

Administrative Support/Management (ASM) Senate

Meeting Notes
August 21, 2020
 (1:00pm –2:00pm)

Zoom: Meeting ID

<https://cccconfer.zoom.us/j/94957314120?from=msft>

- A. Call to Order** 1:00pm
- B. Roll Call** 2 minutes | Action
16 ASM Senators were present.
- C. Agenda Approval** 2 minutes | Action
Agenda was motioned by Nancy Miller, seconded by Nathan Rexford and 16 Senators approved
- D. Approval of Minutes** 2 minutes | Action
The minutes were tabled, motioned by Elaine Eldridge and seconded by Christina VanAlfen and 16 Senators approved
- E. Public Comment**
No Public comments
- F. Unfinished Business**
 - 1. Policies & Procedures recommendations | Rexford 5 minutes | Action
*Senators will consider updates to BP 7240 – discussion only
 Nathan Rexford lead of the subcommittee is joined by Senators Mulrath, VanAlfen, and Groppe*
- G. New Business**
 - 1. Cost Containment Ideas | Haugen 2 minutes | Information
No Ideas
 - 2. Student Housing Development Update | Haugen 5 minutes | Information
Servitas, LLC and COS have developed a proposal to present to the Board a 396 bed residence hall to be developed by Servitas, owned by a non-profit company and operated by COS
 - 3. Incident Management Team update | Rivera 5 minutes | Information
Need Kiosk shift volunteers still as start of school is looming. A Health scan app is coming out soon.
 - 4. Future meetings | Haugen 1 minutes | Information
*Senator Nancy Miller motioned to move the ASM meetings to the first Thursday of the month, seconded by Stephanie Wroten – approved
 Sept 23, 2020
 November 5, 2020
 December 3, 2020*
- H. Executive Committee Report** 5 minutes | Information
President, Vice President, Secretary, Treasurer, and Immediate Past President will each provide a one (1) minute update related to activities for each office.
- I. Committee/Council/Senate Reports** 20 minutes | Information
ASM Representatives will provide one (1) minute update on activities of each committee, council or senate. Future agenda items may be needed
ASM Committee(s)
Service and Recognition Committee – Slabaugh, Greenslade, Eldridge, Groppe (ASM treasurer)
Participatory governance
Board – (1) Haugen

ASM Members

	Anderson Moser, Emily
	Cark, Suzie
	Donaldson, Matt
p	Douglass, Barbara
p	Eldridge, Elaine
	Ferrasci, Maria
	Galbraith, Ryan
p	Goltz, Debbie
p	Greenslade, Jeannine
p	Groppe, Kelly
p	Gross, Kent
p	Haugen, Doug
	Kaae, Desiree
	Keen, Angel
p	Kuhlemann, Anne-Marie
	Martel, Cindy
p	Matheson, Andrew
p	Michelon, Max
p	Miller, Nancy
	Muelrath, Beverly
	Myers, Zach
p	Rexford, Nathan
	Rivera, Veronica
	Slabaugh, Dawnie
p	Van Alfen, Christina
p	Weatherton, Joe
	Wehman, Chris
p	Weston, Regina
	Witherell, Meghan
	Worthington, Samantha
p	Wroten, Stephanie

No Report

College Council – (2) Wroten, Miller

No Report

Integrated Planning and Budget (IPB) – (2) Van Alfen, Rivera

No Report

Instruction Council – (2) Daffren, Van Alfen

No Report

Administrative Council - (1) Rivera

No Report

Student Services Council – (2) Wroten, Rexford

No Report

Committees/Councils/Senates

Academic Senate - (1) Wroten

No Report

Classified Senate – (1) Wehman

No Report

Curriculum – (1) Eldridge

Nancy Miller attended a curriculum institute

Distance Learning – (1) Kuhlemann

No Report

Diversity Council – (unlimited) Muelrath, Wroten, Douglass

No Report

Foundation – (1)

No Report

Health Benefits – (2) Wehman, Eldridge

Open enrollment is September 14 – 30

Safety – (1) Meyers

No Report

Technology Advisory Committee (TAC) – (2) Haugen, Groppi

No Report

Web Team – (2) Slabaugh

No Report

J. Communication from the Floor

Nancy Miller reported that the District is hiring a firm to help with realigning the areas with the College District this will be implemented by 2022 elections.

K. Adjournment

Senator Elaine Eldridge moved to adjourn, seconded by Senator Christina Van Alfen, motion was approved at 1:42pm