Academic Senate Friday, March 11, 2022
Generated by Samantha Donaldson on Friday, March 11, 2022

Members present
Jude Baldwin, Sherice Bellamy, David Blink, Elizabeth Carlyle, Neil Carpentier-Alting, Dave Clarke, Andrea Craddock, Maria Fernandez, Tim Frisbie, Ed Kephart, Ann Klein, Michelle Knudsen, Tyler Knudsen, Shirley Louie, Leigh Moore, Kim Peacemaker, Ron Slabbinck, Patrice Thatcher-Stephens, Mike Tischler, Jayne Turk, Chris Vancil, Alison Varty, Abner Weed, Carly Zeller, Sarah Kirby, Wenli Chang, Kirk Thomsen

Others Present:
Valerie Roberts, Mark Klever, Charlie Roche, Christina Van Alfen, Nathan Rexford, and Sami Donaldson

Absent Members:
Natalie Bradley, Jesse Cecil, Jenny Heath, Kyle Irwin, Thad Wallace, Monica Harle.

Meeting called to order at 2:30 PM and Adjourned at 4:05 PM.

A. Public Comment

1. Comments
Sami Donaldson present and agenda is in Boarddocs now.

B. Welcome

C. Senate Committee Reports
1. Distance Learning
Maria Fernandez - There are work groups working on individual goals. Check out website for agendas and minutes for more information. DL Committee is in process of examining proctoring platforms. The Chancellor's Office has made changes regarding privacy for proctoring. We will be looking at several products and getting quotes: Respondus, Honorlock & Proctorio. There will be information sessions with each product; the decision needs to be made before the end of semester. DL is also currently working on a course template for new instructors to use to build courses that they're assigned.

2. Curriculum
Neil Carpentier Alting- Curriculum Committee is continuing to streamline processes and update tech review guide. They are eliminating sections of CORs that we no longer use.
- April 8th as last day that COR changes can be added to the fall 2022 semester. Will send out a reminder email to faculty.

3. Flex
Patrice Thatcher Stephens - Flex website is updated with pre-approved Flex activities. 2022-23 Calendar is in process for Flex; they still require negotiation with FA. Committee reviewed Flex day dates (optional and required):
Full-day Flex: August 17th and 18th / January 26th
3 hour optional Flex: October 21st / February 3rd

4. Equivalency
Andrea Craddock - The committee is revising Equivalency AP & Modified Application. They propose doing 2 apps for different Min Qual requirements. They hope to complete these revisions by the end of the semester.

5. Other
Jude Baldwin - OER Liaison - She is working on getting an icon to display ZTC in the schedule. To be fully compliant, we also need to get textbook info in online schedule, which is more challenging. The workgroup is working on a student survey to assess textbook and OER needs.

D. Approval of the Minute

1. Approval of the Feb 14th Minutes

Motion to approve minutes from February 14th, 2022

Motion by Maria Fernandez, **second** by Jude Baldwin.
Final Resolution: Motion Carries
Yea: Jude Baldwin, Sherice Bellamy, David Blink, Elizabeth Carlyle, Neil Carpentier-Alting, Dave Clarke, Andrea Craddock, Maria Fernandez, Tim Frisbie, Ed Kephart, Ann Klein, Michelle Knudsen, Tyler Knudsen, Shirley Louie, Leigh Moore, Kim Peacemaker, Ron Slabbinck, Patrice Thatcher-Stephens, Mike Tischler, Jayne Turk, Chris Vancil, Alison Varty, Abner Weed, Carly Zeller, Sarah Kirby

E. Action Items

1. Revision of AP 4235: Credit for Prior Learning (CPL)
Discussion:
- Ron Slabbinck: Curriculum committee reviewed the AP revised draft; Dave Clarke suggested revisions to make it more concise, and Senate Exec reviewed and made final revisions. Dean Val Roberts and Nathan Rexford also reviewed the draft. The current approved AP and the draft version is before the Senate for final review. Some things that were addressed:

Instructor of record was changed to discipline faculty. How do we generate the list of eligible courses?
- Maria Fernandez asked for clarification on one statement. On p.1: Credit may be awarded for prior experience or prior learning only for individually identified courses; it may not be used for entire programs. Awards of credit may be made to electives for students who do not require additional general education or program credits to meet their goals. What is the difference?
- Also, second question under "Other Conditions": The student will be contacted within two weeks of the application submission. This should be under Process.
- Ron Slabbinck: Neither of those significantly change the AP. Maria Fernandez and Neil Carpentier-Alting modified their motion/2nd's with the recommended amendments.

Motion to approve revised AP 4235 with recommended amendments.

Motion by Maria Fernandez, **second** by Neil Carpentier-Alting.
Final Resolution: Motion Carries
Yea: Jude Baldwin, Sherice Bellamy, David Blink, Elizabeth Carlyle, Neil Carpentier-Alting, Dave Clarke, Andrea Craddock, Maria Fernandez, Tim Frisbie, Ed Kephart, Ann Klein, Michelle Knudsen, Tyler Knudsen, Shirley Louie, Leigh Moore, Kim Peacemaker, Ron Slabbinck, Patrice Thatcher-Stephens, Mike Tischler, Alison Varty, Abner Weed, Carly Zeller, Sarah Kirby
Nay: Chris Vancil
Abstain: Jayne Turk

2. Re-declaring a state of emergency to justify meetings held via videoconferencing pursuant to AB 361
Ron Slabbinck: He reached out to other academic senates in the state seeking clarification about the declaration of emergency to justify meeting on Zoom. If we want to continue meeting remotely via zoom then we need to vote to approve a 30 day extension.
- Jayne Turk: There is a level of hypocrisy when we are having f2f courses in a state of emergency.
-Ron Slabbinck: If we meet in person, whoever attends in Zoom will need to have their location made public for the meeting according to the Brown Act.

Motion to re-declare a state of emergency exists because of the spread of the COVID-19 virus and, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees

Motion by Patrice Thatcher-Stephens, **second** by Ed Kephart.
Yea: Jude Baldwin, Sherice Bellamy, David Blink, Elizabeth Carlyle, Neil Carpentier-Alting, Dave Clarke, Maria Fernandez, Shirley Louie, Kim Peacemaker, Ron Slabbinck, Patrice Thatcher-Stephens, Alison Varty, Abner Weed, Carly Zeller, Sarah Kirby, Kirk Thomsen
Nay: Andrea Craddock, Ed Kephart, Michelle Knudsen, Tyler Knudsen, Jayne Turk, Chris Vancil
Abstain: Ann Klein, Leigh Moore, Mike Tischler, Wenli Chang,
Not Present at Vote: Tim Frisbie

3. Committee Appointments
Sean Kenny volunteered for DL committee.
Jude Baldwin is requesting two additional member for OER taskforce. Jayne Turk/Jude Baldwin/David Blink currently on taskforce. Ann Klein and Patrice Thatcher Stephens volunteered.

Motion to approve Sean Kenny to sit on DL committee and Ann Klein and Patrice Thatcher Stephens to fill vacancies in OER.

Motion by Carly Zeller, **second** by David Blink.
Final Resolution: Motion Carries
Yea: Jude Baldwin, Sherice Bellamy, David Blink, Elizabeth Carlyle, Neil Carpentier-Alting, Dave Clarke, Andrea Craddock, Maria Fernandez, Tim Frisbie, Ed Kephart, Ann Klein, Michelle Knudsen, Tyler Knudsen, Shirley Louie, Leigh Moore, Kim Peacemaker, Ron Slabbinck, Patrice Thatcher-Stephens, Mike Tischler, Jayne Turk, Chris Vancil, Alison Varty, Abner Weed, Carly Zeller, Sarah Kirby

F. Discussion Items

1. Academic Honesty Statement
Liz Carlyle reviewed the draft of an Academic Honesty statement with Senate created by the workgroup (Liz Carlyle, Alison Varty and Carly Zeller). The direction of Senate from a previous meeting was to create a statement focused on academic honesty rather than on dishonesty and punishment.

Maria Fernandez: It's long for a syllabus statement. Perhaps better for Canvas page?
Mike Tischler: Add to first bullet about students who actually do the copying.

The workgroup will revise and bring it back for a second reading by Senate.

2. Hyflex modality
Maria Fernandez: This modality that has been used on other campuses (CSUs/community colleges unofficially). There's currently no guidance or coding for this modality from Chancellors office. It is a student based choice modality - conditions must be met before adding this as a modality on campus. Hyflex classrooms have lots of technological enhancements in order for classroom to be live. The student can select to attend whichever they want, (live/zoom/asynch) and the instructor manages all three modes in one section. If this is a modality and senate says yes, certain things must

occur. Classroom investment must happen; lots of training for instructors & new technology, and student training is also required. Primary benefit is that students get to make the choice of how they attend class. The College could elect to only do certain modalities within the hyflex mode. Traditional model is those 3 options.

Mike Tischler: Student gets to choose day to day? Instructor doesn't have a say and must be in the classroom each meeting. He notes students already have plenty of choice and can now enroll in a full online course, Zoom or in person. Instructors can put together a coherent course based on the modality.

Jayne Turk: This is not a good idea. It is hard to plan for student interaction in the classroom or Zoom. It would be impossible to run activities. She also has concerns on guaranteeing instructor choice to say no to a hyflex section.

Kirk Thomsen: During COVID this type of modality worked, not seamlessly, but worked when it was needed. Physical skills were in person and lectures were online. It's a good modality to have as a back-up so students do not lose class days. He doesn't like that students have the choice: it needs to be a conversation between the student & instructor.

Maria Fernandez: Students have the choice to choose their modality for the whole term already. She clarified that Instructional Continuity is already approved for cases when students can't attend class due to illness or other approved reasons.

Andrea Craddock: She feels that it may not work effectively. If we allow this for the sake of bringing in more students, the idea won't work.

Maria Fernandez: There's no state wide mandate to do this modality. It's a large conversation for Distance Education. Lots of complications involved and lots of negotiations involved. Scheduling would be very complicated. The DL Committee wanted to bring this item to the Senate to discuss and vote.

Ron Slabbinck: This is not an action item at the moment, but it will be at the next meeting.

Maria Fernandez: The only way out would be to not mark this modality in the DE addendum for Course Outlines of Record.

Mike Tischler: Even if this modality is approved, it is not required.

Val Roberts: We can link sections of F2F and Zoom to allow students to attend in the best way for them.

Maria Fernandez: This is creative scheduling and should be up to the instructor. The institutional responsibilities are very high regarding technology and tech support for Hyflex. We already have ways to deal with students not being able to attend course in one modality present. We have ability to be creative in our scheduling as well.

Mike Tischler: Combining modalities in one section is covered in the MOU and requires consent.

Leigh Moore: This sounds amazing for students but not so much for instructors.

Jayne Turk: There are tech issues with VC already; Zoom audio only works for Zoom room to Zoom room, and not to individuals on their laptops.

David Blink: Does Instructional Continuity expire with the pandemic?

Maria Fernandez: No it does not.

3. Data Dashboard (Zogotech)

Nathan Rexford: Reviewed current state of SIS Banner Reporting with Senate and the process currently in use. He showed the kinds of solutions a data dashboard software would bring:
- Data on demand
- increased data warehouse capabilities
- improved potential for data access beyond research office
- unified data dictionary across report type.

Nathan Rexford recommends the data dashboard Zogotech:
- vast suite of reports for universally-applicable Banner related demographics & metrics along with the option of customization. Building customization will primarily be on the IR Office
- built in mini data warehouse, way more than we've ever had.
- the Data Analytics platform is the best module for us; we can get insights from the data we already have.
- opportunity to expand into other modules as institutional commitment allows.

Jayne Turk: She is concerned about the large amounts of money spent on software in the past 7 years.

Andrea Craddock: There is a large package price. She questioned why we need to spend all of this money on software with such a small student population.

Nathan Rexford: He recommends the singular module (cheaper) module, the Data Analytics platform. Other things can be done if we purchase a higher module, but it is not necessary. Disaggregated data will be very useful for Admissions and Financial Aid to answer questions about particular groups of students. It is also useful for Program Review.

Nathan Rexford: Initial implementation would be paid by PRP grant. After the first year, it will move to a mixed model of general/categorical funds. This way a trial run may be used technically to see if the software is what COS needs.

Maria Fernandez: So there is a mechanism for evaluation for going forward with subscription after the trial?

Nathan Rexford: We cannot evaluate anything without it first being implemented.

Ron Slabbinck: Recommended Senate email Nathan with any recommendations or questions.

G. Good of the Order

1. Items from the Committee

Ron Slabbinck: He will not be running for Academic Senate president next year. If members are looking to run, please consider.

H. Adjournment

Adjourned at 4:05 PM.