



**Academic Senate**  
College of the Siskiyous  
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[www.siskiyous.edu/academicsenate/](http://www.siskiyous.edu/academicsenate/)

## Academic Senate Meeting Minutes

January 12, 2017 (Convened at 10:00am) in Science Rm #110

**Attendees:** Shawn Abbott, Jude Baldwin, Mark Beaulieu, Rhonda Brown, Kevin Broussard, Jesse Cecil, Wenli Chang, Dave Clarke, Hallie Coppi, Andrea Craddock, Neil Carpentier-Alting, Maria Fernandez, Tim Frisbie, Michael Graves, Sunny Greene, Jenny Heath, Dennis Hagarty, Billy Hefflinger, Sean Kenny, Ed Kephart, Michelle Korkowski, Michelle Knudsen, Kim Parham, Tom Powers, Mike Read, Charlie Roche, Ron Slabbinck, Patrice Thatcher-Stephens, Michael Tischler, Jayne Turk, Chris Vancil, Alison Varty, Mike Wilson, and Susan Zuver. Bart Scott and Dr. Todd Scott were also in attendance.

### A. ACTION ITEMS

- a. Two faculty members need to volunteer to be on the Presidential Search Committee
  - i. Jayne Turk, Sunny Greene, Neil Carpentier-Alting, and Mike Tischler all volunteered to be on the committee
    1. Academic Senate Executive will meet after the Academic Senate meeting to determine which of these volunteers will serve on the Presidential Search Committee
    2. Administration has promised those individuals who serve on the committee release time from classes and other duties to attend meetings. If any members from the committee miss more than one meeting or one of the interviews, they are automatically removed from the committee.
  - ii. Chris Vancil asked faculty members to share what qualifications or skills are important in the new president of COS
    1. Mike Graves wanted faculty members who serve on the committee to remember they represent all faculty interests
    2. Dave Clarke indicated the president must demonstrate an ability to reach out to other constituents
    3. Mike Tischler would like the new leadership to have significant instructional experience
    4. Jayne Turk would like the new president to have experience with California labor unions. Specifically, to know the California Education Code on faculty union relations.

5. Maria Fernandez would like someone outgoing and personable. She would like a charismatic president who engages everyone on the college campus.
  6. Dave Clarke wants the new president to have leadership skills and not just management skills
  7. Tim Frisbee would like the new president to recognize the importance of the athletic department to the college
  8. Jesse Cecil thought the college should focus on candidates who have shown initiative and experience in their application
  9. Mike Graves mentioned the importance of going to the college that the candidate previously worked and talk to staff and faculty about that person to get their impressions from working with him/her
  10. Jenny Heath wants the new president to have a full understanding of what it means to be a small college in a rural community
  11. Chris Vancil discussed the importance of the new president understanding the importance of faculty in generating FTEs
- b. Chris Vancil stated that Senate Exec make a motion to create a new process for Program Review / Motion approved
- i. As a starting point, Chris suggested we figure out a Program Review (PR) cycle
    1. Jayne Turk motioned for 6-year cycle staggered across disciplines so not everyone is doing the PR at the same time
      - a. Jesse Cecil seconded motion
      - b. Maria Fernandez called the question / Jesse Cecil seconded / Motion failed
    2. Mike Graves motioned for 4-year PR cycle with Annual Updates
      - a. Jenny Heath seconded
      - b. Mike Graves called the question / Jenny Heath seconded / Motion passed
    3. Mike Tischler suggested this 4-year PR cycle be staggered across disciplines
      - a. Maria Fernandez seconded / Chris Vancil called the question / Motion passed
  - ii. Chris then had the different disciplines briefly split up and decide how their department was going to handle PR. After they consulted with each other, this was their decision:
    1. Humanities and Social Sciences (e.g., PSY, HIST, SOC, Political Science) will do one program review together
    2. Theater, Music, and Art will each do their own separate program review (i.e., Theater will do a PR, Music will do a PR, and Art will do a PR). However, they requested they not have their PR the same year so they can review each other's PR.
    3. Modern Languages will do one PR. There will be subcategories, though, which will include English, Communication, and Foreign Languages.
    4. Administration of Justice will do its own PR

5. Math department will do its own PR
  6. Business and Computer Sciences will do one PR together
  7. Nursing will complete their own PR
  8. Fire will do its own PR
  9. Physical Education is considering having its Athletics program do a separate PR from its Non-Athletic (i.e., kinesiology, health) program
  10. Counseling, Guidance, and Educ will do their own separate PRs
  11. Early Childhood Education will do its own PR
  12. Library will do its own PR
  13. Welding will do its own PR
  14. Science will do separate PRs, but would like to do the PR the same year.
    - a. Geology/astronomy will do its own PR, physics/engineering will do its own PR, biology/environmental sciences will do its own PR, chemistry will do its own PR
- iii. Chris Vancil suggested we now determine what will be in our Annual Report or Comprehensive 4-year Program Review
1. Maria Fernandez motioned that the Annual Review/Update should contain a short one-page narrative of 4 questions (e.g., How did things go? How did it impact your goals? What worked? What didn't work? Does it have budget implications?) Maria requested that Senate Exec refine the questions in the Annual Review and present it at the next Academic Senate meeting.
    - a. Sunny Greene seconded
    - b. Sunny Greene called the question / Jayne Turk seconded / Motion passed
  2. Maria Fernandez also motioned that Senate Exec should come up with a 4-year PR cycle that includes a staggering schedule for the various disciplines
    - a. Sunny Greene seconded / Sunny Greene called the question / Motion passed

## **B. Officer Reports**

- a. President's Report
  - i. HR department is checking equivalency for part-time faculty members if they have nothing formal stating they have passed equivalency
  - ii. Chris signed the IEPI proposal. Some of the funds from the \$200,000 grant will be allocated to a SLO coordinator, set-up and migration of E-Lumen, and training faculty
  - iii. Academic Senate will meet the 2<sup>nd</sup> Tuesday in February at 3:30pm
    1. Senate Exec is scheduled to meet on Wednesday, January 25<sup>th</sup> at 12:30pm

***Adjournment*** at 3:00pm