



**Academic Senate**  
College of the Siskiyous  
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Weed, CA 96094  
[www.siskiyous.edu/academicsenate/](http://www.siskiyous.edu/academicsenate/)

## Academic Senate Meeting Minutes

October 25, 2019 (Convened at 10:07 am) in DLC Rm #3 (Weed Campus) and RHSI Rm #119 (Yreka Campus)

**Attendees:** Shawn Abbott, Rhonda Brown, Liz Carlyle, Neil Carpentier-Alting, Wenli Chang, Dave Clarke, Andrea Craddock, Marcy Demetro, Maria Fernandez, Katie Gale, Sunny Greene, Karen Harper, Jenny Heath, Ann Klein, Michelle Knudsen, Michele Korkowski, Shirley Louie, Kim Parham, Charlie Roche, Ron Slabbinck, Mike Tischler, Jayne Turk, Chris Vancil, and Carly Zeller. Dr. Burt Peretti, Dr. Nathan Rexford, Dr. Bill Hirt, Caroline Hopper, and Stephanie Wroten also attended the meeting.

### A. Public Comments

- a. Explain public comments procedure – Since the Academic Senate has so many items to address and a limited amount of time, we decided to implement a public comments procedure.
  - If you are not a senator in the Academic Senate, you must fill out a form and will be allocated three minutes to talk. The Secretary will distribute and collect these public comment forms.
- b. Dr. Rexford filled out this form and spoke briefly about the housing survey that Servitas sent out to 300 current students. He thanked us for encouraging our students to take the survey. He’s going to analyze the data and see if there is a demand for new housing.

### B. Reading and Approval of Minutes (Academic Senate Meeting Minutes for Sept. 20<sup>th</sup>, Sept 30<sup>th</sup>, and Oct 4<sup>th</sup>).

- a. Maria Fernandez motioned to approve all sets of minutes. Dave Clarke seconded. Motion passed.

### C. Action / Discussion Items

- a. **Closed Session Tabled** – Chris Vancil motioned for the “Closed Session” of the meeting be tabled until our attorney is present – we were unable to make the schedule work for this meeting - and appropriate educational codes are cited. It was noted that the Board of Trustees had only made the requested citation once

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in the past 18 months, despite agendaizing similar items. Sunny Greene seconded. Motion passed.

- b. **SLO Manual Options** – Jayne Turk and Dr. Mike Tischler attended a meeting with Dr. Schoonmaker, Dr. Perlas, and Dr. Peretti where the SLO manual was discussed. The Administration voiced disapproval with the SLO procedures outlined in the SLO manual that were approved by Academic Senate last year. More specifically, they did not like the idea of course grades being used in analyzing SLO success.
- Since the SLO and PR manuals complement each other and their processes are intertwined, rejecting the SLO manual means essentially dismissing the PR manual as well. Thus, Jayne Turk asked Dr. Perlas to officially reject the SLO and PR manuals developed by faculty and approved by the Academic Senate last year. Dr. Perlas responded that she won't reject our processes but won't accept the current procedures either.
  - Jenny Heath motioned to re-approve our SLO Manual and ask the District to be specific on the issues they have with the document and what changes are warranted. Rhonda Brown seconded. Motion passed.
- c. **Recruit for scheduling committee** – Val Roberts heads this committee. The committee is designed to be more inclusive when developing the course schedule.
- Jenny Heath motioned to support the scheduling committee if it is about setting up a process for scheduling courses, but not just for generating the course schedule itself. In addition, faculty department heads who are appointed and compensated should set the course schedule. Finally, the course schedule needs to align with Guided Pathways. Dave Clarke seconded. Motion passed.
- d. **Recruit for accreditation** – Dr. Perlas asked that two faculty members help with editing and finalizing the mid-term report. The final report is due mid-March.
- Dave Clarke requested that before faculty are asked to volunteer for committees that more information is provided. For example, what is the charge of the committee? What are the duties? Will participating faculty members be co-authors or have sign-off authority on any official documents produced? What is the timeline of the committee? It is requested that this standard information is produced before faculty members volunteer for committees.
- e. **Recruit for hiring committees for Director, Facilities and Maintenance and Director, IT** –
- Maria Fernandez volunteered to serve on the Director, IT hiring committee.

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- Charlie Roche volunteered to serve on the Director, Facilities and Maintenance hiring committee
- Sunny Greene motioned to accept volunteers. Dave Clarke seconded. Motion passed.

**f. Academic Senate Goals –**

- Academic Senate identified these goals to focus on this academic year: Shared Governance Resolution, Review Faculty Policies, and Create Faculty Hiring Procedures
  1. Chris Vancil motioned to approve goals. Dave Clarke seconded. Motion passed
  2. Shared Governance Resolution – The Shared Governance document (AP 2510) produced by Dr. Schoonmaker has some issues associated with it
    - a. It takes away the right of Senates to appoint their members to different committees. There also appears to be conflict with Title 5 of the Education Code.
    - b. The Academic Senate has requested that Statewide Academic Senate do a visit to the Senate Exec and Academic Senate meeting. They can provide guidance on this issue of participatory governance.
  3. Create Faculty Hiring Procedures – Faculty hiring procedures are being developed by Dr. Perlas. Jayne will meet with Dr. Perlas in the next couple of weeks. At the next Academic Senate there may be hiring prioritizations for faculty positions.

**g. Part-time Faculty Voting Procedures for Representatives – final reading** - Dave Clarke motioned to approve constitutional changes for part-time representation in the Academic Senate. Sunny Greene seconded. Motion passed.

**h. Under 16 Special Admits Task Force Update** – Jayne and the Under 16 Special Admits Task Force met and came up with three categories of classes in regards to admitting minors.

- Under 18 – minors are not admitted. These courses are inappropriate for minors (e.g., Life Drawing).
- Under 18 – strongly cautioned. These courses may have some material that may not be suitable for all minors.
- Under 18 – encouraged. These courses are acceptable for minors.
- Parents will need to sign-off. No more counselor sign-off. Jayne will send out details about this initiative.

**i. DWD Committee** – Meghan Witherell is in charge of this committee and is asking for faculty volunteers. It concerns auto-awarding of degrees. Again, the Academic Senate asked for more information about the committee (e.g., What is the charge of the committee? What are the duties? What is the timeline of the committee?).

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- It was suggested that Jayne contact the other Senates to discuss creating a form that gives standard information on any committee before one is asked to volunteer for it.

**D. Reports from Committees**

- a. **Curriculum Committee** – Shawn Abbott said they’ve met, but not many courses have been submitted for approval.
- b. **Distance Education** – No report given.
- c. **Equivalency** – No report given.
- d. **Flex / Staff Development** – Ron Slabbinck reported that Tim Frisbee is stepping down as Chair.
- e. **Diversity** – The National Equity Project (NEP) that visited us in 2018 is no longer working with us. We were supposed to analyze the data generated by the campus climate survey and come up with recommendations. However, it appears that we didn’t meet our obligations and, thus, we are no longer affiliated with this organization.
  - Melissa Green and Theresa Richmond were co-chairing this committee, but Melissa stepped down.

**E. Meeting adjourned at 11:25 am**

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