

# Administrative Support/Management (ASM) Agenda

April 10, 2017  
(3:00 – 4:00pm)  
DLC 3

ASM Members  
TJ Baugus  
Vickie Donaldson  
Elaine Eldridge  
Maria Ferrasci  
Angel Fisher  
Brynn Fogerty  
Ryan Galbraith  
David Gault  
Larry Glenn  
Janice Gonzalez  
Sheila Grimes  
Kelly Groppi  
Kent Gross  
Benjamin Harris  
Jan Harris  
Doug Haugen  
Eric Houck  
Jonathan Junpradub  
Anne-Marie Kuhlemann  
Kris Lining  
Lori Luddon  
Cindy Martel  
Julie Meadows  
Lorinda Meyer  
Eric Rulofson  
Tina Schoffstoll  
Dawnie Slabaugh  
Blaine Smith  
Ryan Smith  
Christina Van Alfen  
Connie Warren  
Chris Wehman  
Meghan Witherell  
Stephanie Wroten

1. Approval of the Minutes from November 4, 2016 Meeting
2. Welcome New Members (*see italicized names* →)
3. Pulse Check (Houck)
4. Classified Staff Day Donation (Houck)
5. ASM Elections (Houck)
6. Committee reports (via email as needed)
  - a. Governance
    - i. **Board** – Houck
    - ii. **College Council** – Slabaugh, Wehman
    - iii. **President's Advisory Cabinet** – Gross, Houck, Slabaugh, Witherell
    - iv. **Budget Committee** – Gross, Warren
    - v. **Planning Committee** – Houck, Wroten
  - b. Committees
    - i. **Banner Steering** – Gault, Groppi, Gross, B. Harris, Houck, Keen, Luddon, Witherell
    - ii. **Classified Staff Development** – Groppi, Keen
    - iii. **Curriculum** – Eldridge
    - iv. **Facilities & Grounds** –
    - v. **Flex** – Donaldson
    - vi. **Foundation** – Slabaugh, Gault
    - vii. **Health Benefits** – Groppi, Houck
    - viii. **Program Review** –
    - ix. **Safety** – Rulofson, Ferrasci
    - x. **Web Team** – B.Harris, Houck, Slabaugh
  - c. Councils
    - i. **Diversity Council** – Glenn
    - ii. **Instruction Council** – Donaldson, Eldridge
    - iii. **Student Services Council** – Donaldson, J. Harris, Keen, Witherell, Wroten
    - iv. **Technology Council** – Gault, Glenn, Houck, Wehman
  - d. Taskforces
    - i. **ASM Handbook** - Donaldson, Fogerty, Wehman
  - e. Hiring Searches
    - i. **Food Services Assistant** – Wroten
    - ii. **Political Science Instructor** – Lining
    - iii. **Vice President, Administrative Services** – Luddon, Rulofson
    - iv. **President** – Grimes, Wehman
7. Other