

# Administrative Support/Management (ASM) Senate

## Agenda

May 28, 2019

(2:30pm –3:30pm)

Building #1 – Boardroom

College of the Siskiyous

800 College Ave

Weed, CA 96094

## ASM Members

Angel Keen  
Anne-Marie Kuhlemann  
Barbara Douglass  
Beverly Muelrath  
Brynn Fogerty  
Chris Wehman  
Christina Van Alfen  
Cindy Martel  
Dawnie Slabaugh  
Doug Haugen  
Elaine Eldridge  
Emily Anderson Moser  
Jan Harris  
Jeannine Greenslade  
Jonathan Junpradub  
Kelly Groppi  
Kent Gross  
Kim Freeze  
Larry Glenn  
Maria Ferrasci  
Meghan Witherell  
Nancy Miller  
Ryan Galbraith  
Samantha Worthington  
Scott Daffren  
Sheila Grimes  
Stephanie Wroten  
Tina Schoffstoll  
Veronica Rivera  
Wayne Keller  
Zach Myers

- A. Call to Order** 2:30pm
- B. Roll Call** 2 minutes | Action  
*The Secretary will take roll. A quorum will be 20% of the ASM Senate membership. No action can be taken without a quorum; however, information items may proceed and are open to the public.*
- C. Agenda Approval** 2 minutes | Action  
*The ASM Senate will consider any amendments to the agenda. Only changes in the order of the agenda or removal of items from the agenda are allowed. Additions must be in compliance with The Brown Act.*
- D. Approval of Minutes** 2 minutes | Action  
*The ASM Senate will consider approval of prior minutes*
- E. Public Comment**  
*This segment of the meeting is reserved for persons desiring to address the College of the Siskiyous ASM Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASM Senate may briefly respond to statements made or questions posed, however, for further information, please contact the ASM President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)*
- F. Unfinished Business**
1. ASM Handbook | Wehman & Fogarty 1 minutes | Information  
*Senators will hear an update from the handbook taskforce*
  2. Committee/Council Appointment assignments | Haugen 5 minutes | Information  
*Senators will review and sign up for vacant positions on committees and councils.*
- G. New Business**
1. 360 Evaluation | Groppi 3 minutes | Information  
*Senators will review the process for the 360 employee evaluation process underway.*
  2. Benefits Committee update | Wehman 10 minutes | Information  
*Senators will review information provided by representative on the health benefits committee.*
  3. Future meetings | Haugen 2 minutes | Action  
*Senators will consider approval of the future meeting dates:*  
June 19, 2019      August 21, 2019      October 23, 2019      December, 18, 2019  
July 24, 2010      September 18, 2019      November 20, 2019
- H. Executive Committee Report** 5 minutes | Information  
*President, Vice President, Secretary, Treasurer, Immediate Past President will each provide a one (1) minute update related to activities for each office.*
- I. Committee/Council/Senate Reports** 20 minutes | Information  
*ASM Representatives will provide one (1) minute update on activities of each committee, council or senate. Future agenda items may be needed*  
ASM Committee(s)

**Service and Recognition Committee** – Slabaugh, Greenslade, Eldridge, Groppi (ASM treasurer)

Participatory governance

**Board** – (1) Haugen

**College Council** – (2) Wroten, Wehman

**Integrated Planning and Budget (IPB)** – (2) Keller, Rivera

**Instruction Council** – (2) Daffren,

**Administrative Council** - (1) Rivera

**Student Services Council** – (2) Wroten, Van Alfen

Committees/Councils/Senates

**Academic Senate** - (1) Wroten

**Classified Senate** – (1) Wehman

**Curriculum** – (1) Eldridge

**Distance Learning** – (1) Kuhlemann

**Diversity Council** – (unlimited) Muelrath, Wroten, Douglass

**Foundation** – (1)

**Health Benefits** – (2) Wehman, Eldridge

**Safety** – (1) Meyers

**Technology Advisory Committee (TAC)** – (2) Haugen, Groppi

**Web Team** – (2) Keller, Slabaugh

**J. Communication from the Floor**

*This time is reserved for any Senate members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.*

**K. Adjournment**