

Administrative Support/Management (ASM) Senate

ASM Members

Agenda September 24, 2020 (1:00pm – 2:00pm)

Zoom: Meeting ID

<https://cccconfer.zoom.us/j/97740099373>

- A. Call to Order** 1:00pm
- B. Roll Call** 2 minutes | Action
The Secretary will take roll. A quorum will be 20% of the ASM Senate membership. No action can be taken without a quorum; however, information items may proceed and are open to the public.
- C. Agenda Approval** 2 minutes | Action
The ASM Senate will consider any amendments to the agenda. Only changes in the order of the agenda or removal of items from the agenda are allowed. Additions must be in compliance with The Brown Act.
- D. Approval of Minutes** 2 minutes | Action
The ASM Senate will consider approval of prior minutes
- E. Public Comment**
This segment of the meeting is reserved for persons desiring to address the College of the Siskiyou ASM Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASM Senate may briefly respond to statements made or questions posed, however, for further information, please contact the ASM President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)
- F. Unfinished Business**
- 1. Policies & Procedures recommendations | Rexford** 5 minutes | Action
Senators will consider updates to BP 7240 – Confidential Employees.
- G. New Business**
- 1. Cost Containment Ideas | Haugen** 2 minutes | Information
Senators will discuss ideas for cost containment to recommend to the College Council.
 - 2. Committee membership | Haugen** 10 minutes | Action
*Senators will select members to represent the ASM Senate on the following Committees:
ACCJC steering committee for the fall 2022 (2 members)
Enrollment Management (2 members)
Student Conduct and Grievance (2 members)
DSPPS Advisory Committee (1 member)
EOPS Advisory Committee (1 member)*
 - 3. ASM Senate Annual Goals | Haugen** 5 minutes | Information
Senators will identify annual goals for our Senate
 - 4. Equity and Inclusion training | Haugen** 5 minutes | Information
Senators will review training opportunities for the District
 - 5. Holiday Basket Plan | Groppi** 5 minutes | Information
Senators will discuss COVID-19 friendly ways to conduct the annual holiday food baskets
 - 6. Future meetings | Haugen** 1 minutes | Information
*Senators will review future meeting dates:
Sept 23, 2020
October 21, 2020 November 18, 2020 December 16, 2020*
- H. Executive Committee Report** 5 minutes | Information
President, Vice President, Secretary, Treasurer, and Immediate Past President will each provide a one (1) minute update related to activities for each office.

Anderson Moser, Emily
Clark, Suzzie
Donaldson, Matt
Douglass, Barbara
Eldridge, Elaine
Ferrasci, Maria
Galbraith, Ryan
Goltz, Debbie
Greenslade, Jeannine
Groppi, Kelly
Gross, Kent
Haugen, Doug
Kaae, Desiree
Keen, Angel
Kuhlemann, Anne-Marie
Martel, Cindy
Matheson, Andrew
Michelon, Max
Miller, Nancy
Muelrath, Beverly
Myers, Zach
Rexford, Nathan
Rivera, Veronica
Slabaugh, Dawnie
Van Alfen, Christina
Weatherton, Joe
Wehman, Chris
Weston, Regina
Witherell, Meghan
Worthington, Samantha
Wroten, Stephanie

I. Committee/Council/Senate Reports

20 minutes | Information

ASM Representatives will provide one (1) minute update on activities of each committee, council or senate. Future agenda items may be needed

ASM Committee(s)

Service and Recognition Committee – Slabaugh, Greenslade, Eldridge, Groppi (ASM treasurer)

Participatory governance

Board – (1) Haugen

College Council – (2) Wroten, Miller

Integrated Planning and Budget (IPB) – (2) Van Alfen, Rivera

Instruction Council – (2) Van Alfen, Weston

Administrative Council - (1) Rivera

Student Services Council – (2) Wroten, Rexford

Committees/Councils/Senates

Academic Senate - (1) Wroten

Classified Senate – (1) Wehman

Curriculum – (1) Eldridge

Enrollment Management – (2) Witherell, Weston

Distance Learning – (1) Kuhlemann

Diversity Council – (unlimited) Muelrath, Wroten, Douglass

Foundation – (1)

Health Benefits – (2) Wehman, Eldridge

Safety – (1) Meyers

Technology Advisory Committee (TAC) – (2) Haugen, Groppi

J. Communication from the Floor

This time is reserved for any Senate members to make announcements on items not on the agenda. A time limit of two (2) minutes per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.

K. Adjournment