

# Administrative Support/Management (ASM) Senate

ASM Members

*Agenda*  
**May 20, 2020**  
 (1:00pm –2:00pm)

Zoom: Meeting ID  
<https://cccconfer.zoom.us/j/96259470463>

Anderson Moser, Emily
Clark, Suzie
Daffren, Scott
Donaldson, Matt
Douglass, Barbara
Eldridge, Elaine
Ferrasci, Maria
Galbraith, Ryan
Goltz, Debbie
Greenslade, Jeannine
Groppi, Kelly
Gross, Kent
Haugen, Doug
Keen, Angel
Kuhlemann, Anne-Marie
Martel, Cindy
Miller, Nancy
Muelrath, Beverly
Myers, Zach
Rexford, Nathan
Rivera, Veronica
Slabaugh, Dawnie
Van Alfen, Christina
Weatherton, Joe
Wehman, Chris
Witherell, Meghan
Worthington, Samantha
Wroten, Stephanie

- A. Call to Order** 1:00pm
- B. Roll Call** 2 minutes | Action  
*The Secretary will take roll. A quorum will be 20% of the ASM Senate membership. No action can be taken without a quorum; however, information items may proceed and are open to the public.*
- C. Agenda Approval** 2 minutes | Action  
*The ASM Senate will consider any amendments to the agenda. Only changes in the order of the agenda or removal of items from the agenda are allowed. Additions must be in compliance with The Brown Act.*
- D. Approval of Minutes** 2 minutes | Action  
*The ASM Senate will consider approval of prior minutes*
- E. Public Comment**  
*This segment of the meeting is reserved for persons desiring to address the College of the Siskiyou's ASM Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASM Senate may briefly respond to statements made or questions posed, however, for further information, please contact the ASM President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)*
- F. Unfinished Business**
  - 1. Policies & Procedures recommendations | Haugen 5 minutes | Action  
*Senators will consider updates to BP 7240 – Confidential Employees.*
- G. New Business**
  - 1. Cost Containment Ideas | Haugen 2 minutes | Information  
*Senators will discuss ideas for cost containment to recommend to the College Council.*
  - 2. ASM Scholarship Award | Haugen/Slabaugh 5 minutes | Action  
*Senators will review and approve the nominees for the ASM Scholarship.*
  - 3. Student Housing Development Update | Haugen 5 minutes | Information  
*Senators will hear updated information prepared by Servitas, LLC*
  - 4. Incident Management Team update | Rivera 5 minutes | Information  
*Senators will hear and update on the COVID-19 management on campus*
  - 5. Future meetings | Haugen 1 minutes | Information  
*Senators will review future meeting dates:*  

June 20, 2020	July 22, 2020	August 19, 2020	Sept 23, 2020
October 21, 2020	November 18, 2020	December 16, 2020	
- H. Executive Committee Report** 5 minutes | Information  
*President, Vice President, Secretary, Treasurer, and Immediate Past President will each provide a one (1) minute update related to activities for each office.*
- I. Committee/Council/Senate Reports** 20 minutes | Information  
*ASM Representatives will provide one (1) minute update on activities of each committee, council or senate. Future agenda items may be needed*  
ASM Committee(s)  
**Service and Recognition Committee** – Slabaugh, Greenslade, Eldridge, Groppi (ASM treasurer)  
Participatory governance

**Board** – (1) Haugen  
**College Council** – (2) Wroten, Miller  
**Integrated Planning and Budget (IPB)** – (2) Van Alfen, Rivera  
**Instruction Council** – (2) Daffren, Van Alfen  
**Administrative Council** - (1) Rivera  
**Student Services Council** – (2) Wroten, Rexford

Committees/Councils/Senates

**Academic Senate** - (1) Wroten  
**Classified Senate** – (1) Wehman  
**Curriculum** – (1) Eldridge  
**Distance Learning** – (1) Kuhlemann  
**Diversity Council** – (unlimited) Muelrath, Wroten, Douglass  
**Foundation** – (1)  
**Health Benefits** – (2) Wehman, Eldridge  
**Safety** – (1) Meyers  
**Technology Advisory Committee (TAC)** – (2) Haugen, Groppi  
**Web Team** – (2) Slabaugh

**J. Communication from the Floor**

*This time is reserved for any Senate members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.*

**K. Adjournment**