

Administrative Support/Management (ASM) Senate

Agenda

November 20, 2019

(2:30pm –4:00pm)

Building #1 – Boardroom

College of the Siskiyous

800 College Ave

Weed, CA 96094

ASM Members

Anderson Moser, Emily
Daffren, Scott
Douglass, Barbara
Eldridge, Elaine
Ferrasci, Maria
Fogerty, Brynn
Galbraith, Ryan
Goltz, Debbie
Greenslade, Jeannine
Groppi, Kelly
Gross, Kent
Harris, Jan
Haugen, Doug
Junpradub, Jonathan
Keen, Angel
Keller, Wayne
Kuhlemann, Anne-Marie
Martel, Cindy
Miller, Nancy
Muelrath, Beverly
Myers, Zach
Rexford, Nathan
Rivera, Veronica
Slabaugh, Dawnie
Van Alfen, Christina
Weatherton, Joe
Wehman, Chris
Witherell, Meghan
Worthington, Samantha
Wroten, Stephanie

- A. Call to Order** 2:30pm
- B. Roll Call** 2 minutes | Action
The Secretary will take roll. A quorum will be 20% of the ASM Senate membership. No action can be taken without a quorum; however, information items may proceed and are open to the public.
- C. Agenda Approval** 2 minutes | Action
The ASM Senate will consider any amendments to the agenda. Only changes in the order of the agenda or removal of items from the agenda are allowed. Additions must be in compliance with The Brown Act.
- D. Approval of Minutes** 2 minutes | Action
The ASM Senate will consider approval of prior minutes
- E. Public Comment**
This segment of the meeting is reserved for persons desiring to address the College of the Siskiyous ASM Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASM Senate may briefly respond to statements made or questions posed, however, for further information, please contact the ASM President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)
- F. Unfinished Business**
1. ASM Scholarship | Groppi 5 minutes | Action
Senators will consider 20-21 ASM scholarship. eligibility criteria.
 2. Holiday Food Baskets | Groppi 5 minutes | Action
Senators will hear from the subcommittee working on holiday baskets
- G. New Business**
1. Scholarship Donation to COS foundation | Groppi 10 minutes | Action
Senators will consider a donation of \$150 to the COS foundation – recommended by the Service and Recognition Committee.
 2. Policies & Procedures recommendations | Haugen 10 minutes | Action
Senators will review recommendations for updates to BP 7340 - Leave
 3. Senate Representation Request form | Haugen 5 minutes | action
Senators will consider adopting a form, campus leaders can use to request ASM senator representation on committees.
 4. Future meetings | Haugen 1 minutes | Information
Senators will review future meeting dates:

December, 18, 2019	January 22, 2020	February 19, 2020
March, 18, 2020	April, 22, 2020	May, 20, 2020
- H. Executive Committee Report** 5 minutes | Information
President, Vice President, Secretary, Treasurer, Immediate Past President will each provide a one (1) minute update related to activities for each office.
- I. Committee/Council/Senate Reports** 20 minutes | Information
ASM Representatives will provide one (1) minute update on activities of each committee, council or senate. Future agenda items may be needed
ASM Committee(s)

Service and Recognition Committee – Slabaugh, Greenslade, Eldridge, Groppi (ASM treasurer)

Participatory governance

Board – (1) Haugen

College Council – (2) Wroten, Wehman

Integrated Planning and Budget (IPB) – (2) Van Alfen, Rivera

Instruction Council – (2) Daffren, Van Alfen

Administrative Council - (1) Rivera

Student Services Council – (2) Wroten, Rexford

Committees/Councils/Senates

Academic Senate - (1) Wroten

Classified Senate – (1) Wehman

Curriculum – (1) Eldridge

Distance Learning – (1) Kuhlemann

Diversity Council – (unlimited) Muelrath, Wroten, Douglass

Foundation – (1)

Health Benefits – (2) Wehman, Eldridge

Safety – (1) Meyers

Technology Advisory Committee (TAC) – (2) Haugen, Groppi

Web Team – (2) Keller, Slabaugh

J. Communication from the Floor

This time is reserved for any Senate members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.

K. Adjournment