



INSTITUTIONAL EFFECTIVENESS PARTNERSHIP INITIATIVE
Participate | Collaborate | Innovate

**Institutional Effectiveness Partnership Initiative
 Partnership Resource Teams
 Institutional Innovation and Effectiveness Plan
 Date: 01/12/17**

Name of Institution: College of the Siskiyous

Area of Focus	Objective	Responsible Person	Target Date for Achievement	Action Steps	Measure of Progress	Status As of Date:
A. Development of a plan for improving systems and procedures for the collection and use of data to support research and decision making	<ol style="list-style-type: none"> 1. Develop a comprehensive data warehouse. 2. Update Institutional Research web page. 3. Improve use of Argos data tool. 4. Provide individualized and group training for faculty on software use, data use and data presentation. 	Director of Institutional Research	Fall 2017	<ol style="list-style-type: none"> a. Hire part-time data analyst to assist the Director of Institutional Research with developing a comprehensive data warehouse framework and updating the IR webpage. b. Upgrade to latest version of Argos and train at least 4 key employees immediately on its use; develop and implement a plan to provide training opportunities to all other prospective users of Argos. c. Institutional Research employee/s to attend RP Group trainings. d. Develop and implement Flex day activities for faculty/staff. 	<ol style="list-style-type: none"> a. Onboarding of data analyst b. Argos upgrade transition plan formulated; upgrade scheduled and implemented; training conducted c. April 2017, IR personnel to attend RP Group Conference d. Fall Flex day activities implemented 	<ol style="list-style-type: none"> a. b.
B. Integrating data systems (Banner, etc.) and improving confidence in using data to inform evidence-based decision making	<ol style="list-style-type: none"> 1. Improve data use across campus related to Curriculum, SLO and Program Review. 2. Establish a common data vocabulary to facilitate discussions regarding data. 	Vice President, Instruction Director of Institutional Research	Fall 2017	<ol style="list-style-type: none"> 1. Implement eLumen software to replace CurricUnet. 2. Develop and implement Flex day activities for faculty/staff on eLumen. 3. Establish adhoc committee consisting of IR and appropriate groups to develop and disseminate common data vocabulary. 	<ol style="list-style-type: none"> a. Contract with eLumen concluded and new system implemented b. Faculty/staff training conducted by eLumen team c. Fall Flex day activities implemented d. Common data vocabulary developed and disseminated 	<ol style="list-style-type: none"> a. b.

Area of Focus	Objective	Responsible Person	Target Date for Achievement	Action Steps	Measure of Progress	Status As of Date:
C. SLO assessment and reporting: data collection, tools, training, disaggregation, increasing participation by part-time faculty and integration into program review	1. Provide more faculty coordination for the SLO process. 2. Revise SLO collection, reporting process. 3. Increase participation of part-time faculty in the SLO process.	Vice President, Instruction Faculty Senate President	Fall 2017	a. Develop and implement a process for hiring faculty co-coordinators. b. In consultation with appropriate groups, revise SLO collection and reporting processes, consistent with sound practice. c. Provide SLO professional development for Faculty, both full-time and part-time. d. Develop and implement a system to facilitate part-time faculty participation in the SLO process.	a. Process implemented and co-coordinators hired b. New SLO process developed and approved by Senate c. Professional development provided on a regular basis d. Part-time faculty participation rates in development and reporting of SLOs	a. b.
D. Program Review Processes	1. Improve and revise program review process for academic and non-academic areas.	Vice Presidents, Director of Institutional Research, Faculty Senate President	Fall 2017	a. Develop and implement a process for hiring faculty co-coordinators, Spring and Summer 2017. b. In consultation with appropriate groups, revise program review processes to meet College needs and to reflect sound practice in coordination, participation, use of evidence, timelines, communication, quality, and all other aspects. c. Provide training in new processes as needed for all users.	a. New Program Review processes developed and approved by Senate and College President b. Training provided	A. B.

Request for IEPI Resources to Support Institutional Innovation and Effectiveness Plan

Applicable Area(s) of Focus <i>(Copy from table above.)</i>	Applicable Objective(s) <i>(Copy from table above.)</i>	Description of Resource Needed <i>(Refer to Action Steps above as appropriate.)</i>	Cost of Resource
A. Development of a plan for improving systems and procedures for the collection and use of data to support research and decision making	<ol style="list-style-type: none"> 1. Improve use of Argos data tool. 2. Provide individualized and group training for faculty on software use, data use and data presentation. 	<ol style="list-style-type: none"> 1. Hire part-time data analyst (to be integrated with funds from Basic Skills Transformation Grant). 2. Institutional Research employee/s to attend RP Group trainings. 3. Argos software training for at least 4 employees 	<ol style="list-style-type: none"> 1. \$46,000 2. \$5,000 2. \$15,000
B. Integrating data systems (Banner, etc.) and improving confidence in using data to inform evidence-based decision making	<ol style="list-style-type: none"> 1. Improve data use across campus related to Curriculum, SLO and Program Review. 	<ol style="list-style-type: none"> 1. Purchase eLumen software to replace CurricUnet. 	<ol style="list-style-type: none"> 1. \$39,000
C. SLO assessment and reporting: data collection, tools, training, disaggregation, increasing participation by part-time faculty and integration into program review	<ol style="list-style-type: none"> 1. Provide more faculty coordination for the SLO process. 2. Revise SLO collection, reporting process. 3. Increase participation of part-time faculty in the SLO process. 	<ol style="list-style-type: none"> 1. Release time for faculty co-coordinators 2. SLO professional development for Faculty 3. Stipends for part-time faculty to engage in SLO process. 	<ol style="list-style-type: none"> 1. \$40,000 2. \$7,500 3. \$10,000
D. Program Review Processes	<ol style="list-style-type: none"> 1. Improve and revise program review process for academic and non-academic areas. 	<ol style="list-style-type: none"> 1. Release time for faculty co-coordinators, Spring and Summer 2017. 2. Program review professional development for staff 	<ol style="list-style-type: none"> 1. \$30,000 2. \$7,500
Total IEPI Resource Request (not to exceed \$200,000 per college)			\$200,000

Approval	
Chief Executive Officer	
Name:	
Signature or E-signature:	Date:

Collegial Consultation with the Academic Senate	
Academic Senate President	
<i>(As applicable; duplicate if needed for district-level I&EP)</i>	
Name:	
Signature or E-signature:	Date: