



Academic Senate
College of the Siskiyous
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www.siskiyous.edu/academicsenate/

Academic Senate Meeting Minutes

May 9, 2017 (Convened at 3:35pm) in DCL Rm #3 and Yreka Rm #5

Attendees: Jude Baldwin, Wenli Chang, Andrea Craddock, Neil Carpentier-Alting, Maria Fernandez, Tim Frisbie, Jenny Heath, Bill Hirt, Michelle Korkowski, Steve Reynolds, Charlie Roche, Ron Slabbinck, Mike Tischler, Jayne Turk, Chris Vancil, and Alison Varty

A. READING AND APPROVAL OF MINUTES

- a. Jayne Turk moved to approve minutes / Steve Reynolds seconded / motion passed

B. ANNOUNCEMENTS

- a. Participatory Governance Updates – Chris Vancil hasn't heard anything about these documents in terms of where they are in the approval process or if they have been modified.

C. ACTION ITEMS

- a. **Dean Hiring Committee Appointments for Dean of *Instruction and CTE (*Please noted that the title has change from Dean of LAS to Dean of Instruction)**
 - i. Jayne has secured these faculty members to serve on the Dean of CTE hiring committee – Hallie Coppi, Shawn Abbott, Mike Wilson, and Patrice Thatcher
 - ii. Bill has indicated that these faculty members have agreed to serve on the Dean of Instruction hiring committee – Neil Capentier-Alting, Jude Baldwin, Jayne Turk, and Ron Slabbinck.
 - iii. Bill Hirt motioned to accept these faculty members on these committees / Charlie Roche seconded / motion passed
 - iv. Chris Vancil said that these hiring committees would probably start their obligations in August
- b. **Constitutional Amendment – Second Reading (See attached).**
 - i. The constitutional amendment would increase the length of the term of the president to two years instead of one year. This would not apply until the academic year of 2018 – 2019.
 - ii. Motion passed to adopt this constitutional amendment
- c. **Credit by Exam AP (See attached)**
 - i. Each discipline can decide if they will allow credit by exam. The discipline must notify the Office of Instruction by June 1st if they will allow credit by exam (and which courses this would apply to).
- d. **Campus Safety Resolution (See attached)**
 - i. Chris would like to give this resolution to the Board.

- ii. It was suggested to add “or students” to first bullet (i.e., “employing security personnel at all times when classes are in session or when employees **or students** are normally present on campus”).
- iii. It was also suggested to add a semicolon to the second bullet (i.e., “employing security personnel to check each building at night before it is locked up and in the morning before it is opened to ensure that no unauthorized person or persons are in the building;”)
- iv. Motion passed to present this resolution to the board
 - 1. Mike Tischler recommended to wait to give resolution to Board after the next President starts his position in July
- v. Chris will request a copy of the agreement made with Weed police. Dr. Scott suggested the he also obtain the agreement made with the Yreka police as well.
- vi. Michelle Korkowski will work on 10 quick things to do to improve safety (e.g., more lighting, cut down bushes, etc.) and will forward it to the Safety Committee

D. OFFICER REPORTS

- i. State of the College Report. Chris is currently working on this report. It will include these items that the Academic Senate accomplished:
 - 1. Resubmitting participatory governance documents
 - 2. Replacing CurriUNET with eLumen
 - 3. Creation of the Distance Education committee
 - 4. Revamping the Program Review process
 - 5. Updating the Equivalency process
 - 6. Approval of the Compressed calendar
- ii. It will also include some challenges the college faces including:
 - 1. Enrollment growth
 - 2. Accreditation – Chris has not been privy to any meetings on the issues related to accreditation
 - 3. Shared governance.
- iii. Chris will submit this report to the faculty and the Board

E. REPORTS FROM COMMITTEES

- a. Budget – There was no one from the budget committee at the Academic Senate meeting to give a report. It is expected that the budget will be shared a week before it is presented to the Board.
- b. Curriculum Committee – Mike Graves stated that there are only 5 courses left in the queue
 - i. Mike Graves, Chris Vancil, Mike Tischler, Bart Scott, and Dr. Scott will meet to discuss training, new statuses, and deadlines as it pertains to the transition from CurriUNET to eLumen.
- c. Distance Education (DE) – Maria Fernandez indicated that there is a full launch of Canvas. Etudes will no longer be available on June 30th. There is a training this Saturday to help with migration. Jesse Cecil is trying out Proctorio.
 - i. Maria suggested that faculty take “Intro to Online Teaching” offered from @One Project by Fall 2018. She anticipates it will be required course soon for faculty.
- d. Flex/Staff Development – Tim Frisbee said their last meeting was Thursday. He asked faculty to please take survey on flex activities.

- e. Planning Committee – This committee hasn't met yet. They need to have a budget discussion, but the VP of Administrative Services, Nancy Funk, has not been available.
 - i. Steve Reynolds reminded faculty to input their assessment data in to Survey Monkey link that Bart set up

F. DISCUSSION ITEMS

- a. Dual Enrollment – Chris Vancil has discussed dual enrollment with Christina Van Alfen, the CTE Program Grant Manager, and Dr. Scott.
 - i. Chris first differentiated between concurrent enrollment, which is where a college instructor teaches a class to both high school and college students. In contrast, dual enrollment is where a high school teacher teaches a high school class.
 - ii. Dr. Scott assured faculty that the high school teachers will be minimally qualified to teach these courses and we will not have to worry about equivalency.
 - iii. The high school instructors will not be employees of the college. These will be field agreements where COS will benefit from additional FTEs
 - iv. In dual enrollment courses, some students will be getting college credits and some will only receive high school credit.
 - v. Dr. Scott indicated that these will mostly be CTE courses that are taught in the afternoon because high schools get an apportionmate in the first three hours of class. He doesn't anticipate many FTEs generated from dual enrollment.
 - vi. The Academic Senate will set up guiding principles/conditions for dual enrollment in the fall semester.
 - 1. Chris Vancil, Theresa Richmond, Chistina Van Alfen, and Dr, Scott will meet to discuss dual enrollment for clarification purposes

G. *Adjournment* at 4:35pm