issued Addenda to the RFP, failure of the Respondent to acknowledge receipt, review and incorporation of all Addenda will result in rejection of the RFP Response for non-responsiveness.

- ☐ The following Addenda were issued, received and incorporated into the RFP Response: _____
- ☐ No Addenda to the RFP were issued

11. Accuracy and Authority. The undersigned is duly authorized to execute this Pre-Qualification Application under penalty of perjury on behalf of the above-identified Applicant. The undersigned warrants and represents that he/she has personal knowledge of each of the responses to this Pre-Qualification Application and/or that he/she has conducted all necessary and appropriate inquiries to determine the truth, completeness and accuracy of responses to this Pre-Qualification Application. The undersigned declares and certifies that the responses to this Pre-Qualification Application are complete and accurate; there are no omissions of material fact or information that render any response to be false or misleading and there are no misstatements of fact in any of the responses. The District is authorized to verify the information submitted by



the Applicant, and any related documents, or by supplemental information or data as necessary.

The District is authorized to contact any individual, company or other agency named herein, and any individual, company or other agency named herein is hereby authorized to supply the District with any information necessary to verify the information submitted by the Applicant. The above-identified Applicant acknowledges and agrees that if the District determines that any response herein is false or misleading or contains misstatements of fact so as to be false or misleading, the Applicant's Pre-Qualification Application may be rejected by the District for non-responsiveness.

Executed this ____ day of _____ 20__ at _____.
(City and State)

I declare under penalty of perjury under California law that the foregoing is true and correct.

By: _____
(Signature of Applicant's Authorized Officer or Representative)

(Typed or Printed Name)

Title: _____

ATTACHMENT 1

(Attach duplicate forms for each Project)

PUBLIC WORKS PROJECT DATA SHEET**Applicant Name:** _____1. Project Name: _____2. Project Location: _____3. Owner Information:

Owner Name: _____

Owner Contact Person: _____

Contact Person Telephone _____

Contact Person Email _____

4. Project Completion. Was the Project completed within the Contract Time, including contractually-approved time extensions?

Start Date: _____

Original Completion date: _____

Approved extended completion date: _____

Actual Completion date: _____

☐ Yes (5 Points)☐ No (0 Points)5. Project Costs.

Contract Price at time of award: \$_____.

Did the Contract Price at award included owner-controlled allowances:

☐ Yes☐ NoIf yes, the aggregate sum of all owner-controlled allowances:
\$_____.

\$25,000,000 or more (excluding owner-controlled allowances) 5 points

\$15 - \$25 million excluding owner-controlled allowances) 3 points

\$5 - \$15 million (excluding owner-controlled allowances) 1 point

Less than \$5 million 0 points

6. Student Housing Facility. Was the Project primarily dedicated for student housing or multifamily use?☐ Yes (5 Points)☐ No (0 Points)

7. DSA. Was the project subject to the Division of State Architects (DSA) jurisdiction and compliance with DSA standards/regulations?

- ☐ Yes (5 Points)
☐ No (0 Points)

8. Project Data Sheet Verification. The undersigned is duly authorized to execute this Project Data Sheet under penalty of perjury on behalf of the above-identified Applicant. The undersigned warrants and represents that he/she has personal knowledge of each of the responses to this Project Data Sheet and/or that he/she has conducted all necessary and appropriate inquiries to determine the truth, completeness and accuracy of responses to this Project Data Sheet. The undersigned declares and certifies that the foregoing responses are complete and accurate; there are no omissions of material fact or information that would render any response to be false or misleading and there are no misstatements of fact in any of the responses. The District is authorized to verify the information submitted by the Applicant, and any related documents, or by supplemental information or data as necessary. The District is authorized to contact any individual, company or other agency named herein, and any individual, company or other agency named herein is hereby authorized to supply the District with any information necessary to verify the information submitted by the Applicant. The above-identified Applicant acknowledges and agrees that if the District determines that any response herein is false or misleading or contains misstatements of fact, the Response shall be deemed non-responsive and the Respondent will not further participate in the Pre-Qualification process.

Executed this ____ day of _____, 20____ at _____.
(City and State)

I declare under penalty of perjury under California law that the foregoing is true and correct.

(Signature)

(Name and Title)