



March 25, 2008

- I. **Meeting:** March 26, 2008 at 2:00pm – 3:00p.m.
- II. **Meeting Place:** College of the Siskiyous  
TTC-1
- III. **Meeting Purpose:** Building Construction Committee Review Meeting
- IV. **Introductions:** Meeting Attendees
- V. **Meeting Minutes:** Review/Accept Previous Meetings Minutes As Attached Herewith
- V. **Topics of Discussion:**
  - 1) Project Schedule/Timeline Update
  - 2) Furniture Consultant Update

**VII. Next Meeting Time/Location: April 9, 2008 @ 2:00 p.m./TTC-1**

**VIII. Questions:**

**VIII. Meeting Adjourned**

MINUTES  
ESTC BUILDING  
BUILDING CONSTRUCTION COMMITTEE REVIEW MEETING  
MARCH 6, 2008, BOARD ROOM

Present: Tony Osa, Jennifer Ridgway, Mark Healy, Karen Copsey, Barb Odegard, Donna Farris, Jeff Cummings, Barry Russell, Beth Watt, Matt Lattanzio, Dan Prideaux, Debbie Dutcher

- I. Meeting: March 5, 2008 at 4:00p.m. – 5:00 p.m.
- II Meeting Place College of the Siskiyous Board Room
- III Meeting Purpose Building Construction Committee Review Meeting
- IV Introductions Meeting Attendees
- V. Meeting Minutes: Review/Accept Previous Meetings Minutes as attached herewith

Minutes were approved.

VI Topics of discussion:

**Project Schedule/Timeline Update**

Jennifer distributed the timelines. Below are the tentative dates:

- 1. Advertise for Bid 2/7/08
- 2. Bidding Phase 2/7-3/18/08
- 3. Advertise for bid 2/14/08
- 4. Pre-Bid Job Walk 2/26/08 (Anticipate 6-7 bidders)
- 5. Bid Opening 3/18/08
- 6. Board Approval 3/18/08
- 7. Contract Award 3/24/08
- 8. Issue Notice to Proceed 3/25/08
- 9. Pre-Constr. Meeting 3/26/08
- 10. Construction Phase 4/1-10/31/08
- 11. Low Voltage Contract 11/3-11/26/08
- 12. Furniture Installation 12/8-12/12/08
- 13. College Move In 12/19-1/9/09
- 14. Spring 09 Semester Begins 1/12/09

DSA Access Compliance Review comments are back and very minimal. Structural Safety Review has started. The next will be Fire and Life Safety.

### **Technology Consultant Up-Date**

Existing conduit for phone and data run through the footprint and will need to be rerouted. This includes fiberoptics to TTC as well. A separate contractor will be responsible for AV equipment. That contract will be issued by October 31 and run November – December 2008. There will be 2 smart classrooms. Two of the five break-out rooms may need more AV info. Beth will work with Jennifer.

### **Furniture Consultant Up-Date**

Furniture Consultant, Michelle Steffens from Interior Concepts has been hired to oversee all furniture purchases. Michelle will be at our next meeting, March 26, 2008. Michelle would like to meet with all the instructors/staff of the classrooms/offices for the ESTC building. In April, Michelle will provide samples and brochures and we will have 2 weeks to choose (sit in chairs, etc) and then go to bid for design. Color choices will be in late April/early May.

See below for tentative dates:

1. Furniture Bldg. Com. Meeting 3/26/08
2. Product Meeting 4/30/08
3. Samples on site 4/30-5/14/08
4. Selection of products 5/14/08
5. Final Room designs for Appr 5/28/08
6. Bidding Phase 6/26/08
7. 1<sup>st</sup> RFP Advertisement 6/26/08
8. 2nd RFP Advertisement 7/3/08
9. Bid opening for furniture RFP 7/15/08
10. Board Approval 8/5/08
11. Issue PO 8/12/08
12. Furniture Installation 12/08-12/12/08

### **Last Minute Comments/Concerns**

Traffic flow is a concern during construction as well as the paving project around the gym and the new building site. One of the main traffic flows to the TTC building is past the construction site and behind the gym. With the poor condition of the road off of College Avenue to the new TTC building, most students travel behind the gym and past the tennis courts. The parking lot between the Theater and Gym will be part of the paving project as well as Siskiyou Way, one of the two entrances to the College. The City of Weed and COS Administrators are discussing needs for both parties. Jennifer indicated that the traffic flow pattern will stay the same behind the gym to the fire training grounds.

There are proposed laydown areas behind the gym and between the athletic weight room and the Industrial Technology building. There are 3 other areas indicated that could possibly become laydown areas. That will be decided during construction. They are next

to the Ponderosa Lodge on the new outside basketball court, and on the grassy area between Greenshields and the building site.

**Other:**

Spin Off Project: A new well will be drilled near the Theater during spring break. This will supply water for the cooling system to the Theater, McCloud, and Life Science buildings. We will keep the boiler system as well to help boost the new system. Water cooling is one of the most efficient means of cooling (geothermal cooling). The ESTC will have solar heating for domestic water use (LEAD certified).

There was extensive discussion on using local vendors for the window furnishings or include it in the general contract. Pros and cons were discussed and the committee voted to keep this as part of the general contract. We need to make sure that there are mechanical window shades in all presentation rooms.

VII Next Meeting Time/Location

The next meeting will be March 26, 2:00p.m.. Location to be determined. This meeting will answer specifically furniture questions and information. All meetings will be bi-weekly from March 26 on.

ESTC Completion Schedule

ID	Task Name	Duration	Start	Finish	January 1 12/30	January 1 1/27	March 1 2/24	March 1 3/23	May 1 4/20	May 1 5/18	July 1 6/15	July 1 7/13	August 1 8/10	September 1 9/7	September 1 10/5	November 1 11/2	November 1 11/30	January 1 12/28	January 1 1/25
1	Advertise for Bid	1 day?	Thu 2/7/08	Thu 2/7/08		I													
2	Bidding Phase	29 days?	Thu 2/7/08	Tue 3/18/08		I													
3	Advertise For Bid	1 day?	Thu 2/14/08	Thu 2/14/08			I												
4	Pre-Bid Job Walk	1 day?	Tue 2/26/08	Tue 2/26/08			I												
5	Bid Opening	1 day?	Tue 3/18/08	Tue 3/18/08			I												
6	Board Approval	1 day?	Tue 3/18/08	Tue 3/18/08			I												
7	Contract Award	1 day?	Tue 3/18/08	Tue 3/18/08			I												
8	Issue Notice To Proceed	1 day?	Tue 3/25/08	Tue 3/25/08			I												
9	Pre-Construction Meeting	1 day?	Wed 3/26/08	Wed 3/26/08			I												
10	Construction Phase	154 days?	Tue 4/1/08	Fri 10/31/08				I											
11	Low Voltage Contract	18 days?	Mon 11/3/08	Wed 11/26/08				I											
12	Furniture Installation	5 days?	Mon 12/8/08	Fri 12/12/08				I											
13	College Move in	16 days?	Fri 12/19/08	Fri 1/9/09				I											
14	Spring Semester Begins	1 day?	Mon 1/12/09	Mon 1/12/09				I											
15																			
16	Furniture Bldg. Com. Mtg.	1 day	Wed 3/26/08	Wed 3/26/08				I											
17	Product Meeting	1 day?	Wed 5/7/08	Wed 5/7/08				I											
18	Samples on Site	11 days?	Wed 4/30/08	Wed 5/14/08				I											
19	Selection of Products	1 day?	Wed 5/21/08	Wed 5/21/08				I											
20	Final Room Designs for Approv	1 day?	Wed 6/4/08	Wed 6/4/08				I											
21	Bidding Phase	14 days?	Thu 6/26/08	Tue 7/15/08				I											
22	1st RFP Advertisement	1 day?	Thu 6/26/08	Thu 6/26/08				I											
23	2nd RFP Advertisement	1 day?	Thu 7/3/08	Thu 7/3/08				I											
24	Bid Opening for Furniture RFP	1 day?	Tue 7/15/08	Tue 7/15/08				I											
25	Board Approval	1 day?	Tue 8/5/08	Tue 8/5/08				I											
26	Issue P.O.	1 day?	Tue 8/12/08	Tue 8/12/08				I											
27	Furniture Installation	5 days?	Mon 12/8/08	Fri 12/12/08				I											

Project: ESTC Completion Schedule.r  
Date: Tue 3/25/08

Task Split Progress

External Tasks External Milestone Deadline

**SISKIYOU JOINT COMMUNITY COLLEGE DISTRICT  
Emergency Services Training Center**

BID OPENING 2:00PM MARCH 18, 2008 COS LRC 889

REQUIRED DOCUMENTS:	Randy Hill Construction	Aulabaugh Construction	K.O.O. Construction	Timberworks Construction	Lakmann Construction	Adroit Construction
SIGNED BID PROPOSAL	X	X	X	X	X	X
CONTRACTOR LICENSE NUMBER	754604	705772	560169	449510	892588	454960
ACKNOWLEDGE ADDENDA 1-5	X	X	X	X	X	X
SUBCONTRACTORS LIST	X	X	X	X	X	X
BIDDER'S QUESTIONAIRE	X	X	X	X	X	X
NON-COLLUSION AFFIDAVIT	X	X	X	X	X	X
BID BOND	X	X	X	X	X	X
WORKMENS COMPENSATION CERTIFICATE	X	X	X	X	X	X
SITE VISIT CERTIFICATION	X	X	X	X	X	X
<b>BASE BID \$</b>	<b>\$2,625,000</b>	<b>\$2,770,000</b>	<b>\$2,783,531</b>	<b>\$2,800,000</b>	<b>\$2,832,933</b>	<b>\$2,884,000</b>

BID PROPOSAL FORM

TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

Governing Board  
RE: Bid Proposal

Dear Members of the Governing Board:

The undersigned, doing business under the firm name of Randy Hill Construction, Inc having carefully examined the location of the proposed work, the local conditions of the place where the work is to be done, the Notice to Bidders, the General Conditions and Instructions to Bidders, the Contract, the Specifications and all of the contract documents for the proposed Bid No. 2008-03: **Emergency Services Training Center (ESTC) at College of the Siskiyou**, and accurately completed the all the required Bidder's documents, proposes to perform the contract, including all of its component parts, and to furnish any and all required labor, materials, equipment, transportation and services required for the construction of the project in strict conformity with the plans and specifications prepared, including all taxes as follows:

BASE BID:

The work complete as shown and specified.

For the sum of:

Two Million Six hundred twenty Five thousand Dollars  
(\$ 2,625,000 ).

If awarded the contract the undersigned hereby agrees to sign said contract and furnish the necessary bonds and certificates of insurance within 10 days after the Notice of the Award of this contract and agrees to commence construction within 10 days after the Notice to Proceed is issued by the District.

The undersigned has checked carefully all the above figures and understands that the District will not be responsible for any errors or omissions on the part of the undersigned in making up this bid.

Enclosed find certified or cashier's Check No. \_\_\_\_\_ of the  
\_\_\_\_\_ Bank for \_\_\_\_\_ Dollars

(\$ \_\_\_\_\_) or Bidder's Bond of the Fidelity and Deposit  
Company of Maryland Surety  
Company in an amount of not less that 10 percent of the entire bid.

It is understood that this bid is based upon completing the work within the number of calendar days as specified in the contract documents.

LIST OF SUBCONTRACTORS

In accordance with the provisions of Public Contract Code section 4104 each bidder shall list below the name and location of place of business and license number for each subcontractor who will perform a portion of the contract work in an amount in excess of 1/2 of 1 percent of the total contract price. In each such instance the nature of the work to be sublet shall be described.

DESCRIPTION OF WORK	NAME OF SUBCONTRACTOR	LOCATION AND PLACE OF BUSINESS, LIC. #
Earthwork	Stevens	Fort Jones 852014
Masonry	North state	Wittmore 753283
Cabinetry	Contract Casework	Granite Bay 729215
Insulation	Loerky	Chico 499150
Metal Roofing	<del>Harbert</del> Herbert J.I.	Redding 696974
Glazing	Cottonwood Glass	Cottonwood 633256
Drywall	C&C Drywall	Palo Cedra 528803
Ceramic Tile	Eric Ross tile	Redding 689398
Acoustic Ceiling	Quality	Redding 413314
Flooring	Liston	rocklin 732131
Painting	Barnes	Redding 725119
Plumbing	Max	Central point, Or. 379564
HVAC	EFC	Chico 694655
Electrical	EFP	Chico 694655
Paving -	Northern-cal	Yreka 902211
rebar -	Cambien	Sacramento 218839
Metals -	Chico Iron	Chico 810229
Operable Walls -	BT Manciny	Melpetas 229210
<del>_____</del>	J.I.	



SECTION 00 42 13  
BID PROPOSAL FORM

Receipt of the following addenda is hereby acknowledged:

Addendum # 1 Dated: 2-12-08 Addendum # 4 Dated: 3-11-08  
Addendum # 2 Dated: 2-22-08 Addendum # 5 Dated: 3-13-08  
Addendum # 3 Dated: 3-5-08 Addendum # \_\_\_\_\_ Dated: \_\_\_\_\_

The undersigned further agrees, on the acceptance of this proposal, to enter into and execute the necessary contract with the necessary bonds and that in case of default in executing these documents within the time fixed by the instructions to bidders, the proceeds of the check or bond, accompanying this bid, shall become the property of the District.

SUBMITTED BY: Randy Hill  
COMPANY: Randy Hill Construction, Inc  
ADDRESS: 5237 Mallard Estates Drive  
Chico, CA 95973

BY: Randy Hill  
(Please Print or Type)

SIGNATURE: 

TITLE: President

DATE: March 18, 2008

PHONE: 530-892-1918

Contractor's License No: 754604 Expiration Date 4-30-09