

MINUTES
ESTC BUILDING
BUILDING CONSTRUCTION COMMITTEE REVIEW MEETING
MAY 7, 2008, TTC 1

Present: Beth Watt, Donna Farris, Steve Crow, Matt Lattanzio, Scott Kegg, Mike Midkiff, Jeff Cummings, Randy Joslin, Mark Healy, Jennifer Ridgway, Barb Odegard, Hooman Fazly, Kathy Gassaway, Nancy Shepard, and Debbie Dutcher

- I. Meeting: May 7, 2008, 2p.m.
- II Meeting Place College of the Siskiyous, TTC 1
- III Meeting Purpose Building Construction Committee Review Meeting
- IV Introductions Meeting Attendees

Hooman Fazly will be the Construction Manager on the ESTC for Parsons through the busy part of the Summer. With the additional projects added (Well Project, Technology, etc), Jennifer will be working on other projects and will remain the point of contact for the Building Committee for the ESTC.

- V. Safety Minute: Back safety

When lifting a heavy objects, lift with your legs. Position the object as close as possible, tile the object on it's axis, bend your legs, and lift with your legs.

- VI. Meeting Minutes: Review/Accept Previous Meetings Minutes as attached herewith
MSP - Gassaway/Crow

- VII Topics of discussion:

- 1) Project Schedule/Timeline Update
 - a) DSA Review Status
We received the structural comments. The engineer is addressing the comments and will Back-check with DSA May 28-30. We are well underway with Fire/Life Safety. The contractor will be able to start with concrete after June 1st.
- 2) Technology Consultant Update
 - a) Status of KMM Bid Docs
Tech Services discussed the podium data connections, actual AV portion of interior, and Rerouting campus infrastructure. Bid docs will go to Tech Services, Mark Healy, and tech rep.

The second tech project will be projectors, data ports, smart podiums, etc. Design will be complete May 22. Projectors will be engineered for full screen projection.

- 3) Furniture Consultant Update
 - a) Update to Standard Issue Office Furnishings
 - b) Furnishings on site by May 15, 2007
 - c) Selection of Product tentatively May 21, 2007

Michelle met with most of the individual office occupants. It was a consensus that all offices will need a book shelf.

Barb indicated that some instructors will need a small desk in their office for individual students to take make-up tests. It would be helpful to have only one visitor chair and a small desk.

Desks and chairs will be on campus May 15 to view (Open vendors). There will be chairs for 8 hr classroom, 2 hr classroom and task chairs. Jennifer will e-mail where they will be located for viewing.

Decisions should be made by the May 21 meeting.

- 4) Committee Members comments/concerns
 - a) Landscape-Steve Crow

Steve Crow indicated that the bond will pay for materials and COS staff will provide the staffing. If COS cannot provide the labor for landscaping, the bond can pay for staffing. Richard Giordanengo and Jeff Cummings would like to be involved in all landscaping both ESTC and Rural Health buildings.

Karen Copsey indicated that due to the City of Yreka's involvement in the site acquisition and planning conditions for RHSI, the landscaping plan has been developed, and is already part of the RHSI construction contract (Sheet A0.4). Mark Healy directed the plant selection.

Tony asked if the TTC building could be added to the landscaping plans. Mark Healy indicated that the TTC and DLC could be added for planning of their landscaping at that time.

It was suggested that all irrigation systems be designed and in place before the end of construction on all new buildings so landscaping can be completed. Landscaping for both the DLC and TTC were not included and do not have an irrigation system in place at this time. DLC was completed in 2003 and sections of their landscaping are still not complete.

Picnic tables and smoking areas were also discussed. No additional smoking areas will be added next to this building. If picnic tables are added, they will be strictly for eating with no smoking allowed. The ESTC building will be close enough to the smoking area located next to the dining area outside of the John

Mantel Building (by the cafeteria and picnic tables already in existence) to accommodate the students/staff.

Tony questioned concerns regarding snow shed. Will there be a problem with the ESTC building as there is with the TTC? Snow sliding from the roof piled up in front of a fire exit door and also fell on the condenser units for the heating/cooling system. Mark indicated there will not be any exterior condenser units and the design of this building will not pose a problem with snow sliding from the roof and blocking doors. Gable roofs were placed over all of the entries so snow would slide to the sides of doorways.

Nancy distributed designs for the conference room table. Tech Services will meet on technical needs for this room (Control panel/wireless, mics, channeling down middle of table, floor box, power for plug-in at table). Jennifer will fax questions and table design to Michelle. The conference room will be an up-graded version of DLC 4. This room will have a flat screen on one wall. All designs need to be completed by May 22.

5) Other.

a) Schedule meeting EMT re: Hospital Bed

Jennifer will meet with Beth regarding the hospital bed for the medic breakout room.

VIII. Next Meeting Time/Location: May 21, 2008 @ 2:00 p.m./TTC 2

VIII. Questions

X Meeting Adjourned

1. In the first paragraph of item 4a:

Richard Giordanengo and Jeff Cummings would like to be involved in all landscaping both ESTC and Rural Health buildings.

2. 4a second to last paragraph: