

Administrative Support/Management (ASM) Senate

Agenda

October 22, 2019

(1:00pm –2:30pm)

Building #1 – Boardroom
College of the Siskiyous
800 College Ave
Weed, CA 96094

RHSI – Room 124
College of the Siskiyous
2001 Campus Drive
Yreka, CA 96097

- A. Call to Order** 1:00pm
- B. Roll Call** 2 minutes | Action
The Secretary will take roll. A quorum will be 20% of the ASM Senate membership. No action can be taken without a quorum; however, information items may proceed and are open to the public.
- C. Agenda Approval** 2 minutes | Action
The ASM Senate will consider any amendments to the agenda. Only changes in the order of the agenda or removal of items from the agenda are allowed. Additions must be in compliance with The Brown Act.
- D. Approval of Minutes** 2 minutes | Action
The ASM Senate will consider approval of prior minutes
- E. Public Comment**
This segment of the meeting is reserved for persons desiring to address the College of the Siskiyous ASM Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASM Senate may briefly respond to statements made or questions posed, however, for further information, please contact the ASM President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)
- F. Presentation** 15 minutes | Information
Dr Schoonmaker will present and dialogue with Senators about a nine item list he received from ASM employees.
- G. Unfinished Business**
1. ASM Scholarship | Groppi 5 minutes | Action
Senators will consider 20-21 ASM scholarship. eligibility criteria.
 2. Holiday Food Baskets | Groppi 5 minutes | Action
Senators will hear from the subcommittee working on holiday baskets
 3. Contributing to Student Events | Wroten 5 minutes | Action
Senators will consider options for funding employee participation in student events.
- H. New Business**
1. Continuous Quality Improvement Plan | Wroten 10 minutes | Action
Senators will review AP 2510 – participatory governance.
 2. Rewards and Recognition taskforce | Haugen 5 minutes | Action
Senators will identify representatives for a taskforce lead by Human Resources.
 3. Incentive Retirement program | Haugen 5 minutes | Information
Senators will have an opportunity to review information presented at the all campus meeting on October 4th about an early retirement program.
 4. Blue Ribbon Cafeteria Committee | Martel 5 minutes | Action
Senators will select an ASM member to participate on the Blue Ribbon Committee.
 5. Policies & Procedures recommendations | Haugen 10 minutes | Information
Senators will discuss policies and procedures that effect all District employees.
 6. Future meetings | Haugen 1 minutes | Information
Senators will review future meeting dates:
November 20, 2019 December, 18, 2019

ASM Members

Anderson Moser, Emily
Daffren, Scott
Douglass, Barbara
Eldridge, Elaine
Ferrasci, Maria
Fogerty, Brynn
Galbraith, Ryan
Goltz, Debbie
Greenslade, Jeannine
Groppi, Kelly
Gross, Kent
Harris, Jan
Haugen, Doug
Junpradub, Jonathan
Keen, Angel
Keller, Wayne
Kuhlemann, Anne-Marie
Martel, Cindy
Miller, Nancy
Muelrath, Beverly
Myers, Zach
Rexford, Nathan
Rivera, Veronica
Slabaugh, Dawnie
Van Alfen, Christina
Weatherton, Joe
Wehman, Chris
Witherell, Meghan
Worthington, Samantha
Wroten, Stephanie

- I. Executive Committee Report** 5 minutes | Information
President, Vice President, Secretary, Treasurer, Immediate Past President will each provide a one (1) minute update related to activities for each office.
- J. Committee/Council/Senate Reports** 20 minutes | Information
ASM Representatives will provide one (1) minute update on activities of each committee, council or senate. Future agenda items may be needed
- ASM Committee(s)
Service and Recognition Committee – Slabaugh, Greenslade, Eldridge, Groppi (ASM treasurer)
Participatory governance
Board – (1) Haugen
College Council – (2) Wroten, Wehman
Integrated Planning and Budget (IPB) – (2) Van Alfen, Rivera
Instruction Council – (2) Daffren, Van Alfen
Administrative Council - (1) Rivera
Student Services Council – (2) Wroten, Rexford
- Committees/Councils/Senates
Academic Senate - (1) Wroten
Classified Senate – (1) Wehman
Curriculum – (1) Eldridge
Distance Learning – (1) Kuhlemann
Diversity Council – (unlimited) Muelrath, Wroten, Douglass
Foundation – (1)
Health Benefits – (2) Wehman, Eldridge
Safety – (1) Meyers
Technology Advisory Committee (TAC) – (2) Haugen, Groppi
Web Team – (2) Keller, Slabaugh
- K. Communication from the Floor**
This time is reserved for any Senate members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.
- L. Adjournment**