



Academic Senate
College of the Siskiyous
800 College Avenue
Weed, CA 96094
www.siskiyous.edu/academicsenate/

Academic Senate Meeting Minutes

May 14th, 2021 (convened at 1:32 pm) in Zoom.

Attendees: Sherice Bellamy, Jude Baldwin, Natalie Bradley, Liz Carlyle, Neil Carpentier-Alting, Jesse Cecil, Wenli Chang, Dave Clarke, Hallie Coppi, Andrea Craddock, Marcy Demetro, Katie Elwood, Maria Fernandez, Jenny Heath, Kyle Irwin, Ed Kephart, Ann Klein, Michelle Knudsen, Michele Korkowski, Shirley Louie, Kim Parham, Ron Slabbinck, Patrice Thatcher-Stephens, Kirk Thomsen, Mike Tischler, Jayne Turk, Chris Vancil, Alison Varty, Mike Wilson, Carly Zeller and part-time faculty representatives Sarah Kirby and Monica Harle. Dr Char Perlas, Val Roberts, Mark Klever, Kim Peacemaker and Selena Johnson also attended the meeting.

A. Public Comments

- Acting Superintendent/President Dr Char Perlas wanted to thank everyone for their hard work and resilience this academic year. We made a lot of progress and she looks forward to the progress being made next year.
- President Ron Slabbinck thanked Kim Parham and Michele Korkowski for their service to the college.
- ASB student representative Selena Johnson thanked Senate for inviting her to the meeting. As student delegate to the ASCCC, it aligns with ASCCC advocacy for student delegates to work with local Senates. She is also excited to hear our discussion on the new GE Area for Ethnic studies.

B. Approval of the Minutes

Andrea Craddock motioned to approve the minutes from the Academic Senate meeting on April 16th, 2021; Maria Fernandez seconded. Motion passed.

C. Committee Reports

1. DL Committee—Chair Maria Fernandez reported that the DL Committee continues to meet and exceed its annual goals generated at the end of each academic year and finalized at the start of the new academic year. This year, Zoom Guidelines in Canvas were approved and will be published by the end of the semester. Committee and student review of the DL website and Handbook was completed in April and updates to both will begin as soon as possible. In collaboration with the DL Committee, the Library is working on curating library resources and E-Book options for courses, and will work on offering Fair Use workshops for faculty. The Committee created a preliminary list of DL goals for the 21-22 AY to be finalized at the August meeting:
 - Develop and recommend OER Policy for online courses

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- Serve as a resource to the ASC in establishing a Testing Center
 - Explore alternatives to Proctorio and proctoring software
 - Coordinate with the Senate in the broader discussion of Academic Integrity
 - Coordinate with the Tech Advisory Council on the third-party content request process.
 - Explore options for sharing large files in courses: One Drive/Office 365 integration, etc.
 - Develop and recommend Accessibility and Universal Design policy for online courses/Revisions to AP 4105
2. Curriculum Committee—Chair Katie Elwood reported that the committee has started using Board Docs to vote during meetings. As a committee, they have approved 129 course proposals and revisions this academic year. In AY 2020-21, The committee has:
- updated the program and curriculum review calendar through 2023.
 - initiated the course deactivation workflow.
 - updated courses to remove any outstanding ENGL 0850/0900 pre-requisites.
 - helped create a program approval process led by Neil Carpentier Alting.
 - created a Curriculum Committee Training Manual as required by ACCJC led by Chair Elwood.
 - completed an overhaul of the Curriculum Handbook, which has not been updated since 2016, also led by Chair Elwood.

The committee is working diligently to get one, perhaps two, courses approved in the Ethnic Studies area. Katie thanked retiring faculty member Michele Korkowski for her dedicated service to the Curriculum Committee and to the College as a whole.

3. Flex Committee—Chair Patrice Thatcher Stephens reported that a job announcement has been posted for a classified staff member who will reassume the work of Administrative Assistant to the VP Academic Affairs. Thank you to the FLEX Committee Members who have filled in during this transition. The Flex homepage will now include a link to preapproved books on the Library page, a clear list of preapproved activities, and Fall FLEX dates for Academic Year 21-22. If faculty miss a Required FLEX day, they should request a No Tell day.
4. Equivalency Committee—Chair Andrea Craddock reported that the Equivalency Committee had not met.
5. SLO Committee—VP/Chair Neil Carpentier Alting reported that the SLO Committee has met three times. Rachel Dwiggin Beeler attended one meeting to provide training on the initial set up. Using the SLO manual as a guide to drive the work, the committee will set up the process of SLO assessment. Neil noted that faculty can choose how they upload assessments, either from a spreadsheet, the Canvas partnership, or directly enter data into eLumen. The committee recognizes that eLumen is our best option for archiving our assessment data. The initialization process and Flex trainings will determine the process of the rollout of assessment over the next academic year.

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D. Action / Discussion Items

1. State of the Senate—Dr Ron Slabbinck gave the address for the State of the Senate. He noted the faculty accomplishments during the Covid-19 pandemic and the transition to online learning. He thanked DL Coordinator Maria Fernandez for her guidance in helping with that transition. He noted the approval of the Equity Resolution, and that faculty must now move forward in the curriculum, classes, and processes. In these spaces, faculty are obligated to be agents of change. In the final Senate Executive Committee meeting of AY20-21, the team will inventory and assess the work that has been done, and with input from the entire Senate, create a new list of projects and goals to be prioritized when Senate reconvenes in the fall. Faculty will continue to serve students with dignity and respect, deliver rigorous and relevant content regardless of modality, work to build bridges between constituencies around campus rather than barriers, and hold each other to the highest standards in the arenas of anti-racism, equity, inclusion, and social justice. Ron also acknowledged the work and guidance of Senate Exec over the past year.
2. Faculty Appointments on Committees for next Academic Year—Ron Slabbinck asked for two additional faculty members on the IPB. The Senate appointed faculty to vacancies on Flex, Curriculum, CTE Liaison, OER Liaison and Technology Advisory Committee.
3. Department Chairs—The Academic Senate will hold a special meeting on Wednesday May 26th to provide input on department chairs for administrators. Dr Char Perlas, LASS Dean Val Roberts, and CTE Dean Mark Klever will also attend this meeting. Specifically, Senate will discuss the timeline for implementing department chairs, how departments will be grouped and fit into the administrative structure. Ron Slabbinck consolidated the feedback and questions from the last Senate meeting in an email to Dr Char Perlas. Char is interested in doing what is needed for the college.
4. GE Area F—Michelle Knudsen presented the revised GE pattern for CSU GE. She matched the language as much as possible to CSU. Things of note:
 - Area D is now 6 units instead of 9
 - Area F-Ethnic Studies. The cross-listed PSYCH 1001 course was not approved. We have the option to resubmit in June (to hear back in early August), or we can submit and ETHN 1001 course in the Fall.

Maria Fernandez noted that the CVC exchange is an option to take this required course. We could include this in the CSU GE pattern statement. Andrea Craddock, Katie Elwood, and Michelle Knudsen attended a webinar on Area F this week. There is lots of discussion on how this new requirement is being handled at other colleges. Ron Slabbinck thanked Michelle for her work on this new GE area this year.

5. Faculty Handbook—Neil Carpentier Alting and Liz Carlyle presented on the revised and updated Faculty Handbook. Liz thanked Sarah Kirby for her input and time working on the revisions. Each section has been reviewed by the appropriate departments, and they expect it to be finalized and ready for approval by Senate at the beginning of the Fall semester. Senate was asked for input and feedback on the handbook.
6. Academic Honesty Statement— Maria Fernandez presented on the MIT Academic Integrity statement and the need for a unified statement on the consequences for students if they plagiarize. Maria is developing a version of the MIT statement on Academic Honesty for the COS faculty to use in their Canvas shells, to be housed in Canvas Commons. Some colleges

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have Academic Honesty pledges. We want to focus on assisting students to not plagiarize rather than just focus on the punishment. We will prioritize this item at the beginning of the Fall semester.

7. Guided Pathways Coordinator—Ron Slabbinck will send out the job description to faculty. If Senators are interested they should reach out to Dr Char Perlas.
8. Name change for DSPS to Student Access Services (SAS): Vice President and Disabled Students Representative of the Associated Student Board (ASB) representative Selena Johnson presented the ASB resolution: COS 2021 DSPS Name Change. ASB and DSPS are seeking a disability friendly name that groups can identify with to make sure students are able to access services available to them. In partnership with DSPS, the ASB passed the resolution this morning. Selena read the resolution to Senators. Jayne Turk moved that the Academic Senate support this resolution to change the name from DSPS to SAS. Fernandez seconded. Senate approved with full support.

E. Good of the Order

F. Adjournment: 3:02 pm

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